



### **College Planning Council**

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**Dan Watkins**

*Managers' Group Representative*

## **SANTA BARBARA CITY COLLEGE**

### **College Planning Council**

April 15, 2014

3:00-4:30 pm

Room A218C

### **Agenda**

#### **1.0 CALL TO ORDER**

1.1 Approval of 4/1/14 CPC minutes (Att. 1.1)

#### **2.0 ANNOUNCEMENTS**

#### **3.0 INFORMATION ITEMS**

3.1 Replacement of Budgeted Positions – P. English

3.2 Humanities Owners' List – J. Sullivan

The Humanities Modernization project is substantially complete. The majority of programs housed in the building moved back into the Humanities building over the winter break. The Humanities Owners' List identifies additional cost items that were not included in the original project budget but are needed to complete the project or have been requested to support instructional programs. The Owners' List totals approximately \$850,000 in additional costs. This will be funded from the balance remaining in the Humanities budget in Measure V.

3.3 Transfers to Categorical Programs: 2014-15 Tentative Budget – J. Friedlander

The amount of categorical backfill funds needed for the 2014-15 academic year will be \$346,218. This is a reduction of \$78,782 from the \$425,000 that was allocated to backfill categorical programs in 2013-14. Non-credit SSSP is requesting \$177,598 to pay salaries and benefits for four permanent classified positions that cannot be covered with the reduced state allocation for this categorical program. EOPS is requesting \$100,000 for the 2014-15 academic year. This is needed because EOPS funding hasn't been fully restored. DSPS is requesting \$68,620.00 for the 2014-15 academic year as funding has not been fully restored. This

amount is needed for faculty salary and benefits that cannot be covered within its state allocation. The credit SSSP, formerly Matriculation, will not need backfill funds in 2014-15.

### 3.4 Classified Staff Hiring Ranking Update – P. Bishop (Att. 3.4)

At their April 7, 2014 meeting, the CPC Workgroup for Classified Hiring updated the ranking procedure for new classified position requests and approved a timetable for completion of the reviews and ranking process.

## 4.0 DISCUSSION ITEMS

### 4.1 Program Review: First Reading – J. Sullivan (Att. 4.1)

The college has completed the Program Review process for new and replacement equipment, new and replacement hardware, and new and replacement software. The program review requests relating to Education Programs was reviewed and prioritized by the Planning and Resources Committee. Operations program review was reviewed by the President's Cabinet.

Staffing and facilities requests are reviewed separately. Facilities requests are submitted as work order requests to Facilities. The facilities requests will be brought to CPC in May.

### 4.2 Tentative Budget – General Fund Unrestricted Expenditures (Labor and Non Labor): First Reading – J. Sullivan (Att. 4.2a, b, c, d, e)

This is the first reading of the Tentative Budget – General Fund Unrestricted Expenses Review. CPC will be presented with the General Fund Unrestricted Expenses portion of the 2014-15 Tentative Budget, in accordance with the college's Budget Development Timeline.

### 4.3 Credit Student Success and Support Program Allocation – Funding Positions: First Reading – J. Friedlander (Att. 4.3)

At its March 2014 meeting, the Student Success and Support Program (SSSP) Committee approved allocating SSSP funds to pay for the following positions: a 12 month full-time Articulation/Certification Specialist (ongoing), and increasing two Assessment Specialist positions from 50% to 75% time (\$32,647) (ongoing). The council is being asked to approve these categorically funded positions.

### 4.4 Annual Update of SBCC Resource Guide to Governance and Decision-Making – R. Else (Att. 4.4)

Each year in April, we update this Guide to make additions and corrections in response to changes that have occurred such as organizational names and structures. For example, the Executive Committee (EC) has been renamed the President's Cabinet (PC). Please review this document and note any required changes, which will then be incorporated into an updated Guide brought to CPC on April 29, 2014.

## 5.0 ACTION ITEMS

### 5.1 Protocol for Equipment Replacement Items – L. Gaskin

This item was requested per the April 1, 2014 minutes: "Prior to adjournment, an extensive discussion took place regarding the issue of equipment replacement item requests that have been submitted to Program Review. It was agreed to bring the issue to the April 15, 2014 CPC meeting for further discussion and a motion to determine the protocol for self-ranked, priority one equipment replacement item requests."

## 6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be held on Tuesday, April 29, 2014 in Room 218C, 3:00-4:30 p.m.