

**Santa Barbara City College**  
**College Planning Council**  
**Tuesday, January 17, 2012**  
**2:00 p.m. – 4:00 p.m.**  
**A218C**  
*Minutes*

PRESENT:

J. Friedlander, (Chair), Acting  
Superintendent/President  
I. Alarcón, Past-Pres., Academic Senate;  
O. Arellano, VP, Continuing Education;  
L. Auchincloss, Pres., CSEA;  
P. Bishop, VP Information Technology;  
S. Ehrlich, VP HR &LA  
J. Englert, ASB President;  
K. Monda, Academic Senate Representative,  
Chair Planning and Resources Committee;  
K. Neufeld, VP, Academic Senate Rep;  
D. Nevins, Academic Senate President;  
K. O'Connor, Academic Senate  
Representative;

M. Spaventa, Executive VP Ed Programs;  
C. Salazar, Classified Staff Representative  
J. Sullivan, VP Business Services

ABSENT:

R. Else, Sr. Dir. Inst. Assessment, Research &  
Planning

GUESTS:

C. Alsheimer, Instructors' Association (IA);  
L. Vasquez, ITC, Committee  
S. Soltani, VP External Affairs for Student  
Senate

Acting Superintendent/President Friedlander called the meeting to order and welcomed everyone back to school for the spring semester.

**Approval of the minutes of the December 6, 2011 meeting**

**M/S/C [Alarcon/Nevins] to approve the minutes of the December 6, 2011 CPC Meeting.  
Classified Staff Representative Salazar abstained as she was absent; the rest were in favor.**

**Announcements/Additions to the Agenda**

1. Standard and Poor's Rating Service has reaffirmed the college's bond rating of AA+.
2. Dr. Friedlander stated that he will talk to the Board at one of its future study sessions about whether to pursue a Bond Measure and/or partial tax. The first step would be to bring a consultant in to do the polling to see if the public would be receptive to the idea. There was further discussion regarding this matter. This money would take the pressure off the general fund and help us maintain it.

**Planning and Budget Items**

1. State budget update and its implications for the college.
  - a. Dr. Friedlander stated that when one first read's the Governor's proposed budget it looks like it is good news for colleges because there are no new reductions in state funding for community colleges. However, in reading it more closely, the budget calls for making

- substantial reductions in state support for community colleges if the tax measure that Governor Brown is proposing is not approved in November by the voters.
- b. If the Tax measure does not pass it would result in a \$25 million mid-year reduction in our state funding that would take place in January in 2013 and a workload reduction of 807 FTES for our college.
  - c. We will not know if the tax measure is passed until after the November 6 election and, if it is passed, whether the legislature will go forward in approving the reductions in funding for education and other vital programs. In the meantime, we will have already gone through the summer and fall terms and our spring 2013 credit schedule will have already been produced.
  - d. What the analysts are saying about the Governor's budget is that that even if the tax measure passes, far less money could be raised than what is projected in the governor's proposed budget. Dr. Friedlander continued to report that it is highly likely that when all is said and done, the state will most likely have shortfalls in this year's property tax collection, resulting in a shortfall in this year's budget. He stated that we may get another end-of-year work-load reduction for this year (2011-12) probably after the spring semester is over. He stated that then whatever budget deficit the state incurs this year gets rolled over to next year's state budget and the deficit gets compounded. That is the environment that we are in for this and the following year.
  - e. Dr. Friedlander stated that if the cuts in state funding take place as a consequence of the governor's tax measure not passing, they would go into effect in January, 2013 when our fiscal year is half over. Thus, the college would need to absorb all of the 5.6% cut in the 2013 spring term which means we would need to find ways to off-set 11% of expenses in spring, 2013. If the state budget deficit is carried forward to the 2013-14 year, it will compound the state's budget deficit. A contingency plan for reducing our budget if the proposed tax measure is not passed will be presented to CPC at a future meeting. Another impact of the Governor's proposed budget is that he is calling for a major change in Cal-Grants. Students will need to have a higher GPA in order to qualify for a Cal Grant, which will result in many community college students no longer being eligible to receive this financial support. And that is happening at a time when the fees are going up significantly. The state is making it much more restrictive to qualify and to keep BOGs and Cal Grants.
2. Implications for the college of Board of Governors' approval of the Student Success Task Force's (SSTF) recommendations.
    - a. Dr. Friedlander pointed out that everything overlaps with everything else in relation to the budget. He stated that the Board of Governors approved all the recommendations proposed by the Student Success Task Force. The recommendation that is most immediate for the college is the one stating that *"the priority to colleges needs to be on offering credit courses for certificate degrees, transfer and basically the enhanced non-credit classes. Everything else is a low priority"*. He reported that at the moment there is no legislation that requires this to happen. However, the Chancellor's Office will be keeping track of the types of courses colleges offer and has stated a numerous occasions that if colleges do not adhere to these priorities, it will seek legislation to require them to do so.

- b. Dr. Friedlander reported that a Continuing Education Task Force entitled “Achieving the Vision for Continuing Education” has been formed. One of the areas we are looking at is creating a Center for Life Long Learning, which would be a self-supporting fee based enterprise. By 2013 – 14, most of the classes that up until now have been offered as non-credit non-enhanced state funded courses will become fee based courses. The proposed Center for Lifelong Learning will be designed in a way that keeps its overhead as low as possible so that the cost of taking these self-funded fee-based classes are kept low as well. However, he said, if the mid-year budget cuts take place next year that are referenced above, the workload reduction of 807 FTES would need to be off-set by converting nearly all non-credit non-enhanced courses to fee based offerings for the 2013 winter and spring quarters and reducing the number of credit sections offered in the 2013 spring schedule. There was further discussion regarding details on the strategy of how this would be accomplished, and thoughts of how the budget situation could play out. Dr. Friedlander summed it up stating that he addressed the most immediate implication of the Student Success Task Force; however there are other recommendations that are calling for required change in legislation which we will find out about in the future.
  - c. The Chancellor’s Office is looking at programs that would support some of the recommendations of the Student Success Task Force calls for creating a state- wide system to track a student’s progress from K-12- the Ph.D levels. The recommendations of the Student Success Task Force also call for creating a centralized system for responding to student inquiries about enrolling in a particular community college and providing them with access to college policies and resources. VP Bishop and Academic Senate VP Neufeld were both at the last meeting of (TTAC) the Telecommunications and Technology Advisory Committee which advises the California Community Colleges System Office on the continued development and deployment of telecommunications and educational technologies in the California Community Colleges. They reported on the last meeting they attended and will keep CPC informed of the what transpires at future meetings on the issues of a centralized communication system tracking a student’s progress, creating standardized assessment tests, and many other things that will done as a unified system through technology.
3. Loss of FTES we will claim for State funding this year as a result of changes in the Chancellor’s Office interpretation of Title 5 attendance accounting regulations.
- a. Dr. Friedlander stated that currently there are much stricter interpretations of existing Title 5 regulations. The changes in interpretation that affect us the most pertain to distance learning, plus hours and TBA hours. There was further discussion regarding the details of specific examples of areas that are affected by the changes.
  - b. Dr. Friedlander stated that at the end of this year the Chancellor’s Office will issue clearer rules regarding some of these Title 5 attendance accounting regulations, but until the details are sorted out, the college will not claim 620 credit FTES it will generate from the classes in question . This was decided in order to avoid putting the college at risk in terms of the next audit by claiming FTES that we have been claiming prior to the changes in the Chancellor’s Office interpretation of Title 5 Attendance Accounting Regulations.

- c. The implications of our not claiming 620 credit FTES this year is that we need to generate 65 FTES this spring to reach our funded enrollment cap and that the \$2 million in savings from cutting the 620 claimable FTES must be off-set from other areas of the college's budget.
  - d. Dr. Friedlander stated that this spring we will convert 63 non-credit classes from state supported to fee based offerings. The loss of FTES from these classes is included in the projection of our being on target to be 65 FTES under cap. As a result of adding additional credit classes this spring, we will generate the FTES needed to meet the college's funded FTES cap.
  - e. There was a discussion of the current situation regarding the potential loss of full state funding for each of the Continuing Education centers if we are no longer able to assign 1,000 FTES to each of these centers. Each center has to generate 1,000 FTES in order for the college to receive full center funding which is \$1M per center (Schott Center and Wake Center). Dr. Friedlander will keep CPC informed of the result of taking a proposal to the Chancellor's Office to grant "grandfather" full-funded status for our centers since the loss in FTES is a result of this dramatic change in state priorities in the types of classes it will pay to have offered and the college's need for this funding to keep operating these centers.
4. Budget reduction targets.
5. Strategies for reducing budget
- a. Dr. Friedlander reported that the CPC Budget Reduction Workgroup has held several meetings and discussed a number of ideas for cost savings that will not hurt students, and a number of ideas for reducing the amounts departments have to cut from their operations. The ideas will be brought to our February meetings.
  - b. Attrition is one of the major ways the college can meet its budget reduction target. This will require creative thinking on how to make the changes needed to continue, modify or no longer perform the services that were assigned to the positions. Dr. Friedlander described the approaches taken in not filling the vacant dean positions and the Risk Manager/Community Services management position. Not replacing these positions will result in substantial cost savings.
  - c. Dr. Friedlander stated that EC is evaluating the implementation of a hiring freeze. A proposal for the process of filling vacant positions will be presented to CPC.
6. Strategies for increasing revenues.
- A. Proposed plan to increase the number of out-of-state students (Att. 5)
    - a. The discussion took place around the attached proposal entitled: "Objectives and strategies to look at what it would mean for the college to increase access and enrollment for out-of-state non-resident students who can benefit from the college's nationally recognized programs and services." More refined and detailed data will be brought to the next CPC Meeting.
  - B. Increase in the number of international students attending the college this spring.

1. Currently, the college is below cap in attendance numbers, even though there were 250 more students attending this year than last year.
  2. A proposal will be brought to the Board to increase international and out-of-state student fees by \$2.00 per unit starting in fall. This, coupled with the \$10 per unit increase in resident fees would bring the proposed increase in the per unit fee charged to out-of-state and to international students. This will generate additional revenue for the college.
- C. Request to increase staff support for International Students Program (Att. 6)  
The attached proposal from the Senior Director of International Programs Smith is a request for converting the part time admissions person processing applications into a full time admissions person. The proposal includes an analysis of staff and a comparison of the number of staff per international student enrollments in place at other California community colleges. Currently, there is a part time staff member and a student working on the applications. The job is more than just looking at applications; it is looking at the financial guarantee that documents that the students present and their academic records; we need to make sure they have an appropriate background and the finances to cover it.
- Currently the staff in the International Students unit is overworked. If we do want to maintain or increase the number of International Students, we will need the staffing levels required to do so. Dr. Friedlander stated that before talking to the board about this proposal, he wants CPC's internal feedback first since there are other areas of the college that would be impacted. Do we really want to grow in this area? CSEA President Auchincloss reminded the members that an employee from one area that is cutting could move into that position.
- D. Foundation Fundraising Priorities (Att. 7) - Strategies for increasing revenues from Community Services and Food Services Operations.

#### **Action Items**

##### **College Plan: 2012-14: 25 minutes**

1. College Plan: 2012 – 14 (Att. 8) - The College Plan will be brought to the Academic Senate and then to CPC prior to being brought to the Board of Trustees.

Dr. Friedlander asked for a motion to adjourn the meeting.

**M/S/C [Nevins/Neufeld] to adjourn the meeting. All in favor.**

**Next CPC Meeting: Tuesday, February 7, 3:00 p.m. – 4:30 p.m. – A218C**

Dear members of the college community:

The purpose of this e-mail is to provide you with an update on the status of the college's budget and the steps being taken to reduce expenditures needed to achieve a balanced budget by 2013-14.

### **Budget Update**

During the past three years, the state's funding for California community colleges has been reduced by 14%. The college budget for this year is based on implementing the budget reduction targets detailed in Scenario 5, which was approved last year through the participatory governance consultation process and approved by the Board of Trustees. The approved budget called for reducing \$6.2 million in expenses by the start of the 2013-14 fiscal year. Fortunately, the approved budget for this year is based on the assumption that the mid-year reduction in state support for community colleges would take place as a result of its receiving less money in local property taxes than projected ("trigger" that was included in the state budget if the revenue projections it is based upon did not materialize). For SBCC, the mid-year reduction resulted in a loss of \$1.8 million in state funding. Since the start of this fiscal year (July 1, 2011), a number of unanticipated developments have taken place that have added to the amount of money the college needs to reduce from its budget beyond the reduction targets included in Scenario 5.

### **Changes in the Chancellor's Office's interpretation of attendance accounting regulations**

As a consequence of changes in the Chancellor's Office interpretation of Title 5 attendance accounting regulations, we decided to not request state reimbursement for any of the approximately 620 FTES that would now be subject to question. Fortunately, due to the reductions in state funding to support enrollments (workload reductions), we are on target to produce a sufficient number of FTES to receive all the funding for which the college is eligible but were unable to reduce the class offerings (sections) required to reduce instructional expenditures by \$2 million. Unfortunately, the \$2 million in budget cuts we planned to achieve by reducing class offerings to the level needed to meet our state funded enrollment cap will need to be taken from other areas of the college's budget.

### **Additional reductions in state funding**

Last week we were informed that since there is a significant shortfall in the amount of revenue the state expected to receive from student fees and local property tax revenues were coming in below projections, community college's should plan for an additional reduction of 2.4% in funding they will receive this year. This would result in a loss of \$1.8 million in this year's state funding for the college.

The governor's proposed budget for 2012-13 is based on the assumption that in the November general election, voters will approve the ballot measure to increase taxes. If the tax increases are not approved, the governor's proposed budget calls for off-setting this loss of anticipated revenue by making severe mid-year cuts in funding for education and other critical human services. If the governor's proposed budget is passed and the tax measure he is promoting is not approved by the voters, state funding for the college would be reduced by \$2.5 million dollars.

### **Steps being taken to achieve a balanced budget by 2013-14**

A number of steps are being taken to reduce expenditures to achieve our budget reduction target.

1. Each vice president has been asked to develop a plan to reduce the budgets in the areas for which they are responsible by 8.7%. The process, which was approved by the College Planning Council (CPC), calls for identifying at least 60% of the budget reductions in 2012-13 and the remainder of the cuts in 2013-14. The budget reduction plans prepared by the vice presidents are

to be submitted to me by February 24th. The budget reductions and the consequences of their being made will be reviewed by CPC and the Board of Trustees. The vice presidents will be working closely with the managers, faculty and staff in their areas in developing their budget reduction plans. The goal of this effort is to reduce \$4.2 million from the budget by 2013-14.

2. The remainder of the funds that need to be reduced from the college's budget will be achieved through a combination of attrition (not replacing many of the positions that become vacant) and other actions that need to be taken. We will do our best to achieve our budget reduction target by further reducing expenditures in ways that minimize the impact on employees to the extent feasible.

3. I have implemented a hiring "chill" for replacing vacant management and staff positions. I will be discussing the proposed process for implementing this hiring chill with the College Planning Council at its next meeting. The hiring "chill" will include the following provisions. New classified and management positions and vacancies will be carefully evaluated before authorization to fill them is given. When authorization is given, the next step will be to carefully assess whether the position can be filled by a current regular employee (through transfer or promotion), or whether the position needs to be opened to applicants outside the college. Because the key factors will vary from one situation to another, this assessment must be done on a position by position basis in consultation with Human Resources, the hiring supervisor and area administrator. To the extent that filling a position with a current employee is feasible and consistent with Title 5 requirements ( i.e., falls within one of the Title 5 exceptions to the general rule that recruitment for new openings be both internal and external) and the CSEA collective bargaining agreement, filling positions with current regular employees (through transfer or promotion) will be the process of choice.

4. We have implemented several initiatives and are evaluating others to generate additional revenue. These strategies include producing more income from renting our facilities and food services operations and other self-supporting college programs and services.

### **Meeting the Challenge**

I am pleased to report that despite the magnitude of reductions in our state funding that has taken place in each of the past four years, thanks to your efforts, we have been able to provide our students with access to the courses and services they need to achieve their educational objectives. Our challenge will be to continue to find ways to increase the success rates of our students in achieving their objectives in the most effective manner possible.

The test of the greatness of an organization is how it deals with adversity. I am confident that by working together and drawing upon our collective talents, the college will be able to emerge from this prolonged period of budget austerity as a much stronger institution.

Regards,

Jack

**Dr. Jack Friedlander**  
Acting Superintendent/President  
Santa Barbara City College  
Santa Barbara, CA 93109-2394

**SBCC College Plan 2011-14**

Draft 7-25-2011

**STUDENT LEARNING, ACHIEVEMENT, AND DEVELOPMENT**

**Goal 1. Increase the success of students enrolled in credit courses.**

Objective	Comments during July 22 and 25, 2011 CPC
<b>Objective 1.1</b> The percentage of students that successfully complete their courses with a grade of “C” or higher or “P” will increase from 74.58% in fall 2010 to 78% in fall 2013 and from 73.77% in spring 2011 to 78% in spring 2014.	A bit ambitious but we hope ESP will help in a significant way. What are the budget implications?  Revisit stats in January
<b>Objective 1.2</b> The percentage of students that successfully complete fully online classes will increase from 65.28% in fall 2010 to 68.25% in fall 2013 and from 65.52% in spring 2011 to 68.52% in spring 2014.	Will change to fully online only  Revisit percent increases in January. What is the baseline? From enrollment or first census?  DH suggests an increase of 1% point per year.

<p><b>Objective 1.3</b> The first-to-second semester persistence rates of new non-exempt (non-exempt from the matriculation processes) first-time, full-time students (12 or more units) will increase from 87.4% from fall 2010 to spring 2011 to 90% from fall 2013 to spring 2014. The first-to-second semester persistence rates of new non-exempt half-time students (6-11.9 units) will increase from 73.8% from fall 2010 to spring 2011 to 78% from fall 2013 to spring 2014.</p>	
<p><b>Objective 1.4</b> The first-to-fourth semester persistence rates for new non-exempt first-time, full-time students will increase from 58.5% from fall 2009 to spring 2011 to 63% from fall 2012 to spring 2014. The first-to-fourth semester persistence rates for new half-time students will increase from 37.9% from fall 2009 to spring 2011 to 42% from fall 2012 to spring 2014.</p>	
<p><b>Objective 1.5</b> The number of Associate Degrees awarded will increase by 15% from 1,587 in 2010-11 to 1,825 in 2013-14.</p>	<p>Transfer Degrees – separate Transfer Model Curriculum (TMC) degree stats from other degrees</p> <p>In some cases taking more classes to obtain a degree may impact the student negatively in terms of ability to transfer.</p>

<p><b>Objective 1.6</b> The number of certificates awarded will increase by 10% from 662 (NOT FINAL NUMBER – NEED TO REVISE) in 2010-11 to 728 in 2013-14.</p> <p><b>Objective 1.6.1</b> The number of skills competency awards earned will increase by x% from y in 2010-11 to z in 2013-14.</p>	<p>Add objective about Skill Competency Awards</p> <p>Need baseline numbers.</p>
<p><b>Objective 1.7</b> The number of students who transfer from the college to UC or CSU will increase by a minimum of 10% from 962 in 2009-10 to 1,058 in 2013-14. The number of students that transfer to other four-year colleges or universities will increase by a minimum of X% from 532 in 2008-09 to 800 in 2013-14.</p> <p>OR change to</p> <p>The number of students who transfer to a four-year college or university will increase by 15% from 1,494 to 1,858 in 2013-14. – Take this version</p>	<p>Deans recommend that “or” version. Associate degree rate = 15% increase. Deans recommend that a rate no higher than 15% be used and that a lower rate be strongly considered.</p>

<p><b>Objective 1.8</b> By January 2012, establish baseline data for the number of Transfer Directed students from 2011-12 to 2013-14. Transfer Directed students are those who enrolled in and earned a grade of “A”, “B”, “C” or “P” in a transferable Mathematics course <b>and</b> a UC transferable English course:</p> <p><i>2011-12:</i> Some time between Summer term 2004 &amp; Spring term 2012</p> <p><i>2012-13:</i> Some time between Summer term 2005 &amp; Spring term 2013</p> <p><i>2013-14:</i> Some time between Summer term 2006 &amp; Spring term 2014</p>	
<p><b>Objective 1.9</b> By January 2012, establish baseline data for the number of Transfer Prepared students from 2011-12 to 2013-14. Transfer Prepared students are those who earned, within a six-year period, 60 UC or CSU transferable units with a minimum GPA of 2.40 and who enrolled in and earned a grade of “A”, “B”, “C” or “P” in a transferable Mathematics course <b>and</b> 2 UC transferable English composition courses as of:</p> <p><i>2011-12:</i> Spring term 2010</p> <p><i>2012-13:</i> Spring term 2011</p> <p><i>2013-14:</i> Spring term 2012</p>	

<p><b>Objective 1.10</b> The number of students who complete certificates or degrees in career technical programs will increase by a minimum of 10% from 546 in 2010-11 to 600 in 2013-14.</p>	
<p><b>Objective 1.11</b> The percentage of new-to-SBCC students who enroll in a Basic Skills English course and that progress to a higher level English course within a three-year period will increase from 63.6% in the fall 2010 cohort to 72% in fall 2013-14 cohort.</p> <p>The percentage of those students that enroll in a higher level English course and receive a successful grade will increase from 81.3% in the fall 2010 cohort to 84% in fall 2013-14 cohort.</p> <p>The percentage of those students that enroll in and successfully complete English 110 within a three-year period will increase from 85.9% in the fall 2010 cohort to 89% in the fall 2013-14 cohort.</p>	<p>Verify the stats for the years shown at left. If different, percentages will need to change.</p> <p>Year range to be verified. Revisit in January when baseline data is available.</p>
<p><b>Objective 1.12</b> The percentage of new-to-SBCC students who enroll in a Basic Skills math course and that progress to a higher level math class within a three-year period will increase from 54.7% in the fall 2010 cohort to 57% in the fall 2013-14 cohort. The percentage of those students that enroll in a higher level math course and receive a successful grade will increase from 76.9% in the fall 2010 cohort to 80% in the fall 2013-14 cohort. The percentage of those students that enroll in a college-level math course and successfully complete within a three-year period will increase from 77.5% in the fall 2010 cohort to 81% in the fall 2013-14 cohort.</p>	<p>Verify the stats for the years shown at left. If different, percentages will need to change.</p>

<p><b>Objective 1.13</b> The percentage of new to SBCC students who enroll in at least one ESL level 1-4 course and who later enroll in an ESL level 5 course or higher within a three-year period will increase from 28.8% in the fall 2010 cohort to 31% in the fall 2013-14 cohort.</p> <p>The percentage of those students that enroll in an ESL level 5 course and successfully complete will increase from 89.7% (NEED TO CHECK THIS PERCENTAGE) in the fall 2010 cohort to 92% in the fall 2013-14 cohort.</p> <p>The percentage of students from the fall 2010 cohort that enroll in and successfully complete English 100 or higher within three years will exceed the average success rate of the fall 2005, 2006 and 2007 cohorts of 92.3%. NEED TO CHECK THIS AVERAGE</p>	<p>Verify stats for years shown at left. If different, percentages will change.</p> <p>Need to check with Kim Monda</p>
<p><b>The College will improve its performance on each of the ARCC measures and exceed the state and its peer group averages on each of these measures.</b></p>	
<p><b>Objective 1.15</b> The College will exceed its peer group average and the state average on each of the ARCC measures and it will increase by a minimum of three percentage points from 2011 to 2014 on each of the following measures:</p>	<p>Verify stats.</p>
<p><b>Objective 1.16</b> The Student Progress and Achievement Rate will increase from 64.2% in 2011 to 68% in 2014. (Measure defined as the percentage of first-time students who showed intent to complete and achieved any one of the following within six years: earned a degree; earned a certificate; transferred to a four-year institution; became transfer directed; or became transfer prepared.)</p>	<p>Verify stats</p>

<p><b>Objective 1.17</b> The percentage of students who earn at least 30 units will increase from 74% in 2011 to 78% in 2014. (Measure defined as the percentage of first-time students who showed intent to complete and earned at least 30 units within six years.)</p>	<p>Verify stats</p>
<p><b>Objective 1.18</b> The Fall-to-Fall Persistence rate will increase from 71.6% in 2011 to 75% in 2014. (Measure defined as the percentage of first-time students with a minimum of 6 units earned in a fall term who returned and enrolled in the subsequent fall term anywhere in the CCC system.)</p>	<p>Verify stats</p>
<p><b>Objective 1.19</b> The annual successful course completion rate for credit Basic Skills courses will increase from 65.9% in 2011 to 70% in 2014. (Measure defined as the percentage of students enrolled in basic skills courses who earn a grade of “A”, “B”, “C” or “P”).</p>	<p>Verify stats</p>
<p><b>Objective 1.20</b> The annual successful completion rate for vocational courses (Career Technical Education) will increase from 79.6% in 2011 to 82% in 2014. (Measure defined as the percentage of students enrolled in courses with SAM Codes of A, B or C who earn a grade of “A”, “B”, “C” or “P”.)</p>	<p>What is the ARCC measure?</p>
<p><b>Objective 1.21</b> The improvement rate in credit Basic Skills will increase from 65.3% in 2011 to 70% in 2014. (Measure defined as the percentage of students who successfully complete their initial basic skills course in English or math that is two or more levels below college/transfer level and earn a grade of “A”, “B”, “C” or “P” in a higher-level course in the same discipline within three years.)</p>	

<p><b>Objective 1.22</b> Improvement rate in credit ESL will increase from 57% in 2011 to 61% in 2014. (Measure defined as the percentage of students who successfully complete their initial ESL course that is two or more levels below college/transfer level and earn a grade of “A”, ”B”, “C” or “P” in a higher-level ESL course or a college-level English course within three years.)</p>	
<p><b>By the start of the Spring 2012 semester, the College will establish the baseline rates for its objectives for increasing the percentage of students that meet or exceed the performance criteria for achieving its course, program, and institutional SLOs.</b></p>	
<p><b>Objective 1.23</b> By June 2012, establish baseline data for student performance in course, program and institutional student learning outcomes (SLOs).</p>	<p>Discuss with Mark Ferrer.</p>
<p><b>Objective 1.24</b> By December 2012, establish annual objectives for the percentage of students expected to meet or exceed standards established in course, program and institutional SLOs.</p>	<p>Discuss with Mark Ferrer</p>
<p><b>Objective 1.25</b> By spring 2014, evaluate the degree to which the objectives in the Transfer Effectiveness Plan have been achieved.</p>	<p>Transfer Effectiveness Plan should be completed by October 2011 then will come to CPC</p> <p>Deans are unsure that this objective belongs in the College Plan.</p> <p>Transfer Effectiveness Plan has been completed.</p>

<p><b>Objective 1.26</b> By spring 2014, evaluate the degree to which the objectives in the Career Technical Education Plan have been achieved.</p>	<p>Deans are unsure that this objective belongs in the College Plan</p> <p>Career Technical Education plan will be done by end of Spring 2012. In Fall 2011, a workgroup will be formed to develop this plan.</p> <p>The workgroup has been formed.</p>
<p><b>Objective 1.27</b> Achieve the outcomes specified in the Title V grant for the Express to Success Foundation Program for 2011-12, 2012-13 and 2013-14.</p>	<p>Deans are unsure that this objective belongs in the College Plan. - This is a grant objective.</p>
<p><b>Objective 1.28</b> Complete the development of the Degree/Transfer Express to Success Program by April 2012, field test the Program in 2012-13, fully implement and evaluate it in 2013-14.</p>	<p>Deans are unsure that this objective belongs in the College Plan</p>
<p><b>Objective 1.29</b> By Spring 2013, implement and evaluate the agreed-upon actionable recommendations from the 2010-11 Distance Education Workgroup Report.</p>	<p>This objective does not need to be included in the College Plan.</p>

**Goal 2. Maximize the utilization of the resources and courses of the Continuing Education Division.**

WE NEED TO SEPARATE ENHANCED FROM NON-ENHANCED COURSES

Develop a plan for the transition of selected courses from state-supported to fee-based

Objective	Comments during July 22 and 25, 2011 CPC
<b>Objective 2.1</b> Establish a baseline definition and data for student success in state supported Education Programs for Older Adults courses by 2012.	
<b>Objective 2.2</b> Increase the efficiency of older adult courses by increasing student retention in all course offerings by 5% by 2013-14.	
<b>Objective 2.3</b> In 2011-12, establish baseline definition and data of current offerings in Short term Vocational Programs and Workforce Preparation courses.	
<b>Objective 2.4</b> Complete review of Short-term Vocational Certificates and Workforce Preparation courses to ensure alignment with state priorities by 2013-14.	We have only 6 enhanced short-term certificates
<b>Objective 2.5</b> Increase the number of students who complete Short Term Vocational Certificates by 17% FROM X% to Z% by 2013-14.	Need the baseline data
<b>Objective 2.6</b> Increase student retention in ESL, Elementary and Secondary Basics Skills courses by 5% FROM X% to Z% by 2013-14.	Need the baseline data
<b>Objective 2.7</b> Establish baseline definition and data for student success in Parenting Education, Health and Safety, Education Programs for Individuals with Substantial Disabilities, and Family and Consumer Sciences by 2013-14.	
<b>Objective 2.8.</b> Increase the percent of non-credit students receiving academic counseling/advising and career counseling by Student Services (STEP) to non-credit students by 2% by 2013-14.	

<p><b>Objective 2.9</b> Establish method for measuring student transition from non-credit to credit by 2012 from Adult High School, General Education Diploma (GED), Adult Basic Education and vocational certificate programs.</p>	
<p><b>Objective 2.10</b> Implement Student Learning Outcomes (SLO) cycle for all applicable courses in non-credit by 2013-14 in accordance with accreditation standards.</p> <p>2.10a Complete and implement an annual faculty training process for non-credit by Fall 2012.</p> <p>2.10b Train all non-credit faculty in the SLO curriculum process by 2013-14</p>	

## OUTREACH, ACCESS AND RESPONSIVENESS TO THE COMMUNITY

### Goal 3. Optimize access to education for all segments of the community that can benefit from the college's programs and services within the constraints of state budget reductions

Objective	Comments during July 22 and 25, 2011 CPC
<p><b>Objective 3.1.</b> Implement the reduction in FTES to meet and not exceed the state funded FTES by 2013-14 as a result of reduction in state budget while minimizing the impact on students in core areas based on alignment with state priorities and incorporating local needs to the extent possible.</p>	
<p><b>Objective 3.2.</b> By Fall 2012, revise the 2008-11 Enrollment Management Plan to take into account the reduction in state-funded FTES and its emphasis on offering courses that are aligned with state priorities.</p>	<p>Isn't this an action and not an objective?</p> <p>This objective does not need to be included in the College Plan.</p>

<p><b>Objective 3.3</b> Increase the percentage of used textbook sales, book rentals and/ or e-books as a percentage of total textbook sales from 23% in 2010-11 to a minimum of 31% in 2013-14.</p>	<p>Confirm with John Lorelli.</p>
<p>Objective</p>	<p>Comments during July 22 and 25, 2011 CPC</p>
<p><b>Objective 3.4</b> Increase the number of course offerings in Community Service (fee based or donor funded) based on the needs and demand of our service area within available facilities.</p>	<p>If this objective refers to CE, it should be under Goal 2.</p>
<p><b>Objective 3.5</b> Establish baseline definition and data for first time Continuing Education students and increase by 5% by 2013-14. OR CHANGE TO Develop an enrollment management plan to maximize outreach to the community and opportunities for new students to enroll</p>	<p>Is this feasible? Registration priority would be needed. Shouldn't this be in Goal 2.</p>
<p><b>Objective 3.6</b> Increase the Continuing Education scholarship fund by 50% by 2013-14 using the 2010-11 donation baseline.</p>	

<p><b>Objective 3.7</b> Increase partnerships with organizations and community members to sponsor fee-based classes through donations by 10% by 2013-14.</p>	<p>“appropriate businesses” struck by deans to eliminate confusion with objective 3.8</p> <p>All district fundraising initiatives are routinely developed in collaboration with the Foundation.</p>
<p><b>Objective 3.8</b> Develop Contract Education partnerships with area businesses through the Professional Development Center.</p>	<p>Deans added this objective.</p>

## FACULTY, STAFF AND ADMINISTRATION

**Goal 4. Strengthen programs for students of the college by utilizing best practices for recruitment, workplace satisfaction and professional development of faculty, staff and administrators.**

Objective	Comments during July 22 and 25, 2011 CPC
<b>Objective 4.1</b> In fall 2011, implement the revised Professional Growth Program for college managers and supervisors and annually assess participation, satisfaction, and skills enhancement.	
<b>Objective 4.2</b> Develop and implement an Equal Employment Opportunity (EEO) Plan consistent with the recommended Chancellor's Office Model EEO Plan.	
<b>Objective 4.3</b> In spring 2012 complete the upgrade of PeopleAdmin to 7.X and by spring 2013, expand use of PeopleAdmin to include student and hourly employee college job listings, and application, processing and tracking of hourly and student employees.	Deans suggest that the upgrade include a component that allows for 3 referees to upload letters of recommendation..
<b>Objective 4.4</b> Once Objective 4.3 is implemented, initiate a systematic tracking/assessment of college utilization of hourly employees.	

<p><b>Objective 4.5</b> In collaboration with managers and supervisors, assess best practices to review and revise the administrator evaluation process to ensure relevance of measurements, consistency of evaluation processes, and maximization of electronic tracking, processing, and storage of records.</p>	
<p><b>Objective 4.6</b> Beginning in spring 2012, systematically phase in electronic retention of employment records including evaluations and routine employment and benefits records.</p>	
<p><b>Objective 4.7</b> All employment work flow processes will be automated including self-serve benefits by spring 2014.</p>	
<p><b>Objective 4.8</b> By spring 2012, implement the Continuing Education faculty evaluation process that aligns with provisions in Education Code (section 1341.05).</p>	
<p><b>Objective 4.9</b> Complete the evaluations of 25% of the Continuing Education faculty by 2013-14.</p>	
<p><b>Objective 4.10</b> In 2011-12, establish baseline definition and data for student satisfaction with the Continuing Education programs as measured through a survey instrument.</p>	
<p>Objective 4.11 Increase employee workplace satisfaction by x% from y in fall 2008 to z in fall 2014.</p>	<p>Should this be part of the plan? EVP to ask CPC.</p>

## GOVERNANCE, DECISION-SUPPORT AND FISCAL MANAGEMENT

**Goal 5. Establish college-wide accountability systems that are based on quantitative and qualitative data and linked to planning and budgeting.**

Objective	Comments during July 22, 2011 CPC
<p><b>Objective 5.1</b> Develop and implement an institutional comprehensive decision support system to provide enhanced user access to data.</p>	
<p><b>Objective 5.2</b> Develop and implement a system to provide user access to data for tracking the transition of non-credit students completing the Adult High School, GED or Continuing Education short-term vocational certificates to credit programs.</p>	
<p><b>Objective 5.3</b> Complete the implementation of SCT Banner and associated third party software applications and refine business processes in the context of this implementation as follows:</p> <ul style="list-style-type: none"> <li>• Complete the implementation of payroll in SCT Banner using the Santa Barbara County Education Office interface.</li> <li>• Complete the implementation of the Faculty Load and Compensation (FLAC) module in SCT Banner.</li> <li>• Complete the implementation of the purchase requisition function.</li> <li>• Complete the transition to Lumens and Banner of all Continuing Education data capture and reporting.</li> </ul>	
<p><b>Objective 5.4</b> Complete the upgrade of the Financial Reports Application to provide reporting of FTES integrated with balances and expenditures and a comprehensive revenue and expense report</p>	

<b>Objective 5.5</b> Implement the 2011-14 Technology Plan.	Isn't this an action, not an objective?
Objective	Comments during July 22, 2011 CPC
<b>Objective 5.6</b> Annually evaluate and where appropriate modify the program review process	Is this an ongoing business practice rather than an objective?
<b>Objective 5.7</b> Review and evaluate the participatory governance structure currently in place in the Continuing Education Division and modify as appropriate	

## FACILITIES, CAPITAL PROJECTS, AND MAINTENANCE

### Goal 6. Implement the long range capital construction plan.

Objective	Comments during July 22 and 25, 2011 CPC
<b>Objective 6.1</b> As funding allows, complete the remaining deferred maintenance projects included in the bond funding by June 2014	
<b>Objective 6.2</b> Revise the long-range development plan to meet the current needs and fiscal realities of the college	
<b>Objective 6.3</b> Revise the Educational Master Plan to reflect changes in the future direction of the college's instructional and student support services	

**Goal 7. Create an optimal physical and technological environment that ensures the best service to students and the local community.**

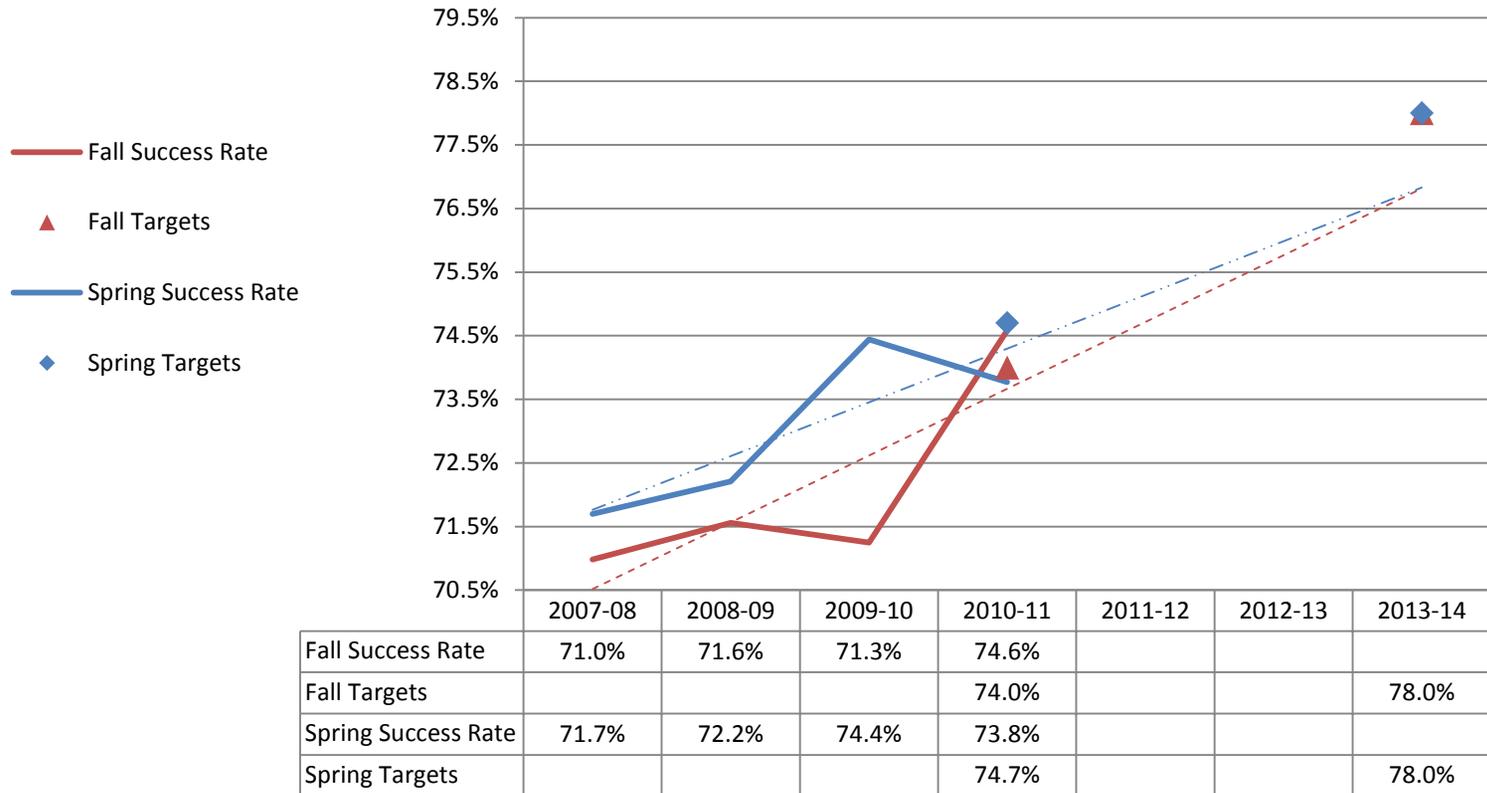
Objective	Comments during July 22 and 25, 2011 CPC	Comments Management Retreat July 28, 2011
<b>Objective 7.1</b> Evaluate and make progress towards enhancing universal access.		
<b>Objective 7.2</b> Optimize the utilization of facilities and other college resources in classroom instruction and student support programs.		
<b>Objective 7.3</b> Provide media enhanced instructional technology tools in 75% of applicable classrooms at both the Wake and Schott Centers by 2013-14.		

# **2011-2014 COLLEGE PLAN**

## **DATA CHARTS for GOAL 1:**

**Increase the Success of Students enrolled in credit courses through innovative instruction and student support programs that address the needs of a diverse college population.**

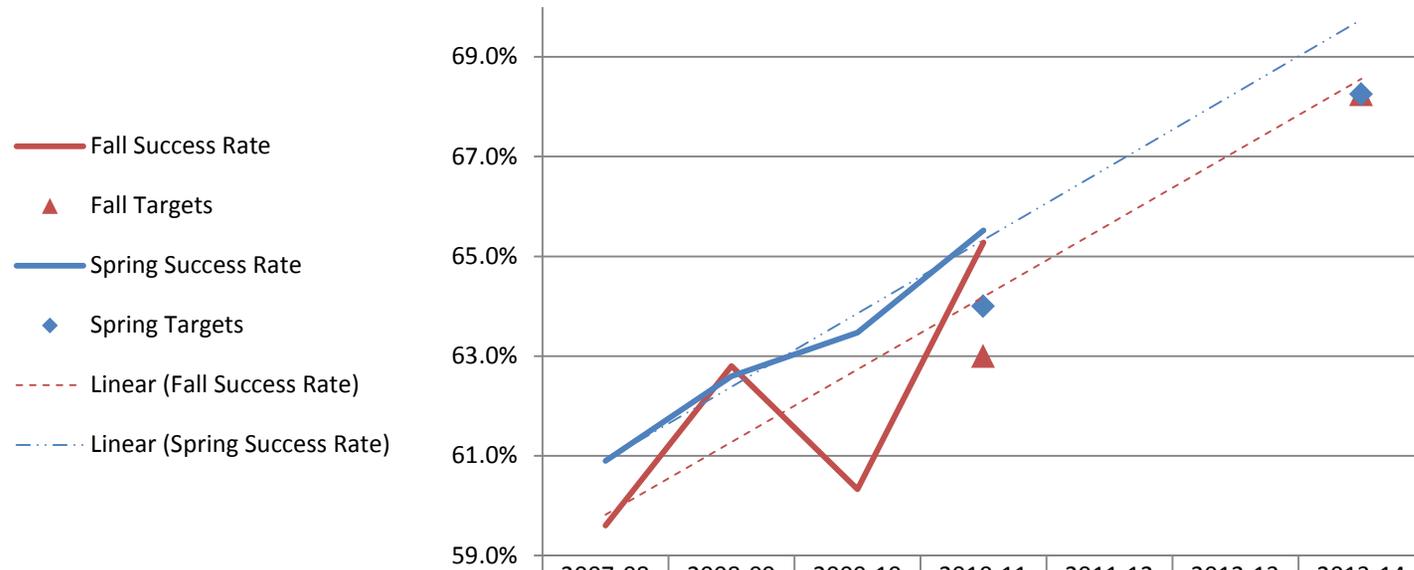
## Objective 1.1 Successful Course Completion Rate



**Objective 1.1** The percentage of students that successfully complete their courses with a grade of “C” or higher or “P” will increase from 74.58% in Fall 2010 to 78% in Fall 2013 and from 73.77% in Spring 2011 to 78% in Spring 2014.

A bit ambitious but we hope ESP will help in a significant way. What are the budget implications?

## Objective 1.2 Fully Online Successful Course Completion Rate

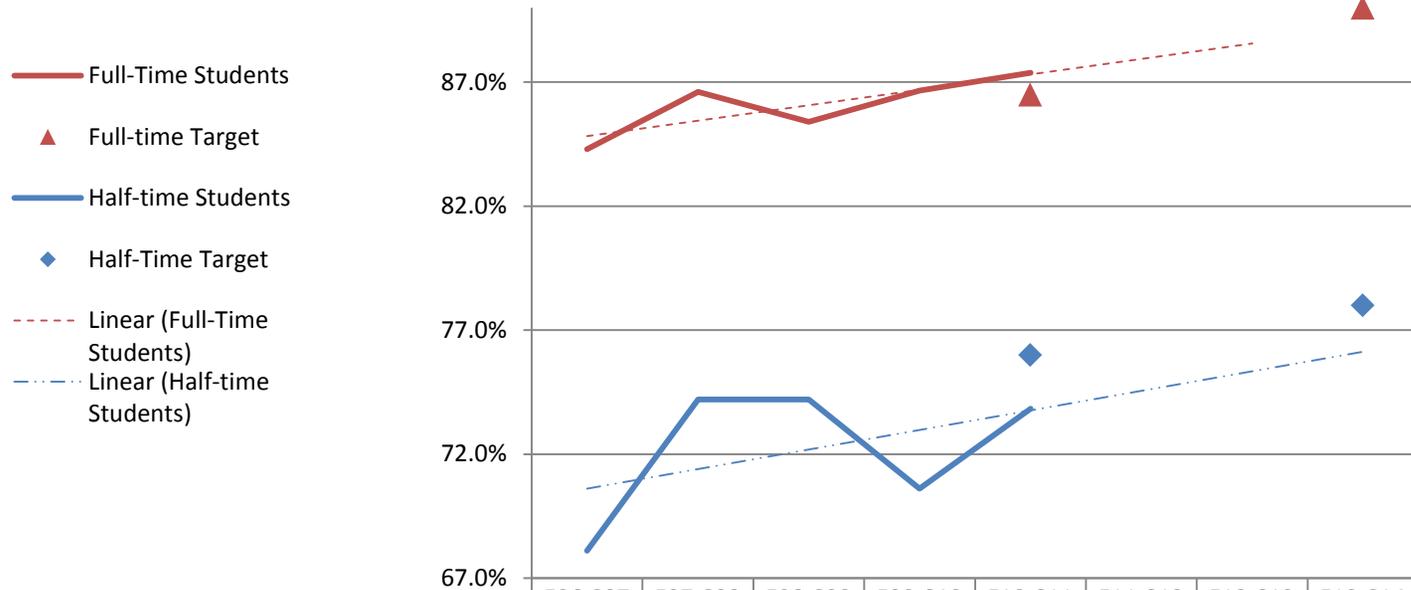


	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Fall Success Rate	59.6%	62.8%	60.3%	65.3%			
Fall Targets				63.0%			68.3%
Spring Success Rate	60.9%	62.6%	63.5%	65.5%			
Spring Targets				64.0%			68.3%

**Objective 1.2** The percentage of students that successfully complete fully online classes will increase from 65.28% in Fall 2010 to 68.25% in Fall 2013 and from 65.52% in Spring 2011 to 68.52% in Spring 2014.

DH suggests an increase of 1% point per year.

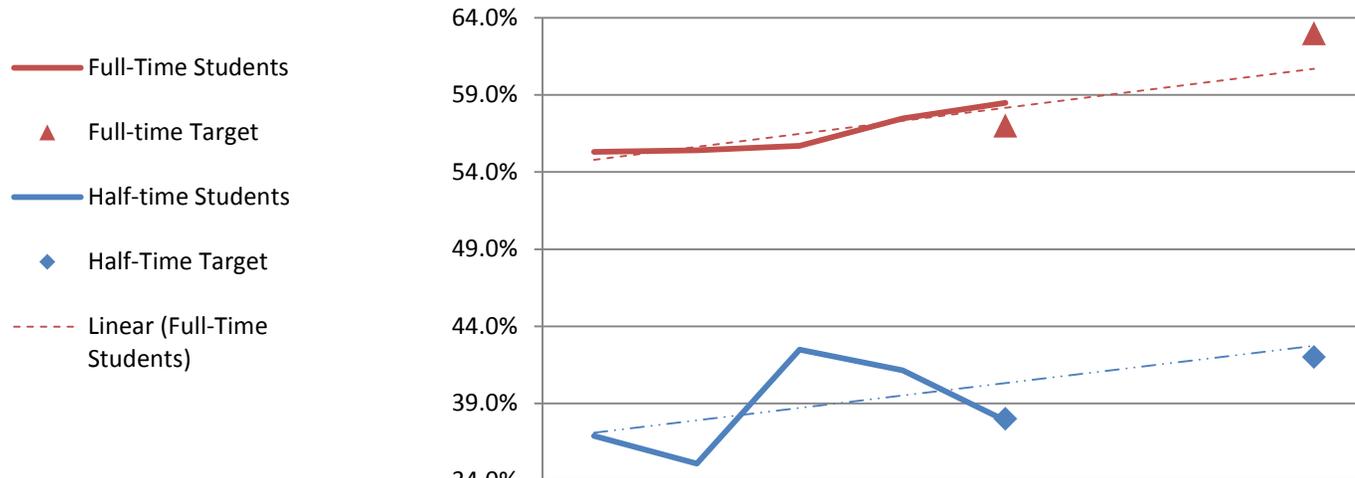
### Objective 1.3 First-to-Second Semester Persistence Rates



	F06-S07	F07-S08	F08-S09	F09-S10	F10-S11	F11-S12	F12-S13	F13-S14
Full-Time Students	84.3%	86.6%	85.4%	86.7%	87.4%			
Full-time Target					86.5%			90.0%
Half-time Students	68.1%	74.2%	74.2%	70.6%	73.8%			
Half-Time Target					76.0%			78.0%

**Objective 1.3** The first-to-second semester persistence rates of new non-exempt (non-exempt from the matriculation processes) first-time, full-time students (12 or more units) will increase from 87.4% from Fall 2010 to Spring 2011 to 90% from Fall 2013 to Spring 2014. The first-to-second semester persistence rates of new non-exempt half-time students (6-11.9 units) will increase from 73.8% from Fall 2010 to Spring 2011 to 78% from Fall 2013 to Spring 2014.

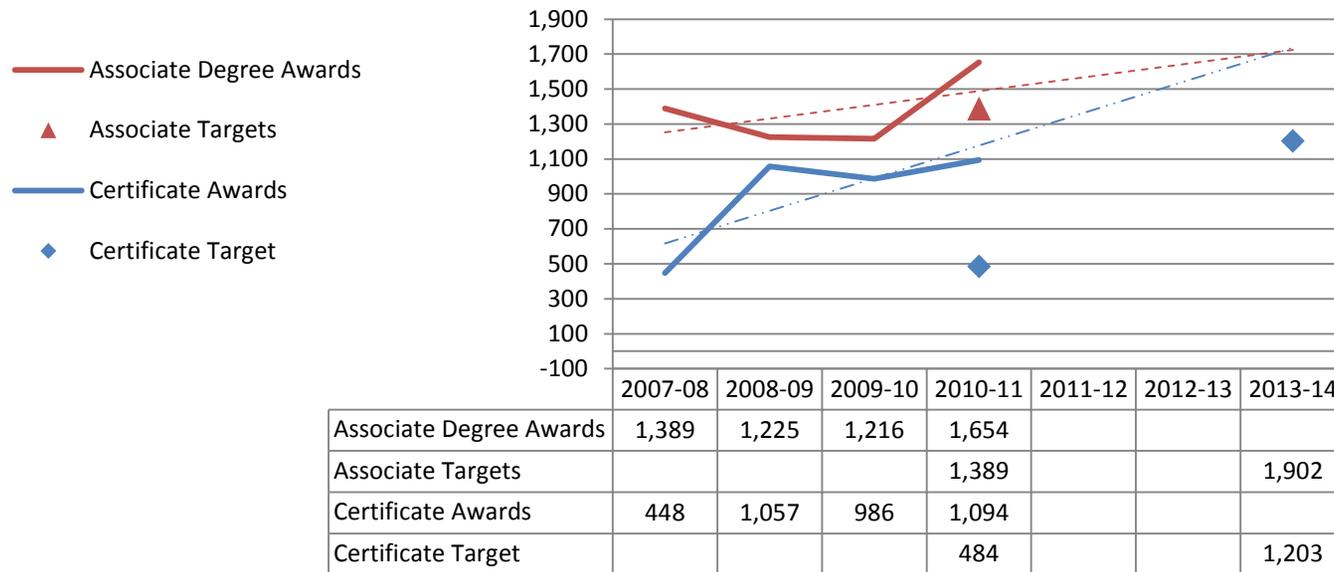
## Objective 1.4 First-to-Fourth Semester Persistence Rates



	F05-S07	F06-S08	F07-S09	F08-S10	F09-S11	F10-S12	F11-S13	F12-S14
Full-Time Students	55.3%	55.4%	55.7%	57.5%	58.5%			
Full-time Target					57.0%			63.0%
Half-time Students	36.9%	35.1%	42.5%	41.2%	37.9%			
Half-Time Target					38.0%			42.0%

**Objective 1.4** The first-to-fourth semester persistence rates for new non-exempt first-time, full-time students will increase from 58.5% from Fall 2009 to Spring 2011 to 63% from Fall 2012 to Spring 2014. The first-to-fourth semester persistence rates for new half-time students will increase from 37.9% from Fall 2009 to Spring 2011 to 42% from Fall 2012 to Spring 2014.

## Objective 1.5 and 1.6 Awards



**Objective 1.5** The number of Associate Degrees awarded will increase by 15% from 1,684 in 2010-11 to 1,902 in 2013-14.

Transfer Degrees – separate Transfer Model Curriculum (TMC) degree stats from other degrees  
 Is the bar too high?  
 In some cases taking more classes to obtain a degree may impact the student negatively in terms of ability to transfer.

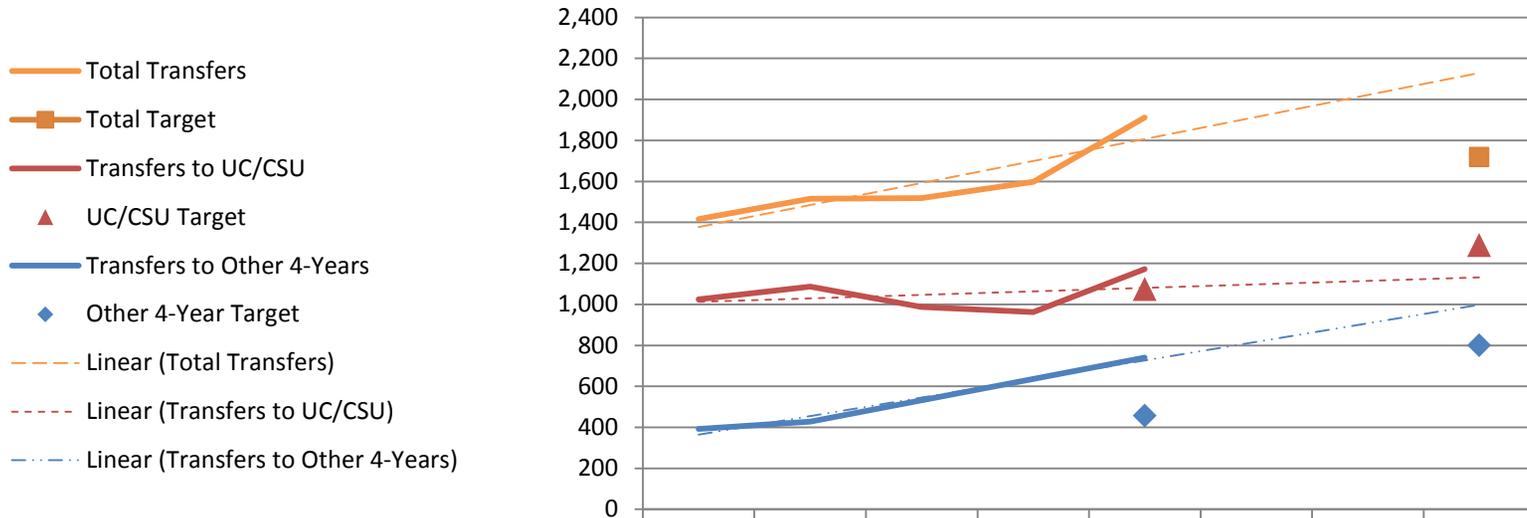
**Objective 1.6** The number of certificates awarded will increase by 10% from 1094 in 2010-11 to 1,203 in 2013-14.

Add objective about Skill Competency Awards

**Objective 1.6.1** The number of skills competency awards earned will increase by x% from y in 2010-11 to z in 2013-14.

Effective Summer 2011 Admissions & Records processes and tracks Skills Competency Awards. Grace Twedt has the historical information for prior semesters. Robert will get the data.

## Objective 1.7 Transfers to UC/CSU and Other 4-Year



	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Total Transfers	1,416	1,515	1,519	1,598	1,912			
Total Target								1,718
Transfers to UC/CSU	1,024	1,087	987	962	1,172			
UC/CSU Target					1,075			1,289
Transfers to Other 4-Years	392	428	532	636	740			
Other 4-Year Target					457			800

**Objective 1.7** The number of students who transfer from the college to UC or CSU will increase by a minimum of 10% from 1,172 in 2009-10 to 1,289 in 2013-14. The number of students that transfer to other four-year colleges or universities will increase by a minimum of X% from 532 in 2008-09 to 800 in 2013-14.

OR change to

The number of students who transfer to a four-year college or university will increase by 15% from 1,519 in 2008-09 to 1,747 in 2013-14.

Deans recommend that “or” version. Associate degree rate = 15% increase. Deans recommend that a rate no higher than 15% be used and that a lower rate be strongly considered.

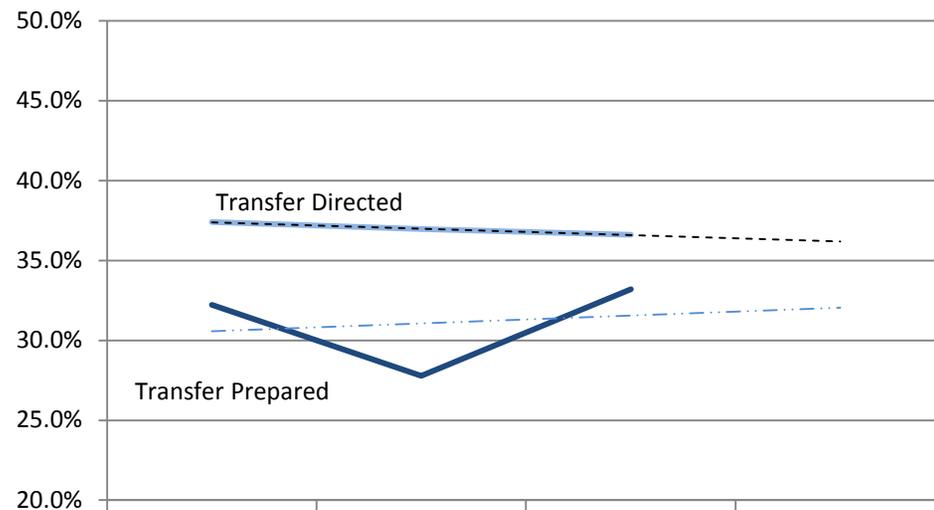
## Objective 1.8 & 1.9 Transfer Directed, Transfer Prepared

Percent of cohort of first time students with at least 12 units who attempted degree, certificate, or transferrable course within 6 years of entry.

Transfer Directed: Successfully completed both transfer-level Math AND English anywhere in the system.

Transfer Prepared: Successfully completed 60 UC/CSU transferrable units anywhere in the system with a GPA of at least 2.0 in those courses.

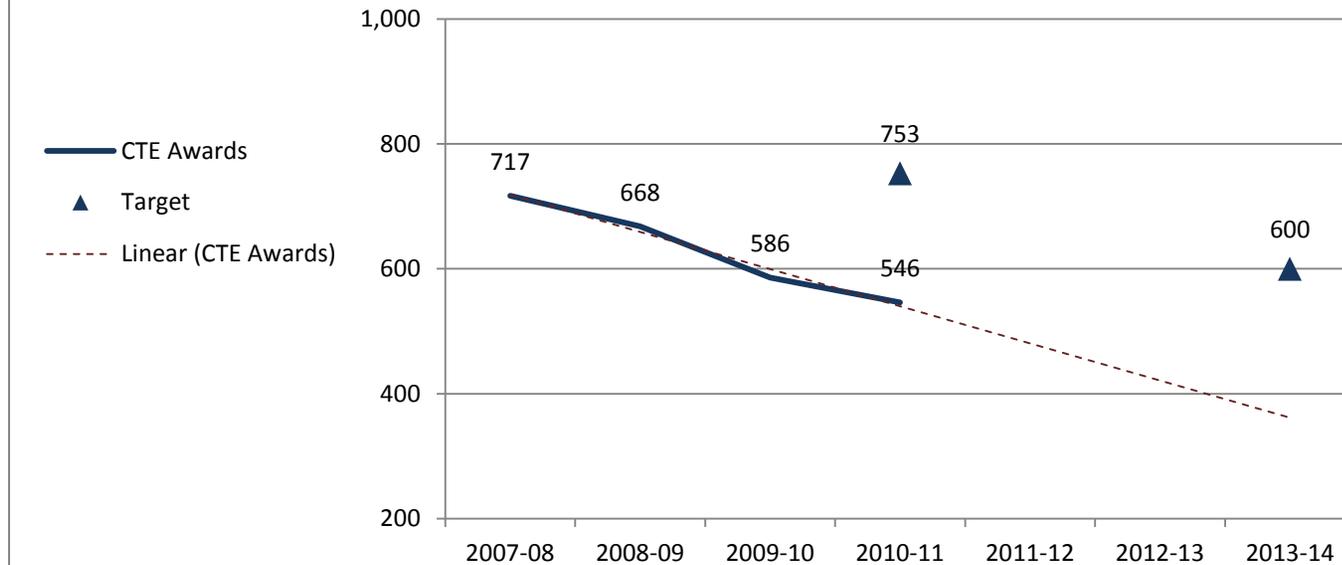
NOTE: This data is from the 2010 ARCC Report, but is no longer available from the CO due to resource constraints. We could begin computing this metric ourselves, based on our in-house data.



	2001-02 Cohort	2002-03 Cohort	2003-04 Cohort	2004-05 Cohort
Transfer Directed % of Cohort	37.4%	37.0%	36.6%	
Transfer Prepared % of Cohort	32.2%	27.8%	33.2%	

<p><b>Objective 1.8</b> By January 2012, establish baseline data for the number of Transfer Directed students from 2011-12 to 2013-14. Transfer Directed students are those who enrolled in and earned a grade of “A”, “B”, “C” or “P” in a transferable Mathematics course <b>and</b> a UC transferable English course:</p> <p><i>2011-12:</i> Some time between Summer term 2004 &amp; Spring term 2012  <i>2012-13:</i> Some time between Summer term 2005 &amp; Spring term 2013  <i>2013-14:</i> Some time between Summer term 2006 &amp; Spring term 2014</p>	<p>Chancellor’s Office no longer publishes these metrics.</p>
<p><b>Objective 1.9</b> By January 2012, establish baseline data for the number of Transfer Prepared students from 2011-12 to 2013-14. Transfer Prepared students are those who earned, within a six-year period, 60 UC or CSU transferable units with a minimum GPA of 2.40 and who enrolled in and earned a grade of “A”, “B”, “C” or “P” in a transferable Mathematics course <b>and</b> 2 UC transferable English composition courses as of:</p> <p><i>2011-12:</i> Spring term 2010  <i>2012-13:</i> Spring term 2011  <i>2013-14:</i> Spring term 2012</p>	<p>Chancellor’s Office no longer publishes these metrics.</p>

## Objective 1.10 Career Technical Certificates and Degrees



**Objective 1.10** The number of students who complete certificates or degrees in career technical programs will increase by a minimum of 10% from 546 in 2010-11 to 600 in 2013-14.

Charts for Objectives 1.11, 1.12, and 1.13 TBD later

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There is no Objective 1.14 in this Collect Plan.

(In the 2008-11 plan, this was “By Spring 2010, develop the College’s Master Eductaional Plan, and start its implementation.”

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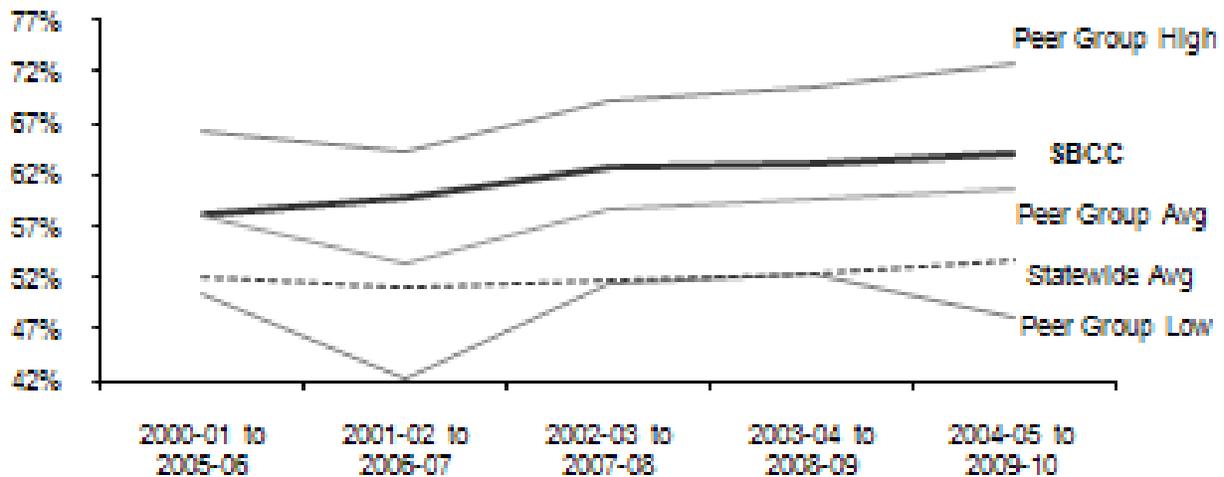
Objective 1.15: The College will exceed its peer group average and the state average on each of the ARCC measures and it will increase by a minimum of three percentage points from 2011 to 2014 on each of the following measures:

(see the following 7 ARCC-related Objectives 1.16 through 1.22)

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## Objective 1.16: ARCC Student Progress and Achievement

This is the percentage of first-time students who earned at least 12 units and who achieved any of the following outcomes within six years of entry: transferred to a four-year college, earned an AA/AS degree, earned a Certificate of 18 units or more, achieved “Transfer Directed” status (successful completion of both transfer-level Math and English courses) or “Transfer Prepared” status (successful completion of 60 UC/CSU transferable units with a GPA of 2.0 or higher). SBCC’s rate has steadily improved, is consistently well above the statewide average, and is above the peer group average in 4 out of 5 years.

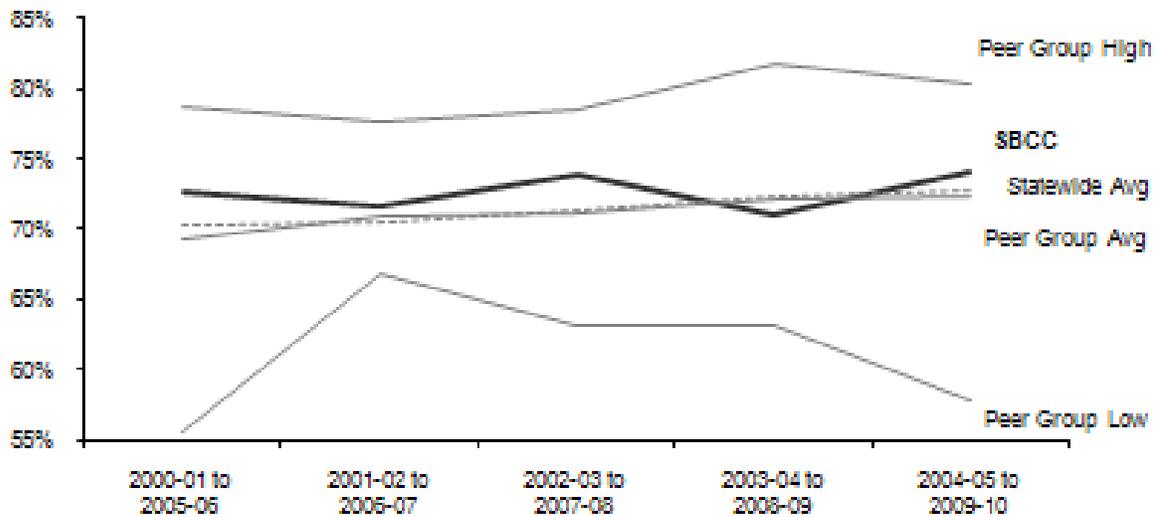


Report Year*	2009	2010	2011	2011	2011
Cohort Started In Year	2000-01	2001-02	2002-03	2003-04	2004-05
Cohort Tracked Over 6 Years	2000-01 to 2005-06	2001-02 to 2006-07	2002-03 to 2007-08	2003-04 to 2008-09	2004-05 to 2009-10
Cohort Size	2,294	2,471	2,316	2,242	N/A
SBCC	58.1%	59.9%	62.8%	63.1%	64.2%
Peer Group High	66.3%	64.3%	69.3%	70.5%	72.8%
Peer Group Low	50.3%	42.3%	51.3%	52.4%	48.0%
Peer Group Avg	58.1%	53.4%	58.8%	59.7%	60.7%
Statewide Avg	52.0%	51.2%	51.8%	52.3%	53.6%

\* The data included for SBCC here and in the following tables are taken from the 2011, 2010 and 2009 ARCC reports. The peer group and statewide figures, however, are taken from each individual ARCC report year (2007, 2008, 2009, 2010 and 2011), because each report presents only a single year’s peer group and statewide figures. Please note that data regarding the cohort size are no longer provided by ARCC due to limited resources.

**Objective 1.17: ARCC Earned at least 30 Units**

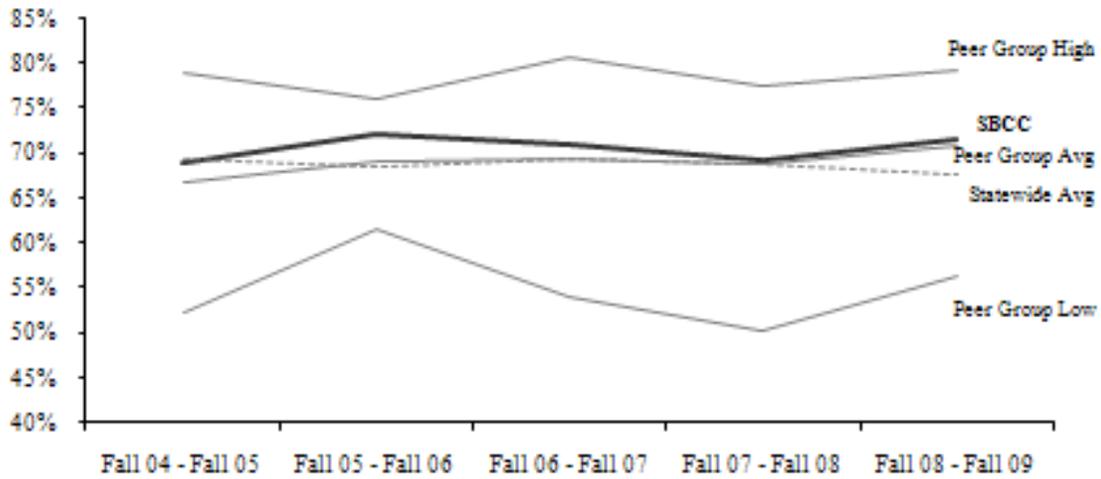
This is the percentage of first-time students who earned at least 12 units and who, within six years, earned at least 30 units while in the California Community College System. SBCC tracked the statewide and peer group averages, exceeding them in 4 out of the 5 years.



Report Year	2009	2010	2011	2011	2011
Cohort Started in Year	2000-01	2001-02	2002-03	2003-04	2004-05
Cohort Tracked Over 6 Years	2000-01 to 2005-06	2001-02 to 2006-07	2002-03 to 2007-08	2003-04 to 2008-09	2004-05 to 2009-10
Cohort Size	2,294	2,471	2,316	2,242	N/A
SBCC	72.7%	71.6%	73.9%	71.0%	74.0%
Peer Group High	78.6%	77.6%	78.4%	81.7%	80.3%
Peer Group Low	55.6%	66.8%	63.2%	63.0%	57.8%
Peer Group Avg	69.3%	70.9%	71.1%	72.1%	72.4%
Statewide Avg	70.3%	70.4%	71.2%	72.4%	72.8%

**Objective 1.18: ARCC Fall-to-Fall Persistence Rate**

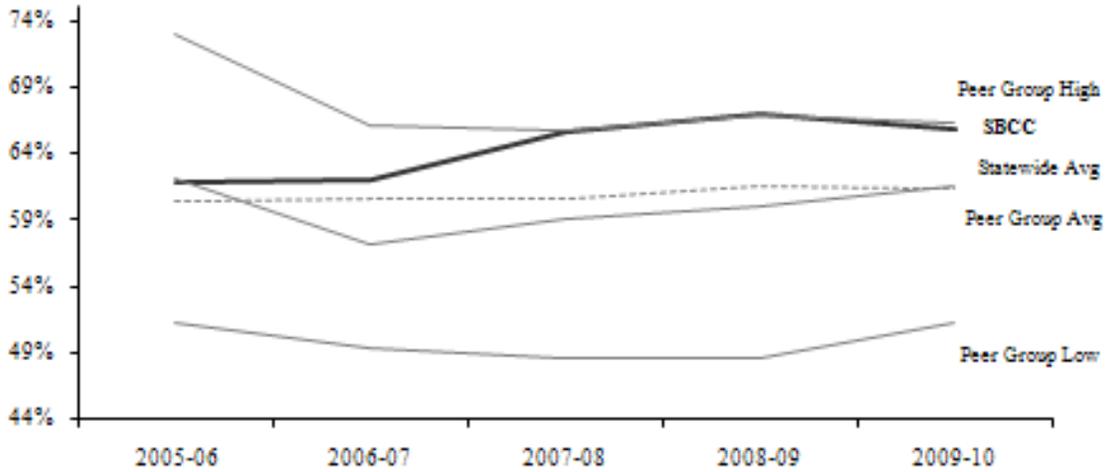
This is the percentage of first-time students with a minimum of 6 units earned in a Fall term who returned and enrolled in the subsequent Fall term anywhere in the system. SBCC exceeded the statewide and peer group average in all 5 years, with the exception of being 1.1% under the statewide average in the most recent year.



Report Year	2009	2010	2011	2011	2011
Cohort Persistence From-To Terms	Fall 04 - Fall 05	Fall 05 - Fall 06	Fall 06 - Fall 07	Fall 07 - Fall 08	Fall 08 - Fall 09
SBCC	68.8%	72.0%	70.9%	69.1%	71.6%
Peer Group High	78.9%	76.1%	80.6%	77.3%	79.2%
Peer Group Low	52.1%	61.6%	53.8%	50.1%	56.2%
Peer Group Avg	66.6%	68.9%	69.3%	68.8%	70.8%
Statewide Avg	69.3%	68.3%	69.2%	68.7%	67.6%

**Objective 1.19: ARCC Success Rate for Credit Basic Skills Courses**

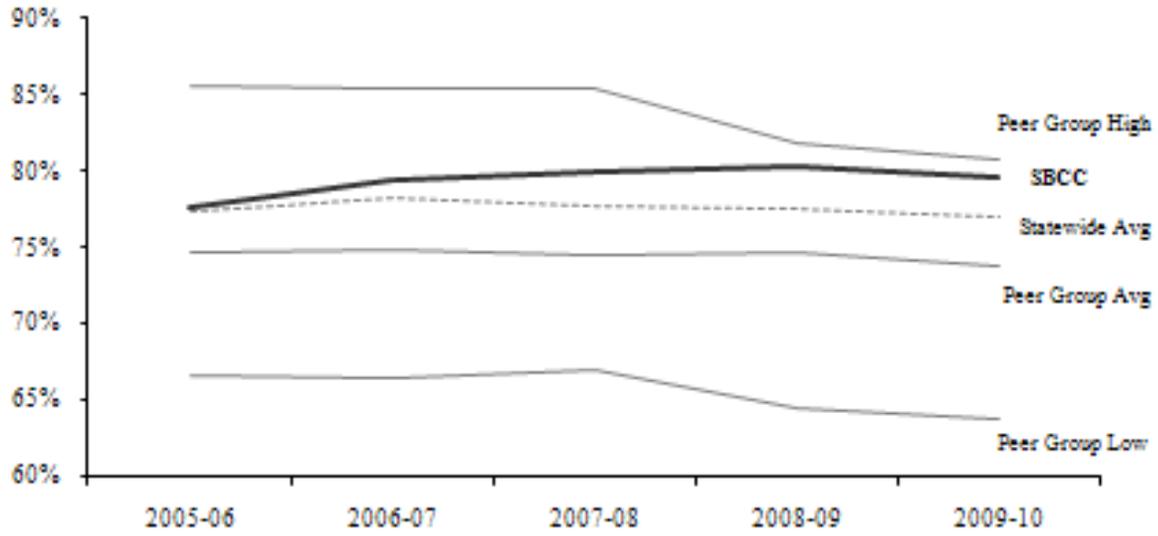
SBCC exceeded the statewide average in all 5 years, exceeded the peer group average in the last 4 years, and was the peer group high in two of the reporting years.



Report Year	2009	2010	2011	2011	2011
Grade Award Year	2005-06	2006-07	2007-08	2008-09	2009-10
SBCC	61.8%	62.0%	65.7%	66.9%	65.9%
Peer Group High	73.0%	66.1%	65.7%	66.9%	66.4%
Peer Group Low	51.3%	49.4%	48.6%	48.6%	51.2%
Peer Group Avg	62.2%	57.2%	59.1%	60.0%	61.5%
Statewide Avg	60.4%	60.5%	60.5%	61.5%	61.4%

**Objective 1.20: ARCC Success Rate for Credit Vocational Courses**

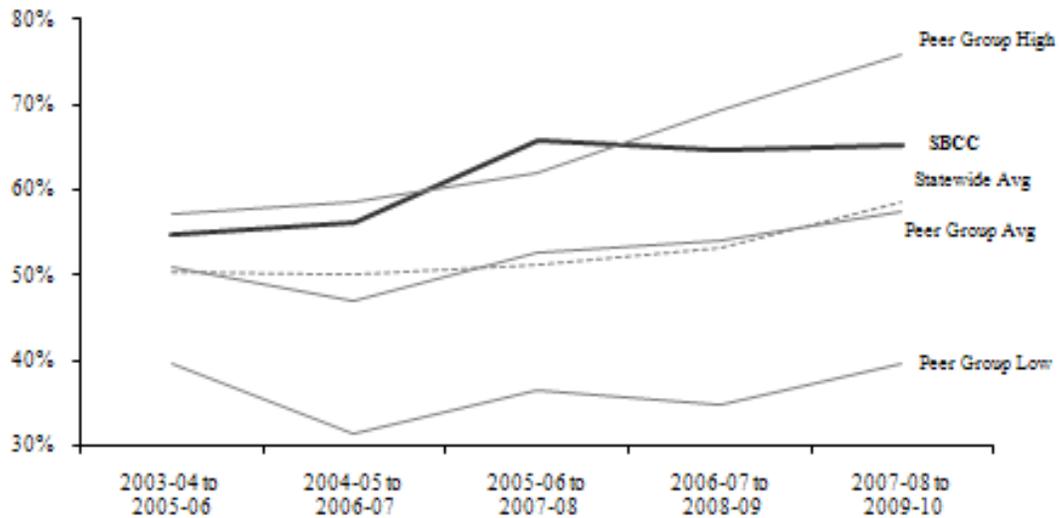
SBCC exceeded both the statewide and peer group average in all four reporting years, and showed an upward 3-year trend, leveling off in the last reporting year.



Report Year	2009	2010	2011	2011	2011
Grade Award Year	2005-06	2006-07	2007-08	2008-09	2009-10
SBCC	77.7%	79.4%	80.0%	80.3%	79.6%
Peer Group High	85.6%	85.5%	85.4%	81.9%	80.8%
Peer Group Low	66.7%	66.4%	67.0%	64.5%	63.7%
Peer Group Avg	74.6%	74.9%	74.5%	74.7%	73.8%
Statewide Avg	77.3%	78.2%	77.7%	77.5%	77.0%

### Objective 1.21: ARCC Improvement Rate for Credit Basic Skills Courses

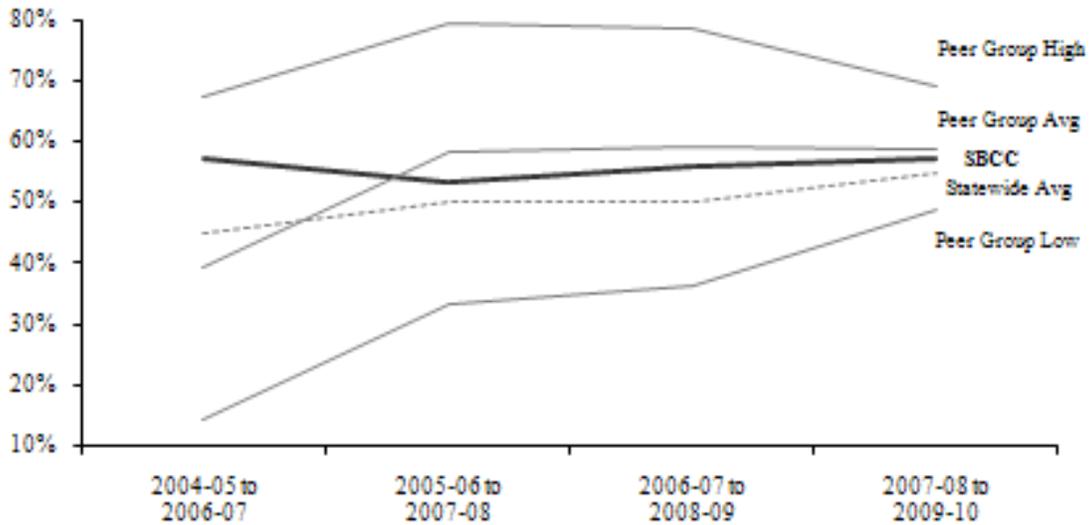
This measure tracks students who successfully completed a credit basic skills English or Math course two or more levels below college/transfer. These students were followed across three academic years (including the year and term of the initial course) to see if they successfully completed a higher-level course in the same discipline. SBCC exceeded the peer group and statewide averages in all five reporting years.



Report Year	2009	2010	2011	2011	2011
Cohort Started In Year	2003-04	2004-05	2005-06	2006-07	2007-08
Cohort Tracked Over 3 Years	2003-04 to 2005-06	2004-05 to 2006-07	2005-06 to 2007-08	2006-07 to 2008-09	2007-08 to 2009-10
SBCC	54.9%	56.2%	65.7%	64.6%	65.3%
Peer Group High	57.1%	58.7%	62.0%	69.5%	76.0%
Peer Group Low	39.6%	31.5%	36.5%	34.9%	39.5%
Peer Group Avg	50.9%	47.1%	52.6%	54.2%	57.6%
Statewide Avg	50.4%	50.0%	51.2%	53.2%	58.6%

### Objective 1.22: ARCC Improvement Rate for Credit ESL Courses

This measure tracks students who successfully completed a credit ESL courses two or more levels below college/transfer. These students were followed across three academic years (including the year and term of the initial course) to see if they successfully completed a higher-level ESL course or college level English course. SBCC was above the statewide average in all reporting years. The College was well above the peer group average in 2008, and very slightly below the peer group average in 2009, 2010 and 2011.



Report Year	2010	2011	2011	2011
Cohort Started In Year	2004-05	2005-06	2006-07	2007-08
Cohort Tracked Over 3 Years	2004-05 to 2006-07	2005-06 to 2007-08	2006-07 to 2008-09	2007-08 to 2009-10
SBCC	57.1%	53.4%	55.9%	57.0%
Peer Group High	67.3%	79.2%	78.4%	69.2%
Peer Group Low	14.4%	33.1%	36.2%	48.9%
Peer Group Avg	39.3%	58.4%	59.3%	58.7%
Statewide Avg	44.7%	50.1%	50.1%	54.6%

Objectives 1.23 through 1.29 – no specific data at this time

THE END...

DRAFT February 3, 2012

# Santa Barbara City College

Committed to the Success of Each Student

## Institutional Effectiveness Annual Report 2010-2011





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# **Institutional Effectiveness**

## **Annual Report**

2010-2011

Office of the Superintendent/President  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA 93109-2394  
(805) 965-0581  
[www.sbcc.edu](http://www.sbcc.edu)

The report is also available online at  
[www.sbcc.edu/institutionalresearch](http://www.sbcc.edu/institutionalresearch)

February, 2012

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

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*Scott Ammon (Student Trustee)*

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## FROM THE SUPERINTENDENT/PRESIDENT



Santa Barbara City College is dedicated to excellence in providing higher education for the South Coast region. A key factor in ensuring educational quality is conducting an ongoing assessment of the College's effectiveness. Assessment gauges past performance and identifies areas for future improvement and growth.

This document contains SBCC's comprehensive assessment of institutional effectiveness. This ongoing evaluation reflects the commitment of many individuals within the college to examine our institutional strengths and identify areas for improvement. This data assessment also has larger implications. Because SBCC pays attention to how well we are achieving outcomes and identifying strategies on how to improve on those measures, our college was cited as one of the top 10 in the country in 2011 by the Aspen Institute College Excellence Program.

SBCC is making steady progress with our outcomes measures as witnessed by the new Express to Success and Express to Transfer programs. Through accelerated curriculums, learning communities and counseling services, Express to Success ensures that students complete their basic skills and pre-college English and math courses while Express to Success prepares students to transfer in no more than two years. Another example of our continuous improvement is the College's goal to develop a plan to enhance the effectiveness of our already highly success Career Technology Program. I look forward to seeing how these outcomes impact our institutional effectiveness in future reports.

Recognition should go to the following for their efforts in completing this project: Robert Else, Senior Director of Institutional Assessment, Research, Planning for data validation and project coordination; his staff including Melanie Rogers, Jordan Morris, and Martha Seago; the SBCC Executive Management team; and staff from various departments for their input into and support of the project.

The primary purposes of the Institutional Effectiveness Report are to guide the improvement of SBCC's instructional and student services programs and to support the development of initiatives designed to promote student success. In a period of austerity and financial challenges, SBCC remains fully committed to those goals.

Dr. Jack Friedlander  
Acting Superintendent/President

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## **CHAPTER I: STUDENT LEARNING, ACHIEVEMENT AND DEVELOPMENT**

### ***ARCC: Accountability Reporting***

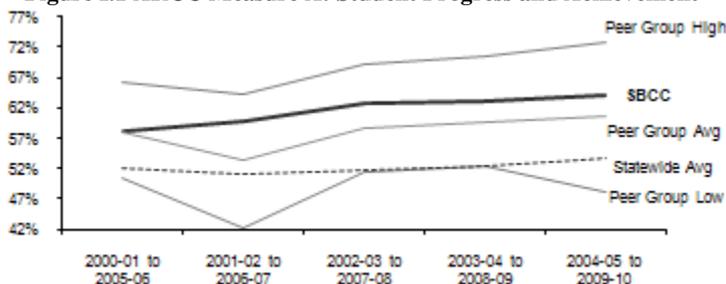
In response to AB 1417 (2004, Pacheco), *Performance Framework for the Community Colleges*, the California Community Colleges Chancellor's Office (CCCCO) developed a framework of accountability formally known as Accountability Reporting for the Community Colleges (ARCC). The primary focus of this assessment is tracking the success of students in meeting their educational goals. The ARCC report is published yearly by the Chancellor's Office; the first report was released in 2007. The report compares students at each college to statewide averages, and to peer-group colleges chosen on the basis of similarity in size, demographics, and other factors.

The following pages present results from the 2011 ARCC report, released in March 2011, which covers three years of data up through the 2009-10 academic year. Each of the seven measures presented (A through G) is based on different sets of cohorts covering various time periods, depending on the measure.

### ARCC Measure A: Student Progress and Achievement

This is the percentage of first-time students who earned at least 12 units and who achieved any of the following outcomes within six years of entry: transferred to a four-year college, earned an AA/AS degree, earned a Certificate of 18 units or more, achieved “Transfer Directed” status (successful completion of both transfer-level Math and English courses) or “Transfer Prepared” status (successful completion of 60 UC/CSU transferable units with a GPA of 2.0 or higher). SBCC’s rate has steadily improved, is consistently well above the statewide average, and is above the peer group average in 4 out of 5 years.

Figure I.1 ARCC Measure A: Student Progress and Achievement



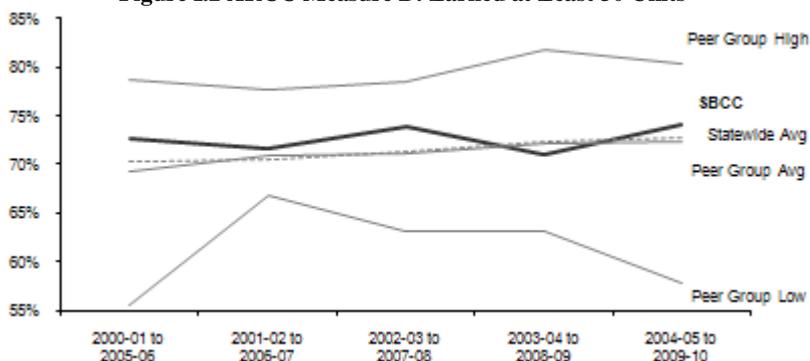
Report Year*	2009	2010	2011	2011	2011
Cohort Started In Year	2000-01	2001-02	2002-03	2003-04	2004-05
Cohort Tracked Over 6 Years	2000-01 to 2005-06	2001-02 to 2006-07	2002-03 to 2007-08	2003-04 to 2008-09	2004-05 to 2009-10
Cohort Size	2,294	2,471	2,316	2,242	N/A
SBCC	58.1%	59.9%	62.8%	63.1%	64.2%
Peer Group High	66.3%	64.3%	69.3%	70.5%	72.8%
Peer Group Low	50.3%	42.3%	51.3%	52.4%	48.0%
Peer Group Avg	58.1%	53.4%	58.8%	59.7%	60.7%
Statewide Avg	52.0%	51.2%	51.8%	52.3%	53.6%

\* The data included for SBCC here and in the following tables are taken from the 2011, 2010 and 2009 ARCC reports. The peer group and statewide figures, however, are taken from each individual ARCC report year (2007, 2008, 2009, 2010 and 2011), because each report presents only a single year’s peer group and statewide figures. Please note that data regarding the cohort size are no longer provided by ARCC due to limited resources.

## ARCC Measure B: Earned at least 30 Units

This is the percentage of first-time students who earned at least 12 units and who, within six years, earned at least 30 units while in the California Community College System. SBCC tracked the statewide and peer group averages, exceeding them in 4 out of the 5 years.

Figure I.2 ARCC Measure B: Earned at Least 30 Units

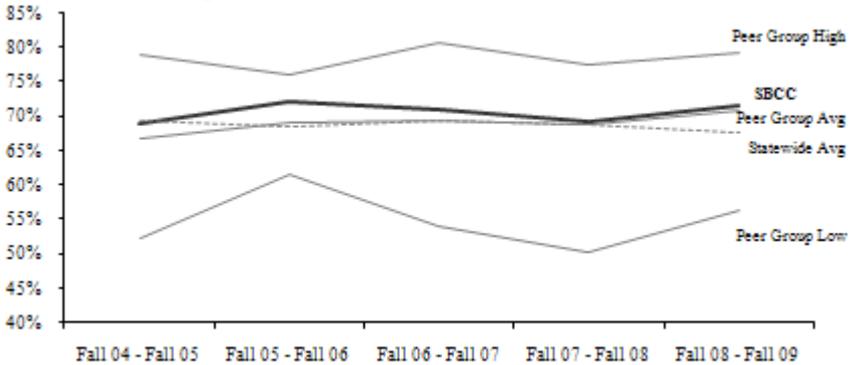


Report Year	2009	2010	2011	2011	2011
Cohort Started in Year	2000-01	2001-02	2002-03	2003-04	2004-05
Cohort Tracked Over 6 Years	2000-01 to 2005-06	2001-02 to 2006-07	2002-03 to 2007-08	2003-04 to 2008-09	2004-05 to 2009-10
Cohort Size	2,294	2,471	2,316	2,242	N/A
SBCC	72.7%	71.6%	73.9%	71.0%	74.0%
Peer Group High	78.6%	77.6%	78.4%	81.7%	80.3%
Peer Group Low	55.6%	66.8%	63.2%	63.0%	57.8%
Peer Group Avg	69.3%	70.9%	71.1%	72.1%	72.4%
Statewide Avg	70.3%	70.4%	71.2%	72.4%	72.8%

### ARCC Measure C: Persistence Rate

This is the percentage of first-time students with a minimum of 6 units earned in a Fall term who returned and enrolled in the subsequent Fall term anywhere in the system. SBCC exceeded the statewide and peer group average in all 5 years, with the exception of being 1.1% under the statewide average in the most recent year.

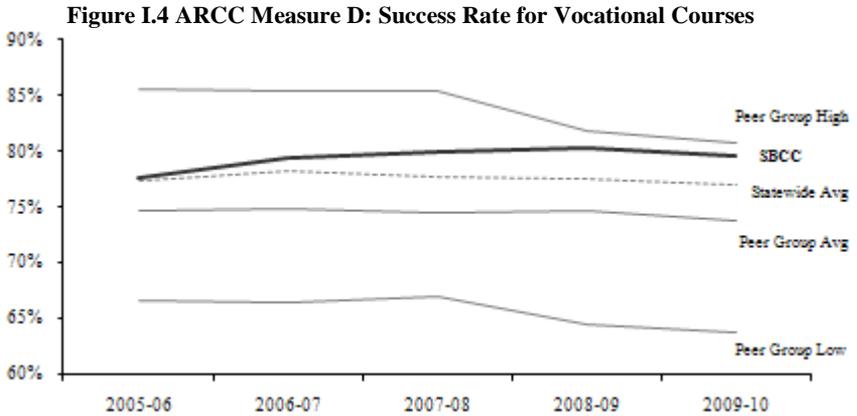
Figure I.3 ARCC Measure C: Persistence Rate



Report Year	2009	2010	2011	2011	2011
Cohort Persistence From-To Terms	Fall 04 - Fall 05	Fall 05 - Fall 06	Fall 06 - Fall 07	Fall 07 - Fall 08	Fall 08 - Fall 09
SBCC	68.8%	72.0%	70.9%	69.1%	71.6%
Peer Group High	78.9%	76.1%	80.6%	77.3%	79.2%
Peer Group Low	52.1%	61.6%	53.8%	50.1%	56.2%
Peer Group Avg	66.6%	68.9%	69.3%	68.8%	70.8%
Statewide Avg	69.3%	68.3%	69.2%	68.7%	67.6%

**ARCC Measure D: Success Rate for Credit Vocational Courses**

SBCC exceeded both the statewide and peer group average in all four reporting years, and showed an upward 3-year trend, leveling off in the last reporting year.

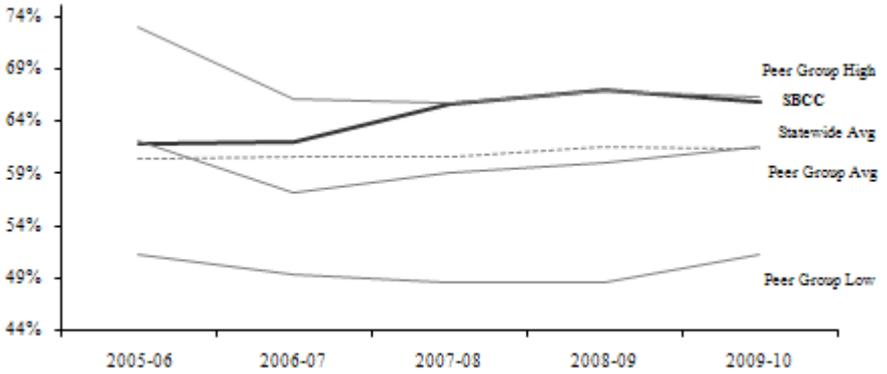


Report Year	2009	2010	2011	2011	2011
Grade Award Year	2005-06	2006-07	2007-08	2008-09	2009-10
SBCC	77.7%	79.4%	80.0%	80.3%	79.6%
Peer Group High	85.6%	85.5%	85.4%	81.9%	80.8%
Peer Group Low	66.7%	66.4%	67.0%	64.5%	63.7%
Peer Group Avg	74.6%	74.9%	74.5%	74.7%	73.8%
Statewide Avg	77.3%	78.2%	77.7%	77.5%	77.0%

**ARCC Measure E: Success Rate for Credit Basic Skills Courses**

SBCC exceeded the statewide average in all 5 years, exceeded the peer group average in the last 4 years, and was the peer group high in two of the reporting years.

**Figure I.5 ARCC Measure E: Success Rate Credit Basic Skills Courses**

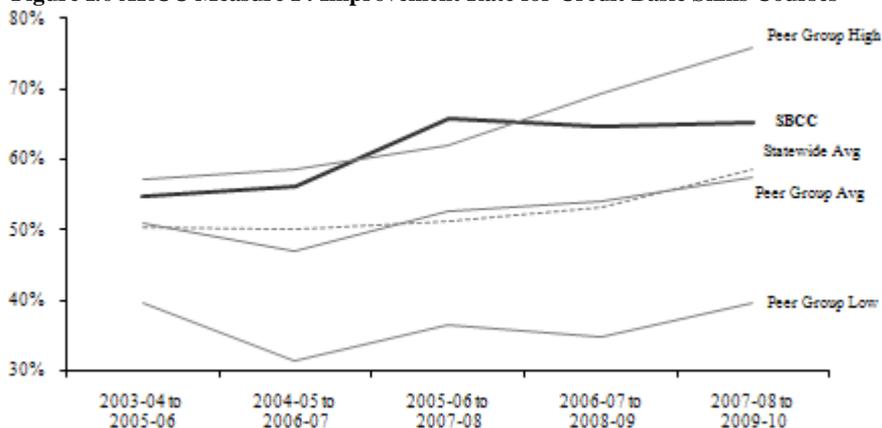


Report Year	2009	2010	2011	2011	2011
Grade Award Year	2005-06	2006-07	2007-08	2008-09	2009-10
SBCC	61.8%	62.0%	65.7%	66.9%	65.9%
Peer Group High	73.0%	66.1%	65.7%	66.9%	66.4%
Peer Group Low	51.3%	49.4%	48.6%	48.6%	51.2%
Peer Group Avg	62.2%	57.2%	59.1%	60.0%	61.5%
Statewide Avg	60.4%	60.5%	60.5%	61.5%	61.4%

### ARCC Measure F: Improvement Rate for Credit Basic Skills Courses

This measure tracks students who successfully completed a credit basic skills English or Math course two or more levels below college/transfer. These students were followed across three academic years (including the year and term of the initial course) to see if they successfully completed a higher-level course in the same discipline. SBCC exceeded the peer group and statewide averages in all five reporting years.

**Figure I.6 ARCC Measure F: Improvement Rate for Credit Basic Skills Courses**

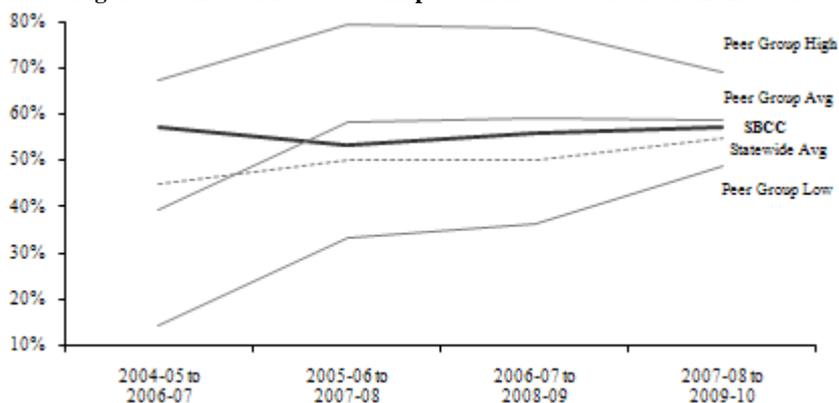


Report Year	2009	2010	2011	2011	2011
Cohort Started In Year	2003-04	2004-05	2005-06	2006-07	2007-08
Cohort Tracked Over 3 Years	2003-04 to 2005-06	2004-05 to 2006-07	2005-06 to 2007-08	2006-07 to 2008-09	2007-08 to 2009-10
SBCC	54.9%	56.2%	65.7%	64.6%	65.3%
Peer Group High	57.1%	58.7%	62.0%	69.5%	76.0%
Peer Group Low	39.6%	31.5%	36.5%	34.9%	39.5%
Peer Group Avg	50.9%	47.1%	52.6%	54.2%	57.6%
Statewide Avg	50.4%	50.0%	51.2%	53.2%	58.6%

### ARCC Measure G: Improvement Rate for Credit ESL Courses

This measure tracks students who successfully completed a credit ESL courses two or more levels below college/transfer. These students were followed across three academic years (including the year and term of the initial course) to see if they successfully completed a higher-level ESL course or college level English course. SBCC was above the statewide average in all reporting years. The College was well above the peer group average in 2008, and very slightly below the peer group average in 2009, 2010 and 2011.

Figure I.7 ARCC Measure G: Improvement Rate for Credit ESL Courses



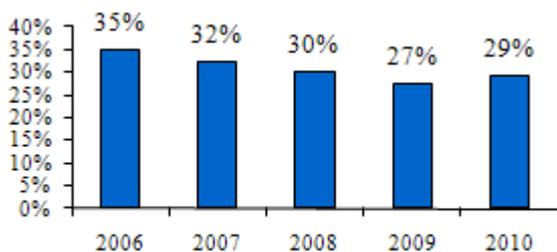
Report Year	2010	2011	2011	2011
Cohort Started In Year	2004-05	2005-06	2006-07	2007-08
Cohort Tracked Over 3 Years	2004-05 to 2006-07	2005-06 to 2007-08	2006-07 to 2008-09	2007-08 to 2009-10
SBCC	57.1%	53.4%	55.9%	57.0%
Peer Group High	67.3%	79.2%	78.4%	69.2%
Peer Group Low	14.4%	33.1%	36.2%	48.9%
Peer Group Avg	39.3%	58.4%	59.3%	58.7%
Statewide Avg	44.7%	50.1%	50.1%	54.6%

## *Preparation of Applicants*

### **Students Eligible for College-Level Writing**

From 2006 to 2009 there was a decrease in the percentage of applicants who took an assessment test and were eligible for college-level writing, from 35% to 27% (English 110: English Composition). In 2010, the percentage increased slightly to 29% (see Figure I.8).

**Figure I.8 Percentage of Applicants Eligible for College-level English Writing  
Summer/Fall 2006 - Summer/Fall 2010**

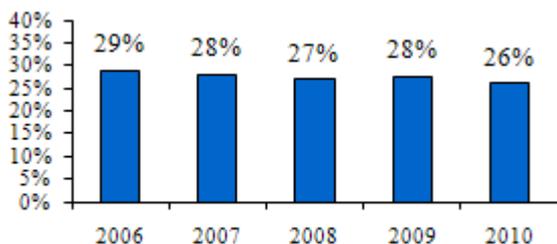


Source: Assessment Office

### **Students Eligible for College-Level Reading**

The percentage of applicants who are eligible for college-level reading remained fairly stable between 29% and 26% (see Figure I.9).

**Figure I.9 Percentage of Applicants Eligible for College-level English Reading  
Summer/Fall 2006 - Summer/Fall 2010**

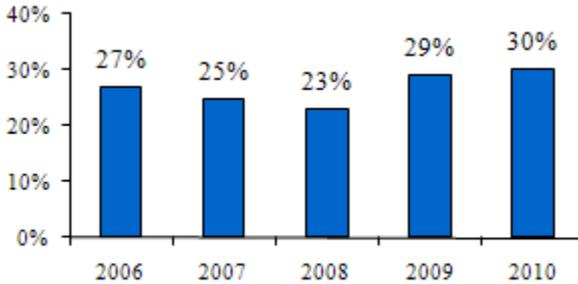


Source: Assessment Office

## Students Eligible for College-Level Math

The percentage of applicants who are eligible for college-level math decreased from 27% in 2006 to 23% in 2008, but increased to 29% and 30% in 2009 and 2010, respectively (see Figure I.10).

**Figure I.10 Percentage of Applicants Eligible for College-level Math  
Summer/Fall 2006 - Summer/Fall 2010**



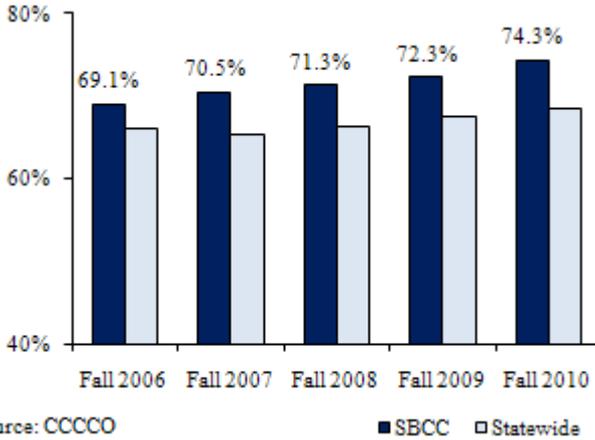
Source: Assessment Office

# Successful Course Completion Rates

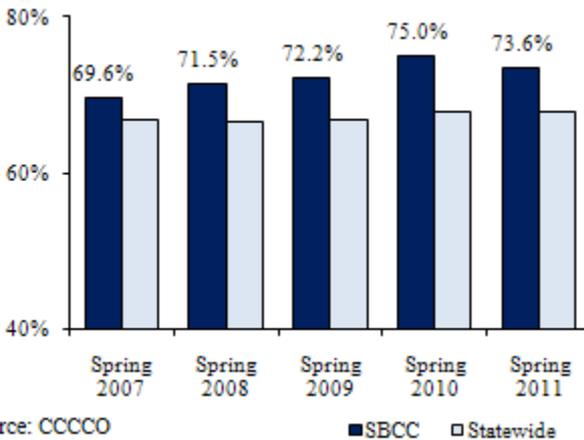
## College-wide Successful Course Completion Rates

SBCC's successful course completion rate, defined as the percentage of students receiving a final grade of A, B, C, CR, or P, has steadily increased over the past 5 years, as shown in the two figures below. In addition, SBCC maintained higher successful course completion rates than the statewide average in all semesters, and this difference has grown over time. Spring rates are slightly higher than Fall in all but the most recent academic year.

**Figure I.14 Fall Successful Course Completion Rates**



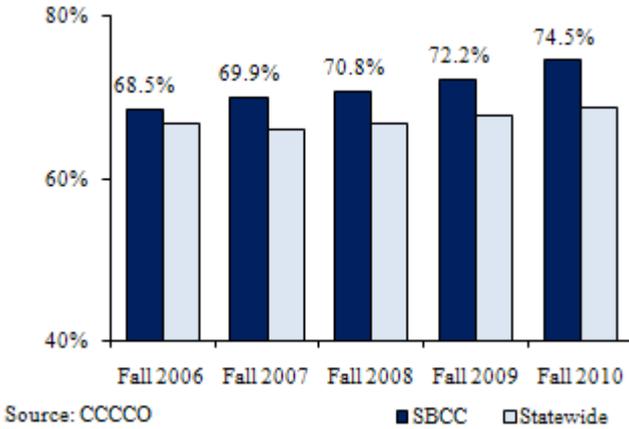
**Figure I.15 Spring Successful Course Completion Rates**



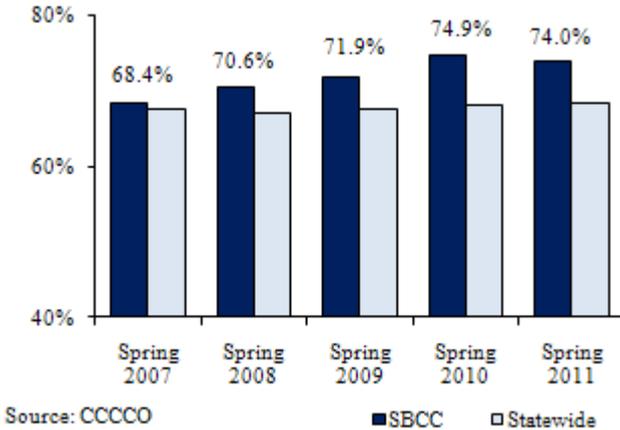
## Successful Completion Rates in Transfer Courses

Successful completion rates in transfer courses increased from year to year in Fall and all but the most recent Spring semesters, ranging from a low of 68.4% in Spring 2007 to a high of 74.9% in Spring 2010. Successful completion rates in transfer courses were slightly higher for SBCC than the statewide average in all semesters. After having lower rates than the state in 2003 and 2004, the College's rates have consistently been higher than those seen statewide in more recent years (see Figures I.16 & I.17).

**Figure I.16 Fall Successful Completion Rates in Transfer Courses**



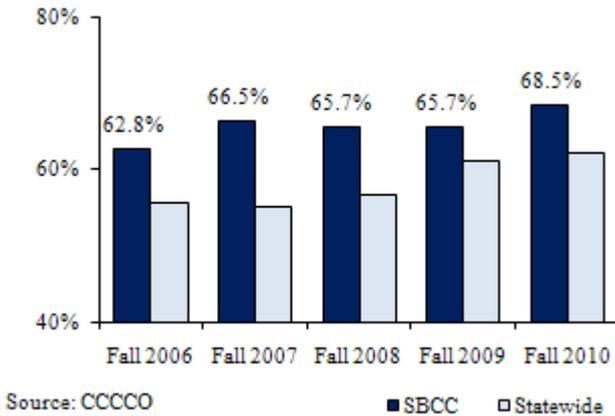
**Figure I.17 Spring Successful Completion Rates in Transfer Courses**



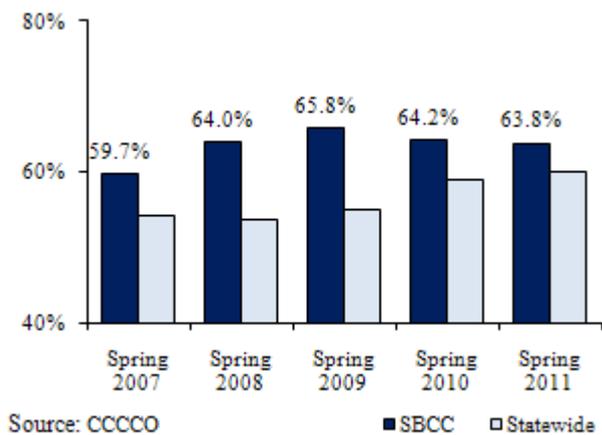
### Successful Completion Rates in Basic Skills Courses

The successful completion rate in all Basic Skills courses has fluctuated from a low of 61.8% in Fall 2005 to 66.5% in Fall 2007. The basic skills completion rates fluctuated more across spring semesters, but show a general improvement from 60.4% in Spring 2006 to 64.2% in Spring 2010. Successful completion rates in basic skills courses were higher for SBCC than the statewide average in every semester (see Figures I.18 & I.19).

**Figure I.18 Successful Completion Rates in Basic Skills Courses - Fall**



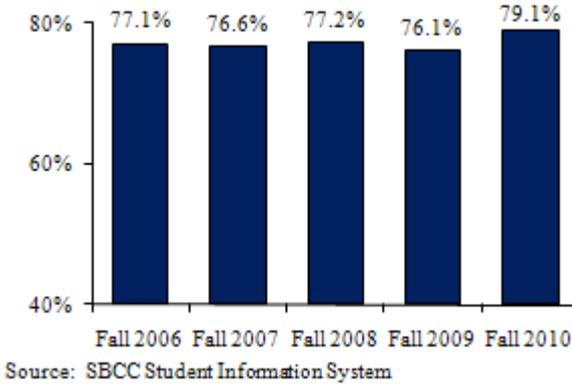
**Figure I.19 Successful Completion Rates in Basic Skills Courses - Spring**



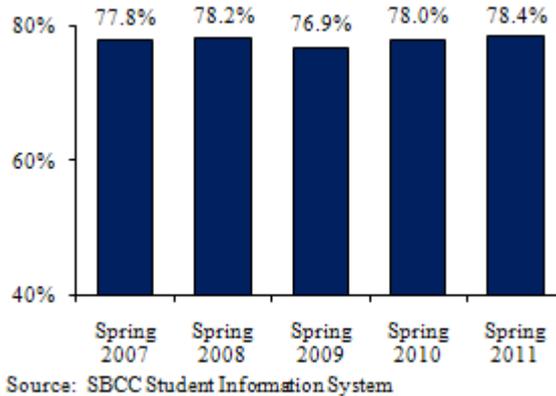
### Successful Completion Rates in Career Technical Courses

The successful completion rate in all career technical courses has remained fairly stable across fall terms, remaining between 76.1% and 77.2% from Fall 2005 to Fall 2009, but increasing to 79.1% in Fall 2010. The completion rate has also been fairly stable across spring semesters, ranging from 76.9% in Spring 2009 to 78.4% in Spring 2011 (see Figures I.20 & I.21). Statewide figures are not available at this time for comparison.

**Figure I.20 Successful Completion Rates in Career Technical Courses - Fall**



**Figure I.21 Successful Completion Rates in Career Technical Courses - Spring**



### ***Successful Completion Rates in Alternative Instruction vs. Traditional Courses***

The College has made a commitment to providing instruction in alternative delivery modes to meet the diverse educational needs of students. Our investment in best-practices training for instructors of online courses, and our focus on Human Presence technologies (e.g. Skype, video, chat) in these courses, has resulted in a marked improvement in online course success rates, although they are still below those of other methods. Accelerated courses, which include courses that meet for less than 16 weeks granting three or more units, continue to have a high rate of successful completion. Success rates in Work Experience/Independent Study courses decreased slightly in recent years, while success rates in Weekend courses have increased. Success rates in traditional courses have also increased over the last two years. Traditional courses include all courses that meet on weekdays for at least 16 weeks, and are not online or work experience/independent study.

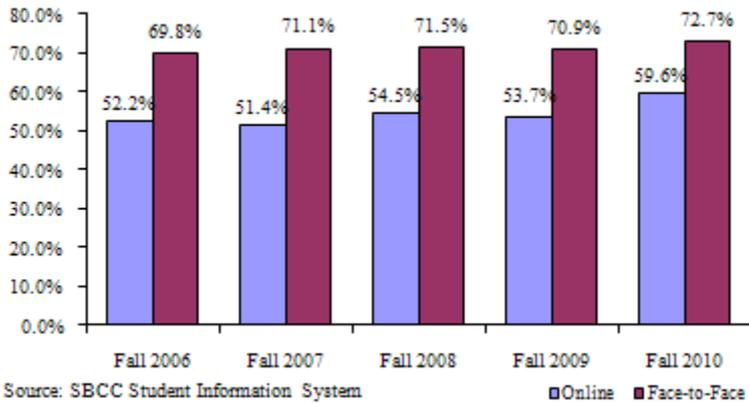
**Table I.22 Annual Successful Completion Rates in Alternative Instruction vs. Traditional Courses**

<b>Year</b>	<b>Online</b>	<b>Work Exp/ Ind Study</b>	<b>Accelerated</b>	<b>Weekend</b>	<b>Traditional</b>
2006-07	57.8%	81.0%	72.4%	77.8%	70.5%
2007-08	61.4%	81.3%	75.5%	77.9%	70.5%
2008-09	63.7%	79.4%	75.8%	80.7%	71.5%
2009-10	63.6%	78.5%	75.6%	89.2%	73.1%
2010-11	66.5%	79.3%	77.7%	92.1%	74.2%

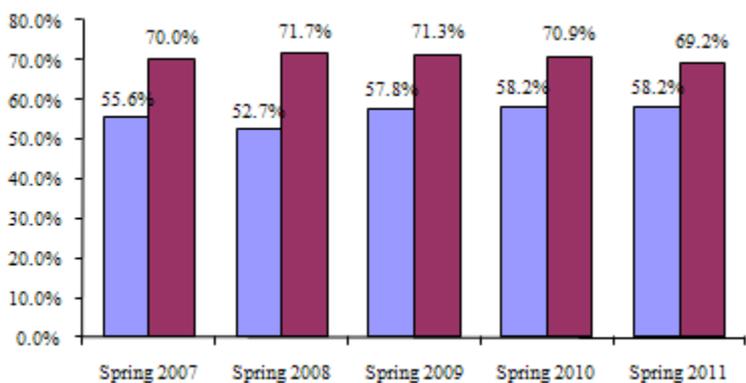
Source: SBCC Student Information System

In order to provide a more comparable view of success in the online courses, success rates were calculated for those online courses where the same course was also offered in the traditional face-to-face format. The success rates in this subset of online courses are then compared with the success rates in the comparable face-to-face classes. While success rates in online courses are consistently lower than in comparable courses offered face-to-face, the difference decreased from 17% in Fall 2009 to 13% in Fall 2010, and from 13% in Spring 2010 to 11% in Spring 2011 (see Figures I.23 & I.24).

**Figure I.23 Successful Completion Rates in Online vs. Face-to-Face Courses - Fall**



**Figure I.24 Successful Completion Rates in Online vs. Face-to-Face Courses - Spring**



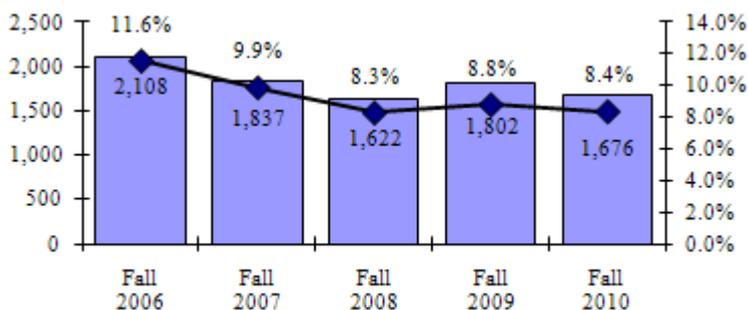
Source: SBCC Student Information System

■ Online ■ Face-to-Face

### *Students on Academic or Progress Probation or Disqualification and Their Transition to Good Standing*

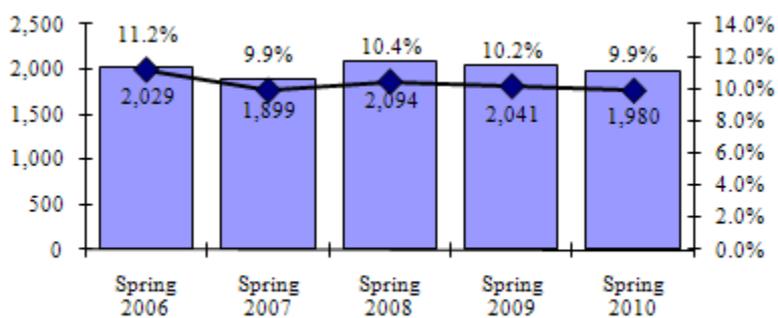
The percentage of all students who ended the term on academic or progress probation or disqualification decreased from 11.6% in Fall 2006 to 8.3% in Fall 2008, and has remained between 8%-9% through Fall 2010 (see Figure I.25). The percentage of students who ended spring semesters in such statuses remained fairly stable, ranging between 9.9% and 11.2% across the period (see Figure I.26).

**Figure I.25 Students on Academic or Progress Probation or Disqualification - Total and Percentage of Overall Headcount – Fall**



Source: SBCC Student Information System

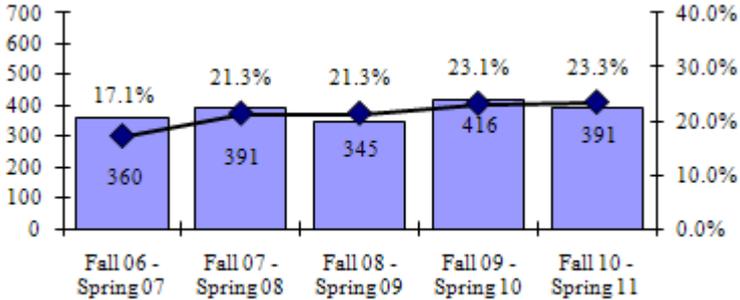
**Figure I.26 Students on Academic or Progress Probation or Disqualification - Total and Percentage of Overall Headcount - Spring**



Source: SBCC Student Information System

Of the 1,676 students on academic or progress probation or disqualification at the end of Fall 2010 who enrolled in Spring 2011, 391 (23.3%) transitioned to good standing at the end of Spring 2011 (see Figure I.27).

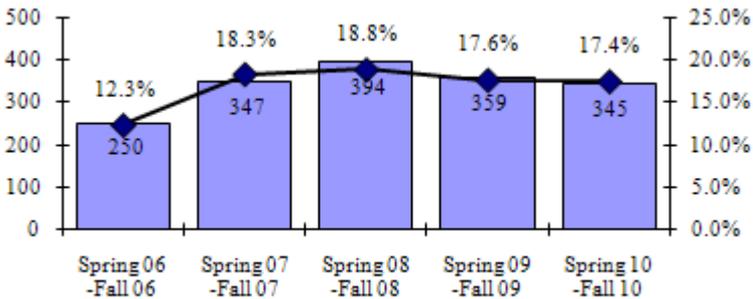
**Figure I.27 Fall Students on Academic or Progress Probation or Disqualification Transitioning to Good Standing by the Following Spring Semester Fall 2006 - Fall 2010**



Source: SBCC Student Information System

For students who were on academic or progress probation or disqualification at the end of Spring 2010 who enrolled in Fall 2010, 17.4% (345) transitioned to good standing in Fall 2010 (see Figure I.28). These data will continue to be monitored in future years to help determine whether there are any trends toward overall improvement.

**Figure I.28 Spring Students on Academic or Progress Probation or Disqualification Transitioning to Good Standing by the Following Fall Semester Spring 2006 - Spring 2010**

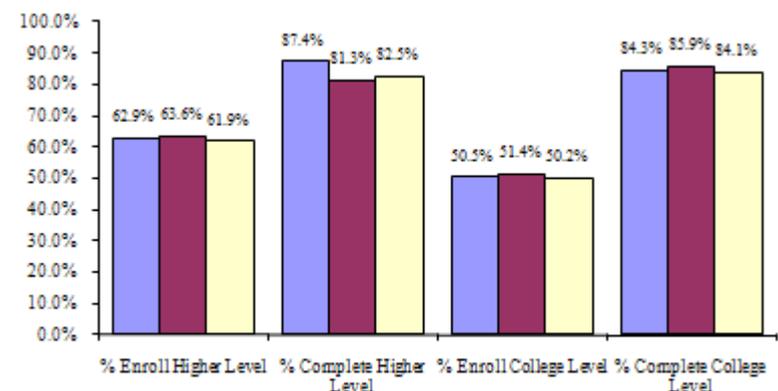


Source: SBCC Student Information System

### ***Progression through and Completion of the Basic Skills Course Sequence (English, Math and ESL)***

The percentage of students in basic skills courses who subsequently transition into college-level work remains an area of concern. In English, 61.9% of the students new to the College who enrolled in a basic skills course in Fall 2008 enrolled in a higher level course in the same area of study within three years. Of the 61.9% who enrolled in a higher level course, 82.5% successfully completed at least one higher level course within the same time frame. Of the Fall 2008 cohort, approximately 50% enrolled in the English college-level course (ENG 110) within three years, and of those students, 84% completed the course successfully (see Figure I.29).

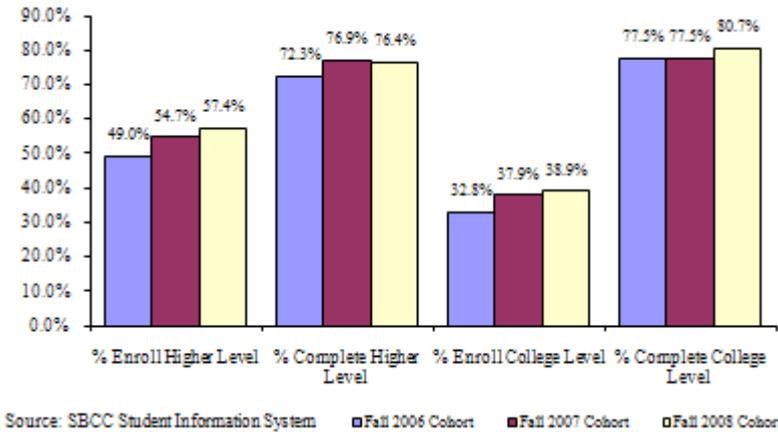
**Figure I.29 English Basic Skills Students Transition to College Level within 3 Years**



Source: SECC Student Information System      ■ Fall 2006 Cohort      ■ Fall 2007 Cohort      □ Fall 2008 Cohort

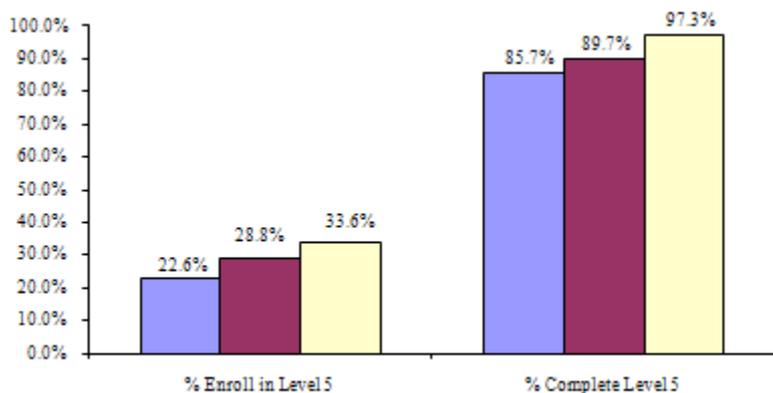
In mathematics, 57% of the students new to the College who enrolled in a basic skills math course in Fall 2008 enrolled in a higher level math course within three years. Of those, 76% successfully completed at least one such course. Of the Fall 2008 cohort, 39% enrolled in a college level math course within three years, and of those students, 80.7% completed the course successfully (see Figure I.30).

**Figure I.30 Math Basic Skills Students Transition to College Level within 3 Years**



In ESL, 33.6% of the students new to the College in Fall 2008 who enrolled in at least one ESL course in levels 1-4, subsequently enrolled in a level 5 ESL course within three years. Of those, 97.3% successfully completed this course within the same time frame (see Figure I.31).

**Figure I.31 ESL Level 1-4 Students Transition to Level 5 within 3 Years**



Source: SBCC Student Information System ■ Fall 2006 Cohort ■ Fall 2007 Cohort ■ Fall 2008 Cohort

### ***Semester and Cumulative GPA of Full-Time Students***

The average semester GPAs of full-time students fluctuated slightly over the period, but showed an overall decrease from 2.52 to 2.50. The median semester GPA has remained consistent over the period, while the mean and median cumulative GPAs have shown consistent increases (see Table I.32).

**Table I.32 Semester and Cumulative GPA of Full-time Students**

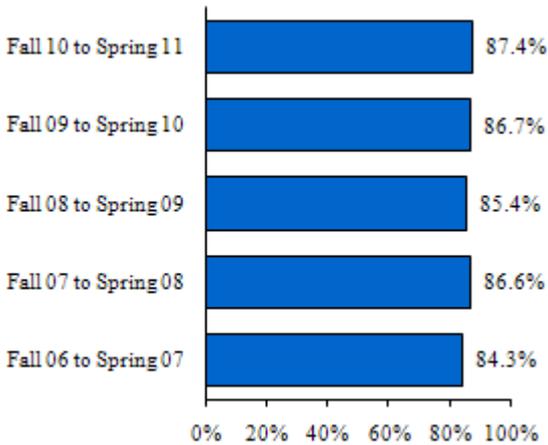
Term	Semester GPA		Cumulative GPA at the End of Semester	
	Mean	Median	Mean	Median
Fall 2006	2.49	2.75	2.59	2.71
Fall 2007	2.50	2.75	2.61	2.75
Fall 2008	2.50	2.76	2.62	2.79
Fall 2009	2.50	2.75	2.67	2.83
Fall 2010	2.53	2.75	2.68	2.83

Source: SBCC Student Information System

***Persistence Rates of First-Time, Full-Time Students***

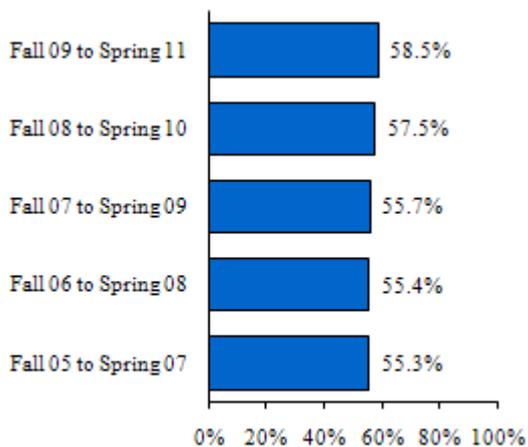
The first-to-second semester persistence rate of first-time, full-time students has remained fairly stable in recent years (see Figure I.33 and I.34).

**Figure I.33 Persistence Rates of First-Time, Full-Time Students  
Fall to Next Spring**



Source: SBCC Student Information System

**Figure I.34 Persistence Rates of First-Time, Full-Time Students  
First to Fourth Semester**

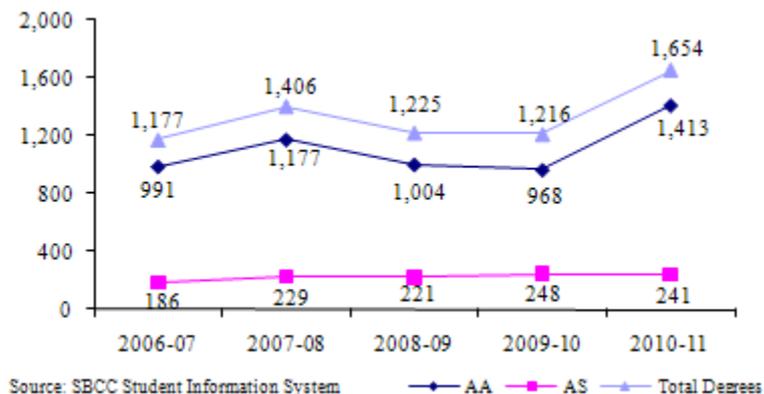


Source: SBCC Student Information System

## *Degrees and Certificates Awarded*

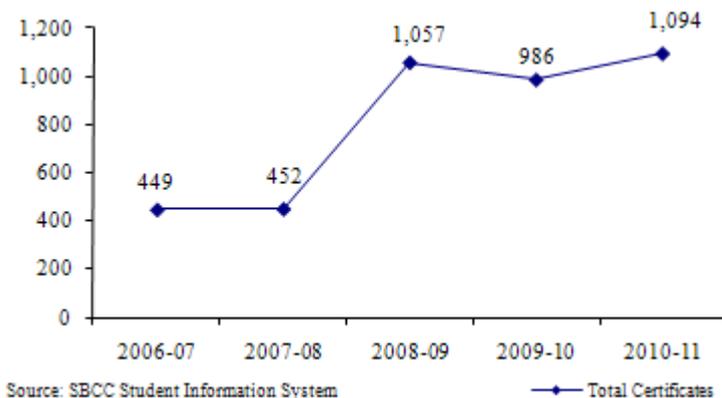
The total number of degrees awarded increased to 1,406 in 2007-08, then declined for two years, and increased again to 1,654 in 2010-11 (see Figure I.35). The large increase in 2007-08 of AA degrees is due in most part to the addition of a Liberal Studies Transfer degree, where over 400 degrees were awarded.

**Figure I.35 Number of Degrees Awarded by Type  
2006-07 to 2010-11**



The number of certificates awarded increased to 1,057 in 2008-09, and has remained around 1,000 each year since (see Figure I.36). The large increase in 2008-09 is due to the addition of the IGETC and CSU Breadth certificates.

**Figure I.36 Number of Certificates Awarded  
2006-07 to 2010-11**



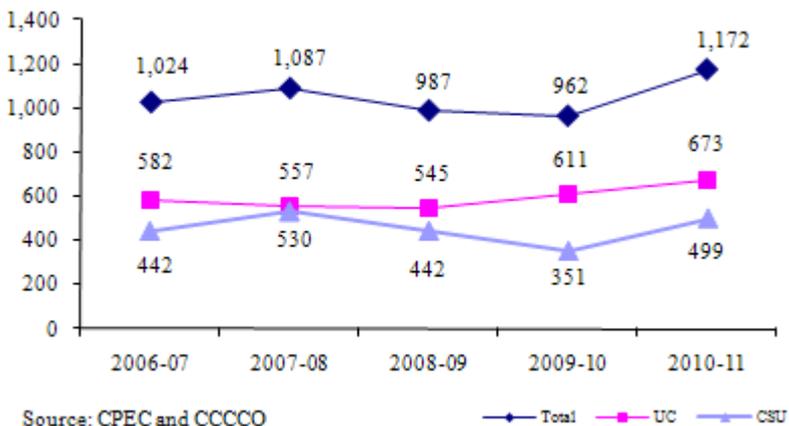
## Transfers to UC and CSU

From 2006-07 to 2010-11, the total number of students transferring annually from SBCC to UC and CSU campuses increased by 14%, from 1,024 to 1,172. Declines in transfers to CSU occurred in 2008-09 and 2009-10 due to the budget-driven CSU trend towards regionalization, which gives preference to local applicants. However, transfers to CSU increased again in 2010-11 to previous levels (see Figure I.37).

In contrast to the decline in CSU transfers, the sharp increase in UC transfers can be attributed to the UC system adding an extra 500 transfer slots statewide in 2009-10. This was done “to help offset any impact the [freshman] enrollment limit may have on ethnic and socioeconomic diversity. Despite the reduction in entering-class numbers, the UC system [will] still find a space for every eligible California student who applies” according to a statement issued in January 2010 by UC President Mark G. Yudoff (see <http://newsroom.ucla.edu/portal/ucla/regents-cap-uc-enrollment-for-78481.aspx>).

Although transfers to UC schools increased dramatically in the last year, it was not enough to offset the decrease in CSU transfers. A special Transfer Task Force has been formed to address this trend.

**Figure I.37 Annual Transfers to UC and CSU**

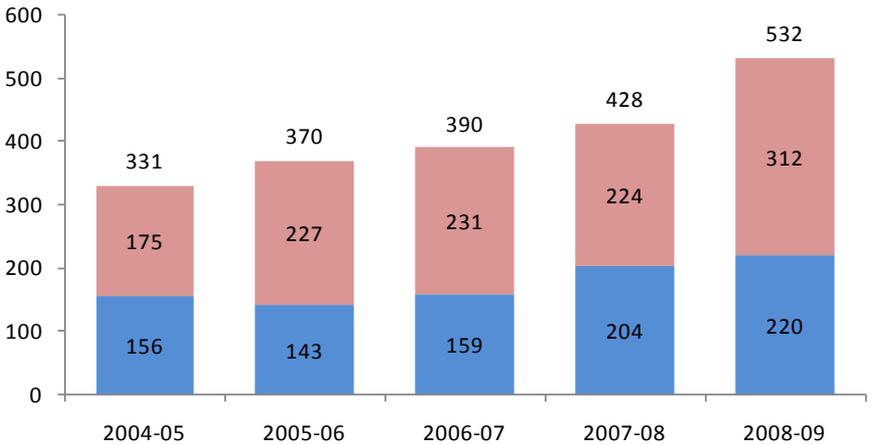


***Transfers to Other Four-year Institutions***

The number of students transferring to in-state private and out-of-state institutions has increased dramatically in the last five years, as shown in Figure 1.37a. This trend reflects the increasing challenges students face in transferring to the UC or CSU system as noted above. The University of Phoenix leads the list of in-state privates, followed by Antioch University. The top out-of-state transfer destination is Arizona State University.

The students counted in this report are those who took their first credit course at SBCC, then transferred to a 4-year institution after accumulating at least 12 units anywhere in the California Community College system (which most likely would have been SBCC as well).

**Figure I.38 Transfers to In-state Private and Out-of-State Four-year Institutions**



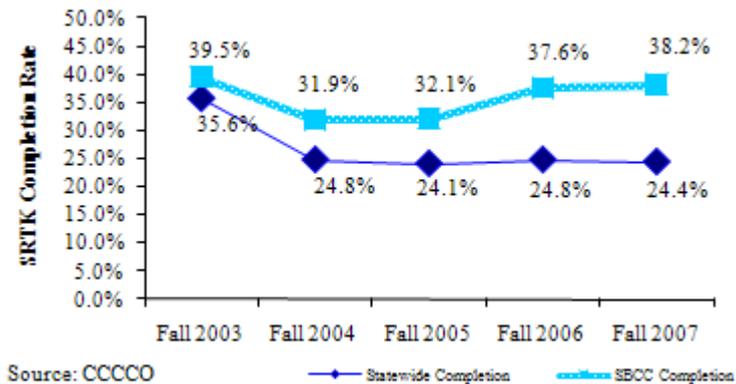
Source: Alice VanOmmeren, Chancellor's Office

■ In-State Private ■ Out-Of-State

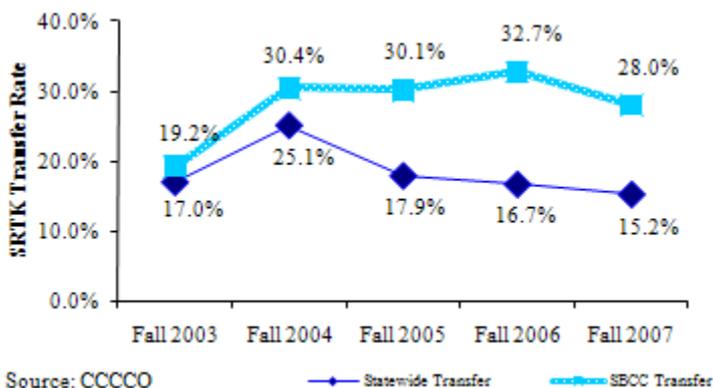
### ***Student Right-to-Know Act Completion and Transfer Rates***

In compliance with the Student-Right-to-Know and Campus Security Act of 1990, a federal reporting requirement, it is the policy of all California Community Colleges to make available completion and transfer rates to all current or prospective students. The rates are calculated based on cohorts of first-time students starting in a fall semester who were full-time and had a goal of obtaining a certificate, degree or transfer as self-reported on the college application. These cohorts are then tracked for a three-year period. In spite of fluctuations from year to year, SBCC consistently achieved levels higher than the statewide rates for the five cohorts in both completion and transfer rates calculated with this methodology. Figure I.39 shows completion rates and Figure I.40 transfer rates.

**Figure I.39 Student Right-to-Know Completion Rates**



**Figure I.40 Student Right-to-Know Transfer Rates**



### *Number of Hours Students Study per Course per Week*

Every three years, the College conducts a comprehensive survey of students' college experiences to determine the level of satisfaction with various aspects of the college life, including environment, instruction and services, and to determine student characteristics not available from the data gathered in the College's student information system. The last such surveys were conducted in Spring 2005 and Spring 2008. Students' self-reported hours of study per course per week decreased from Spring 2005 to Spring 2008. In Spring 2005, 39% of survey respondents indicated that they studied 5 or more hours per course per week, whereas only 26% of respondents in Spring 2008 indicated that they studied this many hours (see Table I.41).

**Table I.41 Number of Study Hours per Course per Week**

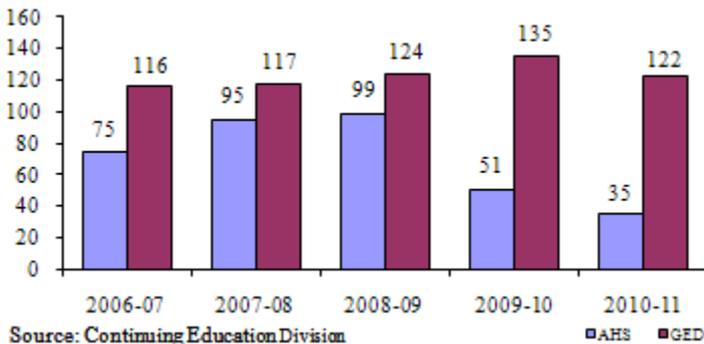
Study Hours Per Course Per Week	Spring 2005	Spring 2008
Less than 2 Hours	18%	27%
Between 2-4 Hours	43%	48%
Between 5-8 Hours	26%	20%
More than 8 Hours	13%	6%

Source: Spring 2008 & Spring 2005 Student Survey Data

### ***Continuing Education Students Receiving General Educational Development (GED)***

Overall, the number of GED completers remained fairly stable across the period, reaching a high of 135 in 2009-10. The number of Adult High School (AHS) completers reached a high of 99 in 2008-09. Due to changes in state requirements, no new students were admitted from July 1, 2009 - September 13, 2010. In Fall 2010, new requirements were instituted that increased the instructional hours required from 2.5 hours per credit to 14.7 hours per credit. These two changes resulted in large decreases in AHS completions in 2009-10 and 2010-11 (see Figure I.42).

**Figure I.42 Number of Adult High School and GED Completers**



***Key Areas of Institutional Effectiveness in the Area of Student Learning, Achievement and Development***

Over the past five years, the College maintained the levels of student success in the areas of persistence of newly matriculated students and overall course completions. SBCC made progress in the completion rates of basic skills courses in math and English. Students' progression through the sequence of basic skills courses and into college-level work has improved, but continues to be an area of concern. The annual transfers to UC and CSU campuses rebounded in 2007-08, as did the number of degrees and certificates awarded. Online overall success rates have steadily improved over the past five years, and the number of Continuing Education Adult High School and GED completers continues to grow.

***College Action in the Area of Student Learning, Achievement and Development***

The College will continue its sustained efforts to support quality instruction and promote student success. The College will continue its focus on increasing student successful course completion and persistence, progression and completion of basic skills course sequences, degree attainment, transfers to four-year institutions and workforce preparation.



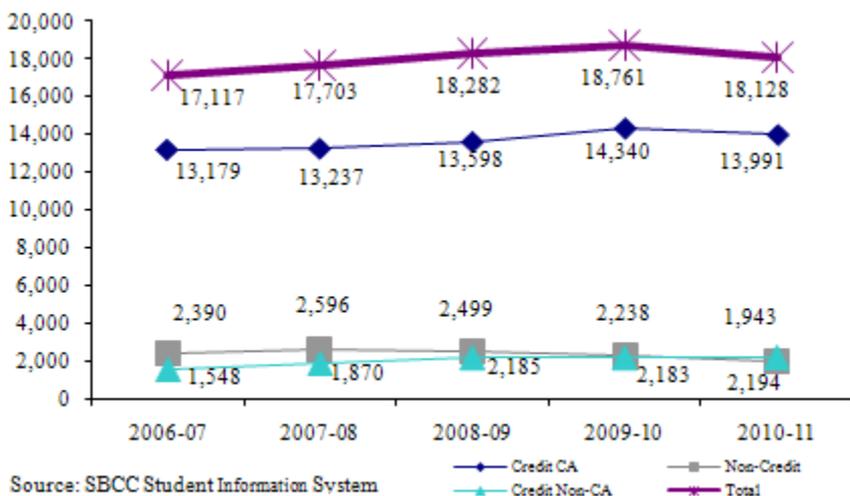
## CHAPTER II: STUDENT OUTREACH AND RESPONSIVENESS TO THE COMMUNITY

In order to meet the needs of an increasingly diverse population, Santa Barbara City College is faced with the challenge of ensuring access to all students who can benefit from its courses and programs. The changing student population also requires high-quality instruction and support services responsive to the needs of all students, regardless of ethnicity, language, socioeconomic background, or disability.

### *Annual Full-Time Equivalent Students (FTES)*

The College experienced significant growth in FTES over the past five years, having increased 6% since 2006-07. The downturn in the economy and cuts in enrollments at UC and CSU campuses has led to an unprecedented demand for our courses. In 2009-10, despite a \$2.6M cut in base enrollment funding, the Credit Division served **1,158 FTES** over its apportionment base, reflecting our dedication to our mission of supporting student success, but also representing **\$5.21M in unfunded** growth. Much of this growth was generated by online instruction, but demand for on-campus courses also spiked. Students are carrying higher unit loads, and the number of full-time students continues to increase.

**Figure II.1 Annual FTES\***



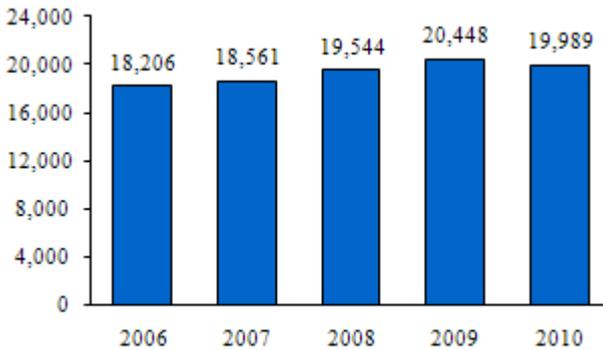
\*As reported in the CC320.

## ***Credit Division***

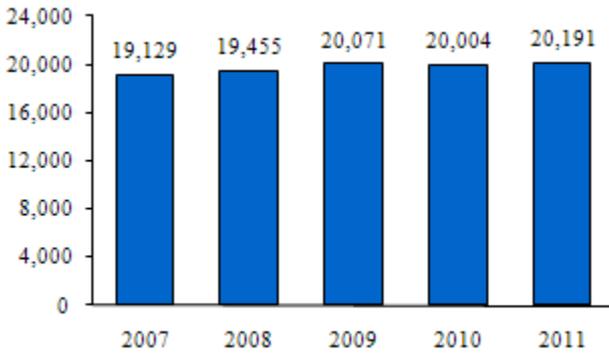
### **Credit Student Headcount**

The credit student headcount increased steadily, except for a slight decrease in Fall 2010. Fall 2010 represented a 2% decrease from Fall 2009, but a 10% increase over the period (see Figure II.2). With the exception of 2010, spring enrollment exceeds that of fall and shows the same steady increase over the period. However, the decline in Spring and Fall 2010 enrollment was intentional, due to the need to reduce section offerings as a result of state budget reductions (see Figure II.3).

**Figure II.2 Credit Student Headcount  
Fall 2006 - Fall 2010**



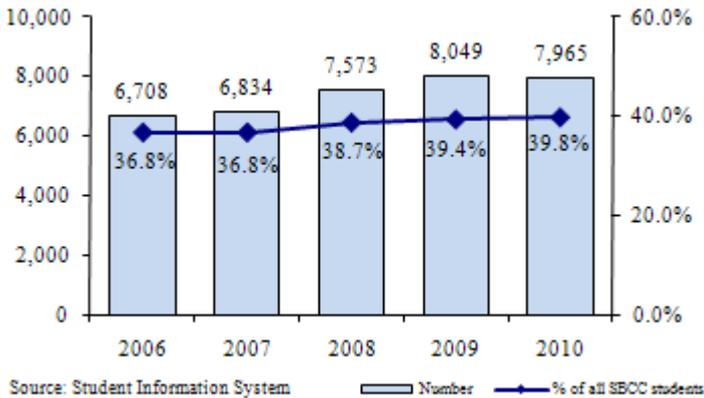
**Figure II.3 Credit Student Headcount  
Spring 2007 - Spring 2011**



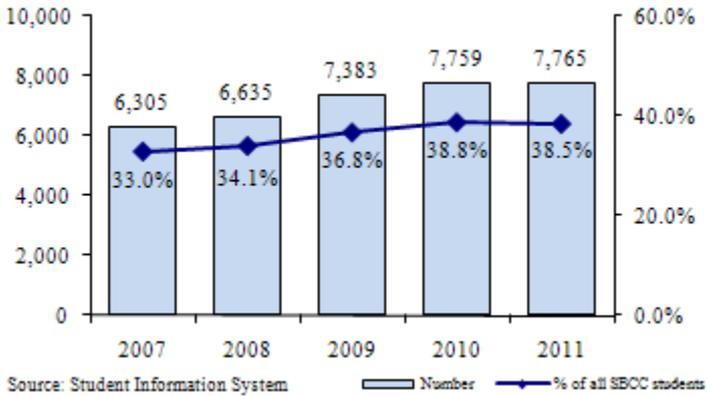
### Full-Time Credit Student Headcount

The number of full-time students (enrolled in 12 or more units) increased by 19% over the period in fall semesters and by 23% in spring semesters. The percentage of full-time students out of all SBCC students increased slightly across the period from around 37% to 40% in fall semesters, and more noticeably from 33% to 39% in spring semesters (see Figures II.4 & II.5). This comparison illustrates that the number of full-time students has not only kept pace with the overall growth the College has experienced, but the increase in the last two years indicates that more students are enrolling full-time than in previous years.

**Figure II.4 Full-Time Student Headcount  
Fall 2006 - Fall 2010**



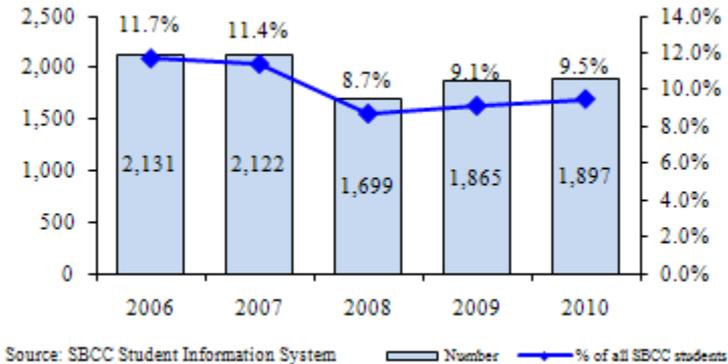
**Figure II.5 Full-Time Student Headcount  
Spring 2007 - Spring 2011**



### High School Students Attending SBCC Credit Division

The College has enhanced its outreach to local high schools, providing more opportunities for students to enroll in college-level courses while still in high school. The Dual Enrollment Program has been expanded significantly since its inception in Fall 1999. The number of high school students attending classes offered by SBCC ranged between 1,700 and 2,100 students across the five year period, representing 9% to 12% of the total unduplicated student headcount (see Figure II.6). The decline in the last few years is due to the overall decrease in enrollments in the local high schools.

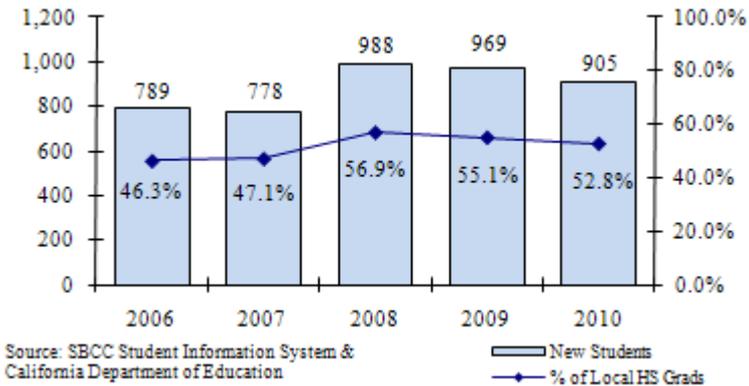
**Figure II.6 High School Student Headcount  
Fall 2006 - Fall 2010**



**First-Time Credit Division SBCC Students from the District’s Local High Schools (San Marcos, Santa Barbara, Dos Pueblos, Carpinteria and Bishop)**

The percentage of local high school graduates enrolling as first-time freshmen at SBCC in Fall 2010 was 52.8%, which is a 2% decrease from Fall 2009, and a 6% increase from Fall 2006 (see Figure II.7). The Fall semester in which these students enroll as first-time freshmen does not necessarily follow immediately after the semester in which they graduated from high school.

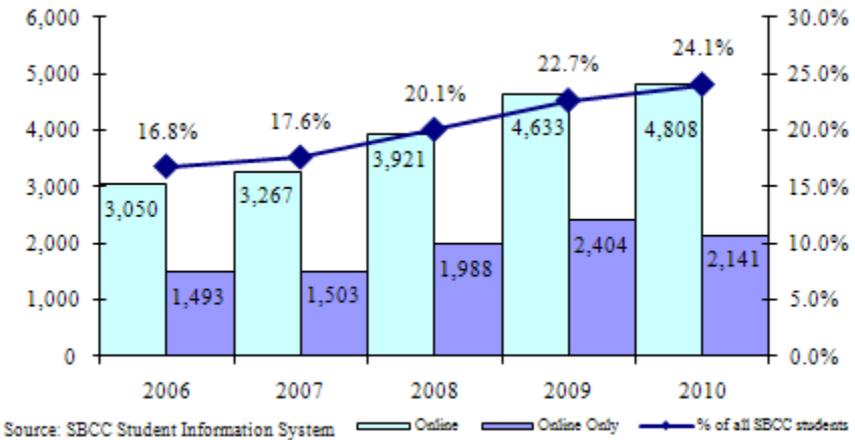
**Figure II.7 New Students from the District’s Local High Schools  
Fall 2006 - Fall 2010**



### Online Student Headcount - Credit Division

By Fall 2010, online students represented 24% of all SBCC students, showing an increase of 1,758 students, or 58% over the past five years (see Figure II.8). In Fall 2006, 1,493 students, or 8% of all students, were enrolled exclusively in online courses. By Fall 2010, 2,141, or 11% of all SBCC students, were enrolled fully online only.

**Figure II.8 Online Student Headcount  
Fall 2006 - Fall 2010**



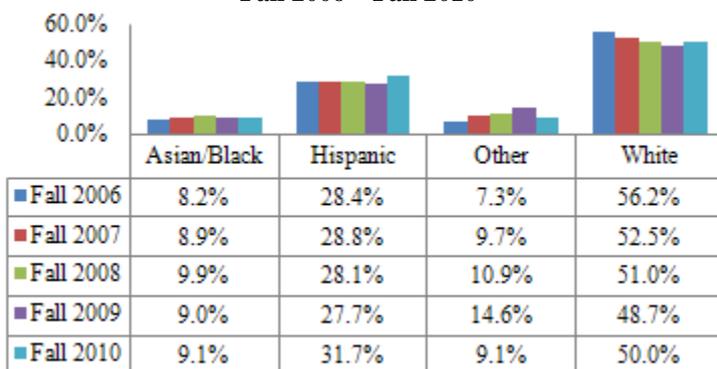
### Percentage of District Adult Population Served by the Credit Program

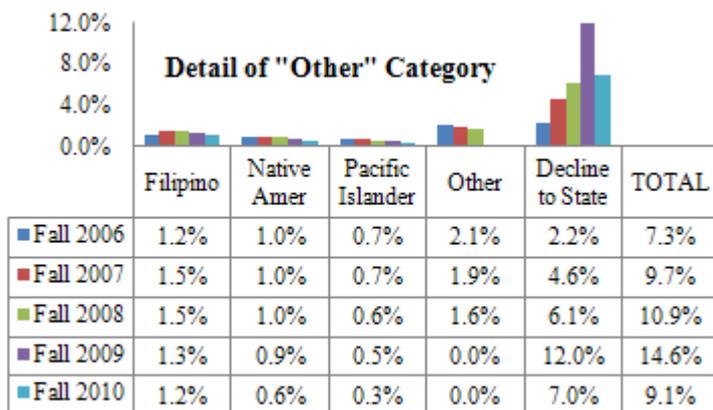
The Fall 2009 credit students 18 years of age or older (18,162) represented 11% of the SBCC District adult population of 161,776. The information about the district adult population for the South Coast is included in the 2009 UCSB Economic Impact Report.

## Credit Student Ethnic Composition

The Fall-to-Fall ethnic composition has remained fairly stable, except for an increase in those who do not state their ethnic origin, which is nearly matched by an apparent decrease in the proportion of whites. The “decline-to-state” percentage nearly doubled between Fall 2008 and Fall 2009, which may be related to the Summer 2009 introduction of the federally-mandated “multi ethnicity” question on the admission application. This is a 2-part question that provides more response options, allowing for the declaration of a multi-racial background. However, the question is more complex for the applicant to answer, possibly leading to more students skipping the question. Other schools have experienced a similar phenomenon, and we are examining this issue to determine the best course of action.

**Figure II.9 Credit Student Ethnic Composition  
Fall 2006 – Fall 2010**

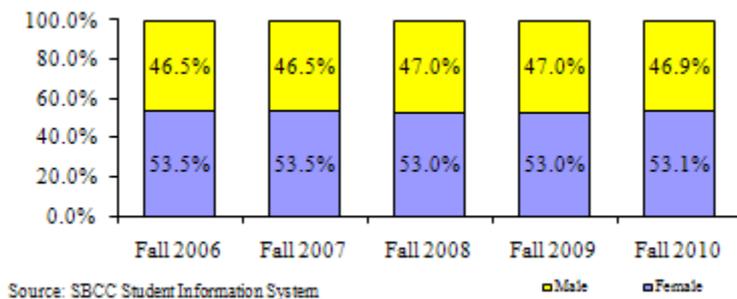




## Credit Gender Composition

Over the past five years, the gender composition in SBCC's credit programs remained stable, with slightly more female students than males each semester (see Figure II.10).

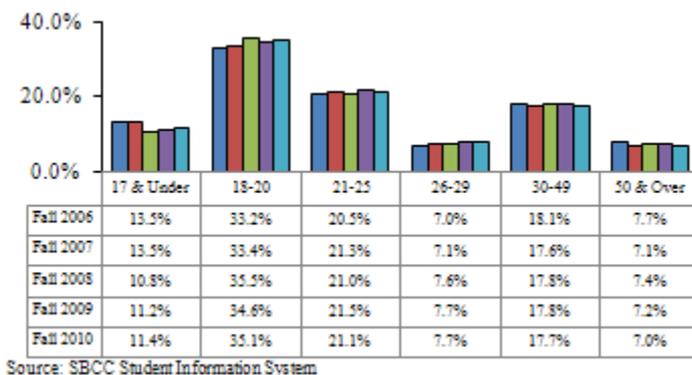
**Figure II.10 Credit Student Gender Composition  
Fall 2006 - Fall 2010**



## Credit Age Composition

In terms of age, the percentage of students in each age group has remained fairly stable over the last five years, fluctuating only slightly within each group. For example, the 26 to 29, and 50 and over age groups both remained between 7% and 8%, and the 30 to 49 age group hovered right around 18%. The largest category of students continues to be 18 to 20 year olds, representing between 33% and 35% of all credit students, followed by 21 to 25 year olds, at 21%. The 17 and under age group ranged from 11% to 13% across the period (see Figure II.11).

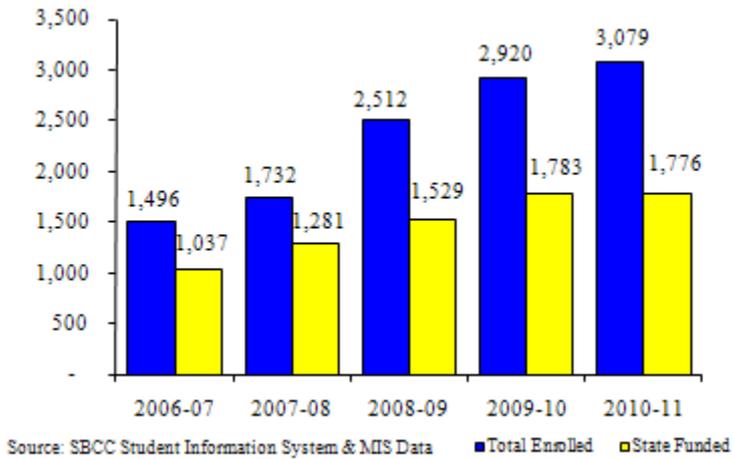
**Figure II.11 Credit Student Age Composition  
Fall 2006 - Fall 2010**



### Students with Disabilities Attending SBCC Credit Division

Over the past five years, the number of students with disabilities enrolled in credit programs has increased. In 2010-11, SBCC's Disabled Student Programs and Services qualified to receive state funding for 1,776 students. This represents a 71% increase from 2006-07, but a 0.4% decrease from 2009-10 (see Figure II.12). The total number of disabled students consists of all SBCC students who reported having a disability, whereas the College only receives state funding for those students who have had at least four contacts with the Disabled Student Programs and Services office within an academic year.

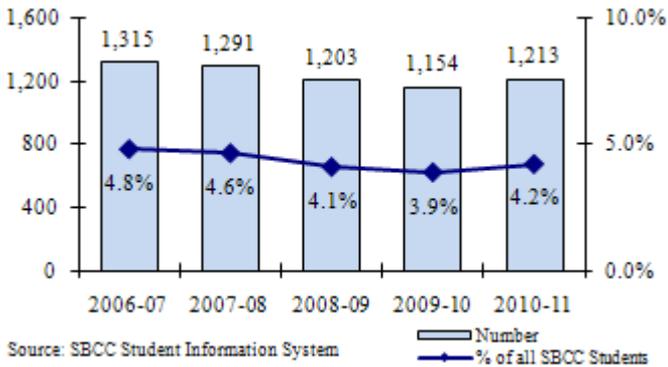
**Figure II.12 Number of Students with Disabilities Enrolled and State Funded 2006-07 to 2010-11**



### Extended Opportunity Programs and Services (EOPS) Credit Students

The number of EOPS students enrolled at SBCC decreased across the first four years of the period, from 1,315 in 2006-07 to 1,154 in 2009-10, with a small increase to 1,213 in 2010-11. EOPS students represented between 3.9% and 4.8% of all SBCC students over the period (see Figure II.13).

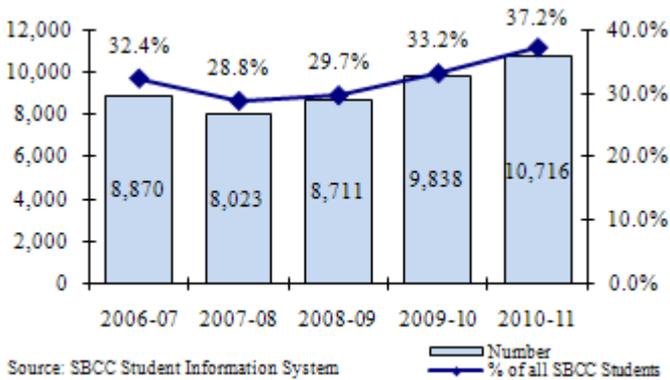
**Figure II.13 EOPS Students  
2006-07 to 2010-11**



### Economically Disadvantaged Students Attending SBCC

Overall, the number of economically disadvantaged students (defined as either in EOPS or receiving federal and/or state financial aid) increased by 21% over the last five years. The percentage of all SBCC students who are economically disadvantaged increased from 32% in 2006-07 to 37% in 2010-11 (see Figure II.14).

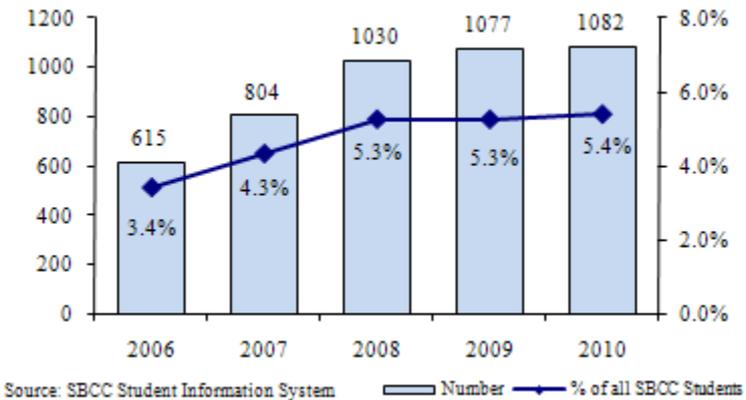
**Figure II.14 Economically Disadvantaged Students  
2006-07 to 2010-11**



### International Students Attending SBCC Credit Davison

The number of international students attending SBCC with student visas increased by 0.5% from Fall 2009 to Fall 2010. International students with student visas represented 5.4% of all credit students in Fall 2010, compared to 3.4% in Fall 2006 (see Figure II.15).

**Figure II.15 Credit Students with Student Visas  
Fall 2006 to Fall 2010**

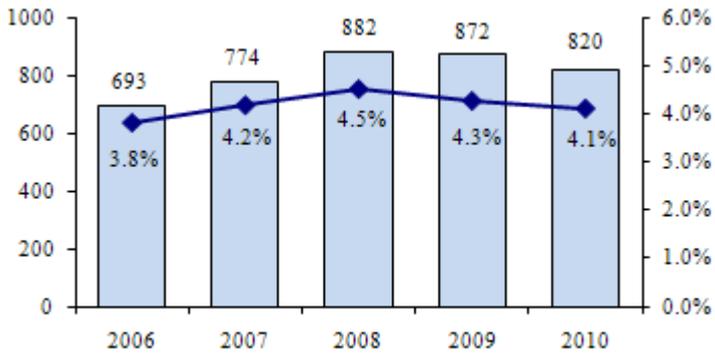


### Out-of-State Students Attending SBCC

The number of out-of-state students attending SBCC has fluctuated over the past five years, but has remained at approximately 4% of the total student population (see Figure II.16).

**Figure II.16 Credit Students with Out-of-State Residency**

Fall 2006 to Fall 2010



Source: SBCC Student Information System

Number — % of all SBCC Students

## Course Enrollments in Employer-based Training, Work Experience, and Service Learning

Since Fall 1999, the College has offered courses to employees of the county and later other employers in the area under the umbrella of the Employee University. In Summer 2001, the Board of Trustees approved the proposal to create the Professional Development Center, which includes professional development courses offered to employees of SBCC and county employers. The first classes for SBCC employees were offered in Spring 2002. All courses offered through the Employee University and the Professional Development Center are open to all members of the community.

Enrollment in the Employer-based Training program has fluctuated across the period, dropping from 6,943 duplicated course enrollments in 2006-07 to 3,912 in 2009-10, and increasing very slightly to 4,320 in 2010-11. The decreases in 2008-09 and 2009-10 can be attributed to the recent fiscal crisis and associated budget shortfalls, which resulted in significant reductions in employee training programs for both the City and County of Santa Barbara. The General Work Experience and Service Learning program remained fairly stable across the period, with some fluctuations from year to year (see Table II.17).

**Table II.17 Annual Course Enrollments in Employer-based Training, Work Experience and Service Learning**

Year	Employer-based Training	Work Experience and Service Learning
2006-07	6,943	1,165
2007-08	6,106	1,238
2008-09	4,951	1,300
2009-10	3,912	1,193
2010-11	4,320	1,381

Source: SBCC Student Information System

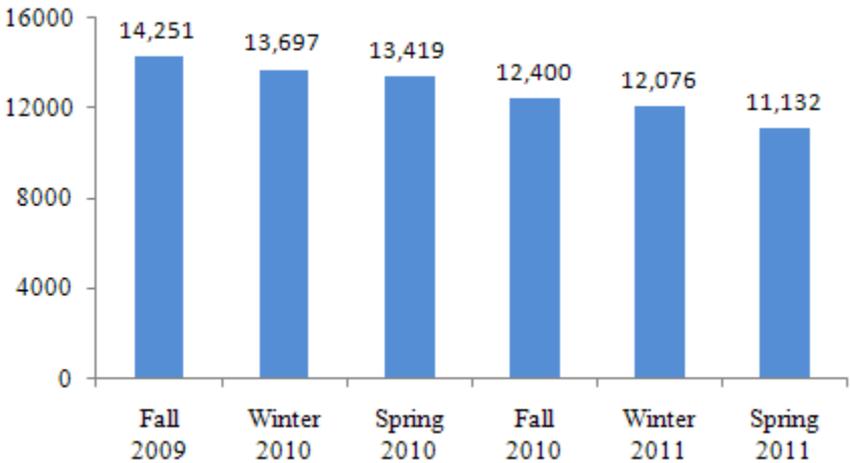
## *Continuing Education Division*

### **Continuing Education Student Headcount**

In 2009, the Continuing Education division adopted a new online registration system and student information database named Lumens, to replace its old paper-based registration process and out-dated computer software. Among many other improvements, the new Lumens system is far better at preventing the creation of duplicate student records, a problem that plagued the old system due to inaccuracies in scanning individual information from paper scan forms. This led to higher headcounts in the old system; thus the old data is not comparable to the more accurate headcounts from the new Lumens system. Therefore, we are presenting Continuing Education data here as of the advent of the Lumens system.

The unduplicated headcount of students participating in Continuing Education has decreased steadily over the last two years (see Figure II.18).

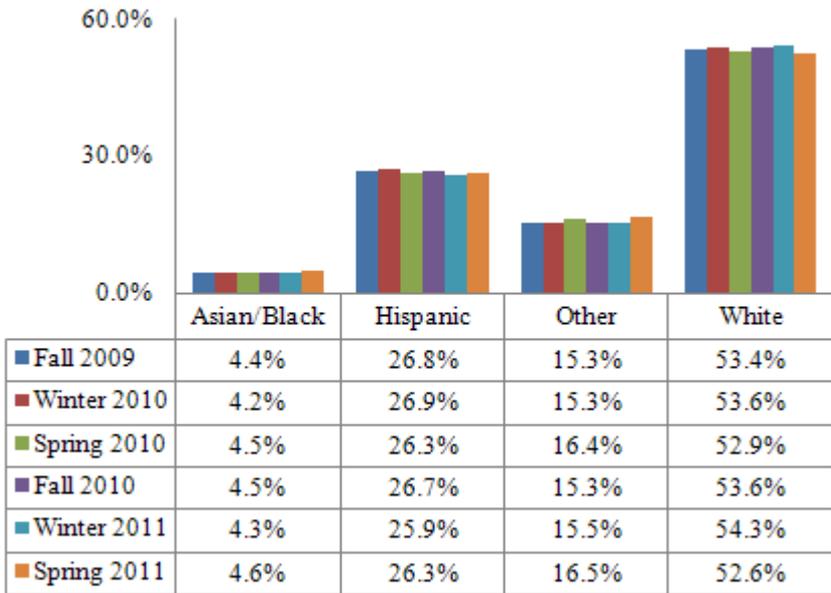
**Figure II.18 Continuing Education Student Headcount  
Fall 2009 to Spring 2011**



## Continuing Education Student Ethnic Composition

The ethnic makeup of the Continuing Education student body has remained fairly constant overall between Fall 2009 and Spring 2011 (See Figure II.19). Of the roughly 15.5% “Other” category, 12.5% are those who declined to state their ethnicity; the remaining 3% include Filipino 0.3%, Native American Eskimo 0.9%, Pacific Islander 0.2%, and Other 1.3%.

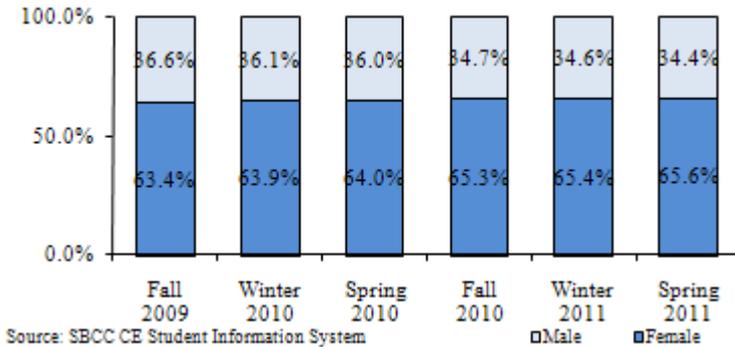
**Figure II.19 Continuing Education Student Ethnic Composition  
Fall 2009 to Spring 2011**



### Continuing Education Gender Composition

Between Fall 2009 and Spring 2011, the ratio of female to male students in SBCC's Continuing Education programs increased slightly, from roughly 64% female and 36% male to 66% female and 34% male (see Figure II.20).

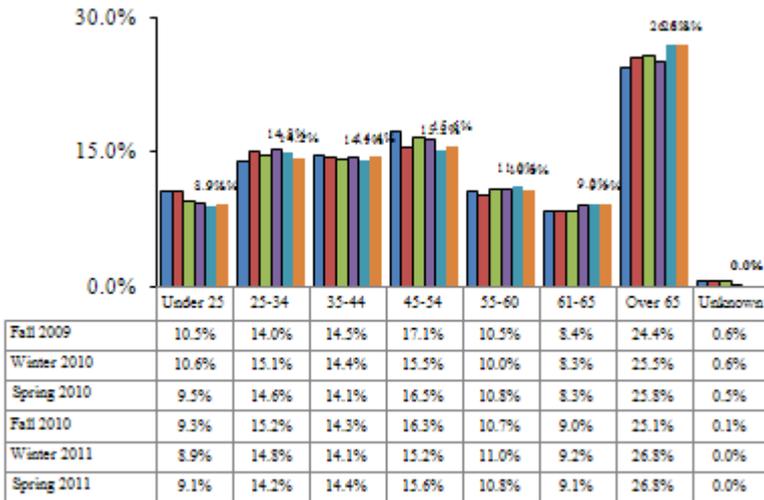
**Figure II.20 Continuing Education Student Gender Composition  
Fall 2009 to Spring 2011**



### Continuing Education Age Composition

The age groupings of Continuing Education students remained fairly constant from Fall 2009 to Spring 2011. The largest category is the over-65 age group, followed by those between 45 and 54 years old (see Figure II.21).

**Figure II.21 Continuing Education Student Age Composition  
Fall 2009 to Spring 2011**



Source: SBCC CE Student Information System

***Key Areas of Institutional Effectiveness in the Area of Student Outreach and Responsiveness to the Community***

Over the past five years, the College has made substantial progress in enhancing student access. The College has expanded instructional options through its Online College and Professional Development courses for employees to ensure that all segments of the population in the District can take advantage of an affordable higher education. SBCC has been successful in developing and maintaining a student body that reflects the diversity of the College's service area. The College's mix of credit and non-credit instructional programs enhances this diversity.

***College Action in the Area of Student Outreach and Responsiveness to the Community***

The College will continue its educational efforts for students, faculty, and staff in understanding and appreciating the social, demographic, and cultural diversity within the College community. SBCC will continue to fulfill its responsibilities to accommodate existing students, and reach out to the underserved segments of the population in our community, who seek the essential advantages that higher education provides.

As part of the comprehensive Institutional Self Study published in June 2009, prepared as part of our Reaffirmation of Accreditation, we have developed a number of planning agendas including increase the number of online degrees and certificates to 26 in all, of which at least 3 or 4 are relevant for this commentary.

The Distance Education Task Force was recently created to make recommendations for ensuring equivalent services for campus-based and distance education services at SBCC. A Transfer Task Force has been created to examine transfer rates and patterns in detail, and recommend strategies for increasing successful transfers among those students who indicate transfer to a 4-year institution as their goal.

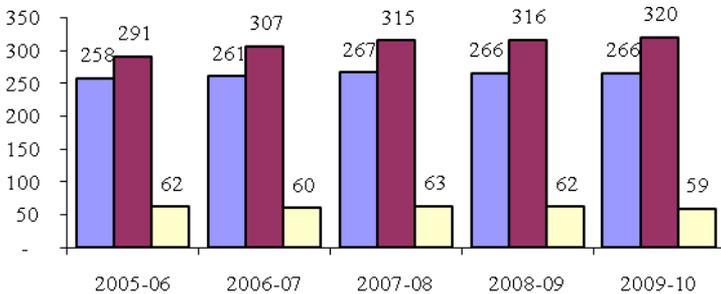
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## CHAPTER III: FACULTY, STAFF AND ADMINISTRATORS/MANAGERS

### *Regular Faculty, Staff and Administrators/Managers*

Due to the reductions in state funding for community colleges, the full-time faculty obligation has been waived; thus the College did not hire new full-time faculty for 2008-09 or 2009-10. Regarding classified staff positions, a those that became vacant due to retirements or resignations were kept vacant for a period, due to the state fiscal crisis in 2008-09. However, by 2009-10, all classified vacancies have been filled, and several positions have been added. Regarding administrative and management positions, the college restructured its Continuing Education management positions, reducing the number of Deans from 2 to 1, and eliminating a Director position. In the Credit division, a Dean position that became vacant in August 2009 was not replaced; the workload has been effectively absorbed by the remaining Deans.

**Figure III.1 Permanent Faculty, Staff and Administrators/Managers  
2005-06 to 2009-10**



Source: Human Resources Information System

■ FT Faculty ■ Classified Staff ■ Admin/Mgrs

In every year, the majority of new hires among regular faculty, staff and administrators/managers are replacement positions and not new positions (see Table III.2). Discrepancies between overall increases in headcount from year to year (Figure III.1) versus the number of new positions each year occur as a result of retirements, resignations, promotions, transfers, positions that are not replaced, temporary contracts, and replacements for leaves of absence and reduced workloads.

**Table III.2 Replacement vs. New Positions Among Permanent Faculty, Staff and Administrator/Manager New Hires 2006-07 to 2010-11**

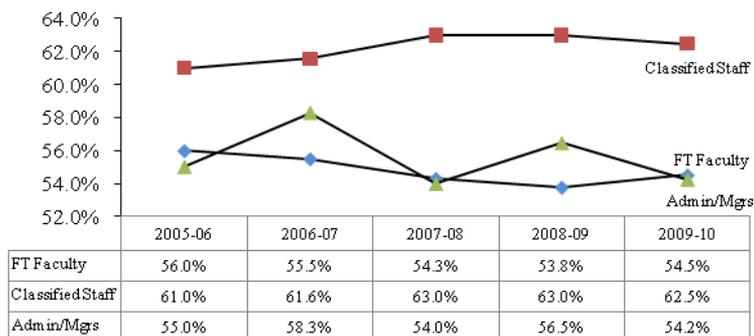
	2006-07	2007-08	2008-09	2009-10	2010-11
Faculty Hires	12	16	12	11	8
Replacements	9	11	9	11	8
New Positions	3	5	3	0	0
Staff Hires	53	38	33	26	23
Replacements	37	29	28	26	23
New Positions	16	9	5	0	0
Admin/Mgrs Hires	7	7	3	5	4
Replacements	5	5	2	5	4
New Positions	2	2	1	0	0

Source: Human Resources Information System

### ***Gender Composition of Faculty and Staff***

The proportion of women remained fairly stable over the past five years; ranging from 54% to 56% among faculty, from 61% to 63% among staff, and from 54% to 58% among administrators and managers (see Figure III.3).

**Figure III.3 Percent Women among Permanent Faculty, Staff and Administrators/Managers 2005-06 to 2009-10**



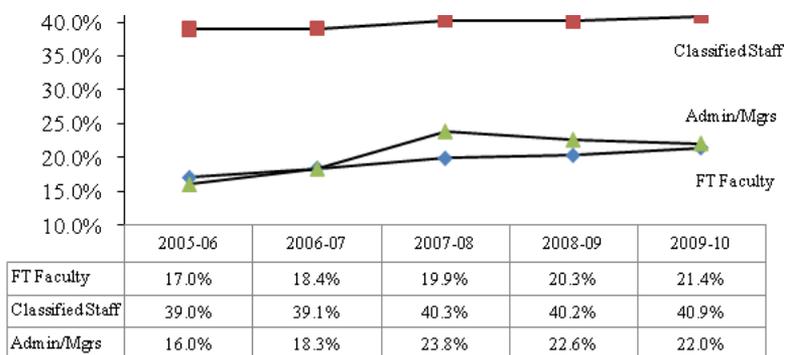
Source: Human Resources Information System

### ***Ethnic Composition of Faculty and Staff***

The percentage of minorities among regular classified staff increased from 39% to 41% over the last five years. An increase in minorities can also be seen among full-time faculty, from 17% to 21% during this same period. The proportion of minorities among administrators and managers increased from 16% to 22% between 2005-06 and 2009-10. The proportion of minorities among classified staff is about twice that of full-time faculty or administrators (see Figure III.4).

The college has made a concerted effort in the outreach and recruitment process for filling vacancies to increase the number of applications for qualified minorities and other underrepresented groups. The increase in the number of minorities has been steady. The college will continue its efforts in this important area.

**Figure III.4 Percent Minorities among Permanent Faculty, Staff and Administrators/Managers 2005-06 to 2009-10**



Source: Human Resources Information System

***Ethnic Composition of New College Hires***

Over the past five years there was a fluctuating number of ethnic minorities hired to fill permanent faculty, classified staff and administrative/management vacancies, as shown in the table below.

**Table III.5 New Hires and Minority New Hires 2006-07 to 2010-11**

	2006-07	2007-08	2008-09	2009-10	2010-11
Faculty	12	16	12	11	8
Minority Faculty	3	4	7	2	1
Staff	53	38	33	26	23
Minority Staff	15	16	16	7	9
Management	7	7	3	5	4
Minority Management	2	3	1	2	1

Source: Human Resources Information System

### ***Opportunities for Professional Development***

At SBCC, the Human Resources and Legal Affairs Division (HRLA) is responsible for coordinating professional development for classified and management employees. HRLA oversees the professional growth program, which is an incentive system that provides stipends to classified staff and classified managers. This system serves a similar purpose to the opportunities for faculty to advance on the salary schedule based on completed units. Courses offered in the Staff Resource Center (SRC), the Professional Development Center (PDC) and Online training courses can be the basis for employees to earn these stipends. The total number of both regular and hourly staff and managers served by these centers is shown in Table III.6.

SRC enrollments were highest between 2005-06 and 2007-08, when a large number of training classes were offered during our transition to the Banner student information system, followed by a planned reduction in offerings once the transition was complete. The decrease in PDC enrollment from 2008-09 to 2009-10 reflects the significant reduction in community employee training programs as a result of sharply reduced training budgets of local area employers. The decrease in Online Training from 2008-09 to 2009-10 is due to a reduced number of subscriptions available for this service.

**Table III.6 SBCC Employee Participation in SRC, PDC and Online Training**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
SRC	424	342	317	213	191
PDC	149	116	136	120	82
Online	430	398	243	264	43

Source: SBCC Student Information System & IT

### ***Percent Growth in FTES Compared to Percent Growth in Permanent Employees***

New full-time faculty positions are determined by the state funded growth in FTES (known as the Full-Time Faculty Obligation). Due to the reductions in state funding for community colleges, the full-time faculty obligation has been waived, thus the College did not hire new full-time faculty for 2008-09 or 2009-10 (see Table III.7).

**Table III.7 Percent Growth in FTES Compared to Percent Growth in Regular Employees**

	% Growth Faculty	% Growth Staff	% Growth Managers	% Growth FTES
2005-06 to 2006-07	1.20%	5.50%	-3.23%	1.81%
2006-07 to 2007-08	2.30%	2.61%	5.00%	3.23%
2007-08 to 2008-09	-0.37%	0.32%	-1.59%	4.73%
2008-09 to 2009-10	0.00%	1.27%	-4.84%	1.55%

Source: Human Resources and SBCC Student Information System

### ***Key Areas of Institutional Effectiveness in the Area of Faculty, Staff and Administrators/Managers***

Over the past five years, the percentage of women increased for faculty and regular staff, and fluctuated from year to year for administrators/managers. The percentage of minorities among full-time faculty increased slightly, remained stable among staff, and fluctuated slightly over the period for management.

### ***College Action in the Area of Faculty, Staff and Administrators/Managers***

The College will continue to expand its efforts to hire highly qualified and diverse faculty and administrators. Due to the ongoing state fiscal crisis, the

College will also continue to analyze each vacancy as it occurs and decide on whether the position can remain unfilled for a period.

## CHAPTER IV: APPLICATIONS OF TECHNOLOGY

### *Ratio of the Number of Computers Available on Campus per Full-Time Equivalent Students (FTES)*

The growth in computers has resulted primarily from increases in faculty and computer lab development over the last seven years, including the implementation of the Digital Arts Center, a video production lab, assessment testing lab, the Earth and Biological Sciences computer classroom and labs, the Cyber Center, and expanded labs in the Library and in mathematics. In general, the increases in computers on campus have outpaced the growth in credit FTES over the preceding 4 years but declined in the 2009-10 school year due to a decrease in funding of new equipment(see Table IV.1).

**Table IV.1 Ratio of Credit FTES to the Number of On-campus Computers**

	2005-06	2006-07	2007-08	2008-09	2009-10
# Computers	1,645	1,723	2,084	2,363	2,374
Credit FTES	14,391	14,729	15,043	15,975	16,523
FTES/#Computers	8.7	8.5	7.2	6.8	7.0

Source: Information Technology & SBCC Student Information System

### *Ability to Renew and Replace Technology Equipment on a Regular Basis*

The college measures its ability to renew and replace technology equipment on a regular basis in the following ways:

- a. Average Age of Computers and Servers at Time of Replacement
- b. Annual Expenditures for Technology Replacement as a Percentage of Technology Inventory
- c. Technology Equipment Reserve Amounts for Committed Replacements and for Contingency Funding

The following sections include a detailed analysis of each of these measures.

### a. Average Age of Computers and Servers at Time of Replacement

In 1999-2000, the District Technology Committee and the College Planning Council decided to move from a five-year to a four-year replacement cycle for faculty and staff computers, and to three-year and four-year replacement cycles for instructional computer classrooms and labs, respectively. During the budget reductions for 2002-03, the College moved to a four-year replacement cycle for all desktop machines and most computer labs. Due to the state fiscal crisis that started in 2008-09 and budget reductions for community colleges, the refresh period has been moved again to five years for 2009-10. At the server level, the increase in the average age of server replacements has resulted from not replacing servers in 2008-09, and reflects their age if they are replaced in 2009-10. The College will assess the fiscal situation and determine in 2010-11 whether to continue with the five-year replacement cycle or return to the four-year cycle. The larger servers for core administrative systems continue to have a useful life of five to six years (see Table IV.2).

**Table IV.2 Average Age of Computers and Servers at Time of Replacement**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
Age of Computers (Years)	4.3	4.1	4.2	4.8	5
Age of Servers (Years)	4.8	4.5	4.1	5.1	5.4

Source: Information Technology

### **b. Annual Expenditures for Technology Replacement as a Percentage of Technology Inventory**

The increase in expenditures for technology equipment replacement reflects both the growing inventory of equipment and the move to a four-year replacement cycle for desktop computers beginning in 1999-00. It is anticipated that replacement costs as a percentage of inventory will range between 20 and 25% of inventory, based on the number of computers in the replacement cycle each year (see Table IV.3). Due to budget reductions for the 2002-03 year, in 2003-04 the percentage replacement fell short of this target. By 2004-05, the refresh budget was restored and a normal refresh cycle is averaging between 20 and 25% of inventory with a little catch-up in 2005-06 and 2006-07, when a number of large student labs were refreshed. The 2007-08 replacement of campus network infrastructure was delayed due to ongoing redesign activities. Again because of budget shortfalls, refresh percentages declined in 2007-08 and continue forward representing the move to a 5 year replacement cycle.

**Table IV.3 Annual Expenditures for Technology Replacement as a Percentage of Technology Inventory**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
Replacement Expenditures (\$M)	\$1.26	\$1.30	\$0.70	\$0.24	\$0.40
% of Inventory	26.1%	26.8%	18.6%	10.2%	17.0%

Source: Information Technology

### c. Technology Equipment Reserve Amounts for Committed Replacements and for Contingency Funding

The College has increased its technology equipment replacement contingency in order to continue funding replacement costs during periods of shortfalls in state technology equipment replacement funding (see Table IV.4). The targeted level of \$2.4 million provided for two years of equipment replacement funding without state revenue. These funds were reduced in 2002-03 due to budget cuts in the State Technology and Telecommunications Infrastructure Program. Due to the 2002-03 budget cuts, these reserve funds were reduced significantly to pay for needed computer renewals during that year. In 2005-06, all technology fund reserves were diverted to funding the Banner implementation project, thus reducing the reserve to zero. The 2007-08 budget year required a much smaller number of computers and other hardware that needed replacement and therefore there was \$550,000 carried forward into the 2008-09 budget year. \$600,000 was allocated in 2008-09 to the equipment fund, but budget shortfalls put a freeze on spending early into the budget year, resulting in a carry forward of \$826,000 into the 2009-10 budget year. This carry forward was enough to carry us through the 2009-10 year without any additional funding. We are anticipating at least two more years of constrained budgets, and have planned a five-year replacement cycle for both the 2009-10 and 2010-11 budget years.

**Table IV.4 Technology Equipment Reserve Amounts**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
Committed Replacements (\$M)	\$1.20	\$1.20	\$0.94	\$0.60	\$0.00
Contingency (\$M)	\$2.70	\$0.00	\$0.48	\$0.55	\$0.83

Source: Information Technology

***Ability to Fund New Technology Initiatives Each Year***

The College measures its ability to fund new technology initiatives each year by the amount of expenditures for new technology projects. Budget cuts in 2002-03 placed funding for new technology initiatives on hold, and required the College to seek private funding for several important technology projects, including the construction of a cyber support center for SBCC students in the Campus Center and the expansion of the Math Computer Lab in the IDC building. Categorical funds were used to fund the purchase and installation of a new document imaging system for student transcript information (see Table IV.5). In 2008-09, the Banner implementation was coming to an end, but because of state budget cuts to community colleges, no new funds were committed to technology projects.

**Table IV.5 Expenditures for New Technology Projects**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
New Technology Projects (\$ K)	\$234	\$18	\$0	\$0	\$0
Banner Project (\$ K)	\$1,704	\$2,174	\$1,169	\$149	\$274

Source: Information Technology

Most of the campus instructional labs have been funded by new technology funding. In addition, funding for new technology-mediated classrooms has historically been from the general fund for new initiatives. New funds have also been used to support the development of the Online College and the implementation of the SBCC student portal. Most of the new funding in the last five years has been used for the conversion to the Banner ERP system.

### ***Ability to Support and Maintain Instructional Computer Classrooms and Labs***

The College measures its ability to support and maintain instructional computer classrooms and labs by the ratio of Instructional Computer Lab Coordinators (ICLCs) to the number of computers in such facilities. This ratio has remained fairly stable over the past five years (see Table IV.6). The opening of the student support CyberCenter in 2004-05 added 25 computers for direct student access, and a new ICLC position to provide technical support. In 2005-06, the implementation of a College-wide classification study of classified staff resulted in two more ICLC positions for a total of 12.

**Table IV.6 Ratio of Computers in Classrooms and Labs/Instructional Computer Lab Coordinators**

	2005-06	2006-07	2007-08	2008-09	2009-10
# Computers	1,135	1,167	1,211	1,211	1,371
# ICLCs	12	12	12	12	12
Ratio	94.6	97.3	100.9	100.9	114.3

Source: Information Technology

### ***Ability of the Institution to Support and Maintain its Network and Telecommunications Infrastructure***

The College measures its ability to support and maintain its network and telecommunications infrastructure in the following ways:

- a. Ratio of Network Administrators to Number of Network Users and Servers
- b. Utilization of Internet Bandwidth Capacity
- c. Ratio of User Support and Training Staff to Total Faculty and Staff

The following sections include a detailed analysis of each of these measures.

### a. Ratio of Network Administrators to Number of Network Users and Servers

The growth of network administrators has been driven by the increasing scope and complexity of the campus network and Internet structures (see Table IV.7). Management of network security has also increased significantly with the installation of a campus firewall and more Web services being made available to students, faculty and staff. The College is making efforts to consolidate the number of individual servers supporting networking and administrative applications, but the number continues to grow as we bring back to campus many of the services that had been remotely hosted in the past. The growth in the number of network users is primarily a result of increased use of the campus network environment by more adjunct faculty and the residents of temporary office space that has proliferated on campus. The large increase in the number of users in 2007-08 is due to a significant expansion of the campus wireless network, which provides campus network access to students with laptops and PDA's.

**Table IV.7 Ratio of Network Administrators (FTE) to Number of Users and Servers**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
# Users	1,556	1,623	2,233	2,363	2,374
# FTE	6.0	6.0	6.0	6.0	6.0
Ratio Users/FTE	259	271	372	394	396
# Physical Servers	44	52	95	95	93
# Virtual Servers	0	0	0	10	87
# Total Servers	44	52	95	105	180
# FTE	6.0	6.0	6.0	6.0	6.0
Ratio Servers/FTE	7.3	8.7	15.8	17.5	30.0

Source: Information Technology

## b. Utilization of Internet Bandwidth Capacity

These measures of peak Internet bandwidth capacity in Table IV.8 indicate the overall utilization of the SBCC network connectivity to the Internet. While the network may experience near capacity loading in very short periods during peak instructional hours, there is still room for growth in Internet use. This is due to the increase in available bandwidth. During the 2003-04 academic year, the College moved to a 45 megabit per second connection to the Internet, which resulted in an apparent decrease in the usage, but in actuality it simply reflects that the College took a couple of years to expand its usage to take advantage of the newly available capacity. This increased capacity was achieved through a conversion of all California Community Colleges to the new California Education Network Infrastructure Corporation (CENIC), which is a non-profit corporation supporting California educational institutions. However, with ever-increasing demands placed on bandwidth, both inbound and outbound, to the Internet, we were awaiting the addition of a second CENIC connection that will add a redundant link for availability with a speed of one gigabit per second. This circuit went live in March of 2009 and helped to eliminate times when we were hitting 100% of available inbound bandwidth. The following table compares bandwidth usage before and after the upgrade to the gigabit Internet circuit

**Table IV.8a Percent Utilization of Internet Bandwidth Capacity**

	<b>Pre Gig Install (Pre March 2009)</b>	<b>Post Gig Install (March 09-Present)</b>
Daily Avg. Utilization	31.73%	1.16%
Avg. Daily Low	1.80%	8.00%
Avg. Daily High	79.20%	8.41%

Source: Information Technology

**Table IV.8b Percent Utilization of Internet Bandwidth Capacity Weekly**

	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
% Inbound	35.6%	47.4%	84.0%	87.6%	6.0%
% Outbound	11.7%	13.3%	33.0%	36.3%	1.8%

Source: Information Technology

### c. Ratio of User Support and Training Staff to Total Faculty and Staff

The number of user support and training staff remained constant over the last five-year period, while the number of SBCC faculty and staff has increased (see Table IV.9). This growth has resulted in increased demands for support and training, and has stretched the capacity of the support staff to respond in a timely fashion and to provide all technical training desired by the institution. It should be noted that online, self-paced training options have mitigated to some degree the need for face-to-face training.

**Table IV.9 Ratio of User Support and Training Staff (FTE) to Permanent Faculty and Staff**

	2005-06	2006-07	2007-08	2008-09	2009-10
# Permanent Employees (hourly faculty and staff not included)	611	628	660	644	645
# Support FTE	8	8	8	8	8
Ratio	76	79	83	81	81

Source: Information Technology

### ***Ability to Support 24/7 Access Year-Round to the College's Web Applications***

The College measures its ability to support 24/7 access year-round to the College's web applications by the percentage of available "up-time." Over the last two years, the College has substantially improved this performance index to 99.9% availability by increasing network server, storage, and communications redundancy (see Table IV.10). The College engaged in a remodeling project of the campus server rooms to provide redundant electrical power, improved air conditioning capabilities, and a new backup generator to improve systems availability. In 2009 the college began off site monitoring of all enterprise services and can now report on availability both on and off campus.

**Table IV.10 Ratio of "Up-Time" to Total Hours of Operation**

<b>Service</b>	<b>2009-10 % Uptime</b>
Primary Web Server	99.9%
Xythos	99.7%
Moodle	99.8%
Pipeline	99.9%
CE Web Site	99.8%
Groupwise Web	99.2%

Source: Information Technology

### ***Availability of Student Services Online***

Students have had the ability to apply online since Fall 2000. With the campus-wide implementation of Campus Pipeline in Fall 2001, students gained improved access to information and instructional course content. This includes access to transfer information through the DARS degree audit system as well as course grade lookup capabilities. With the rollout of the Banner student system in Spring 2007 and the integration of Campus Pipeline into the Banner system, students now have online access to most student services from submitting a college application to registering for their classes to making payment for college courses.

## ***Key Areas of Institutional Effectiveness in the Area of Applications of Technology***

Over the past five years, the College has made significant progress in the deployment of new technologies in support of instruction, services, and overall operations. The Online College first offered classes in Fall 1998 and expanded very rapidly, becoming an important component of SBCC's instructional offerings. Initially, online courses were hosted on-campus, but were moved to an offsite hosting facility due to unreliable power and after-hours support issues. In 2008-09, we have begun the migration back to campus servers with the installation of a data center generator and better hardware. The College also moved from using WebCT in an off-site hosted environment to using Moodle, which is hosted on campus. This has increased the number of campus servers, as well as inbound and outbound bandwidth utilization. In terms of computer workstations, the College has expanded its infrastructure to support the growth in faculty, staff and students. The number of staff providing network maintenance, user support, and training has remained fairly stable over the period whereas the demands have increased significantly as a result of this growth. The deployment of campus-wide Wi-Fi access has made network resources available to thousands of additional users who bring laptops or PDAs to campus.

## ***College Action in the Area of Applications of Technology***

During the past four years, a number of new initiatives have been planned and implemented including: the Banner ERP system, integration of the Campus Pipeline portal with the Banner student system, implementation of single-sign-on capability in the Campus Pipeline portal providing easy access to other third-party systems from a single login to the student portal, expansion of the campus wireless network, implementation and support for a new campus ID card system that provides debit card functionality, and the deployment of web-based file storage for all college faculty, staff, and students that is accessible from any networked computer anywhere in the world. During 2007-08, the College piloted a new learning management system, Moodle. Following the successful pilot, a production version was created with integration to the Banner student system, and the Online College migrated all distance learning courses from WebCT to Moodle during the 2008-09 year. In the 2009-10 year the college increased the number of online courses using Moodle and more than doubled the number of wireless access points installed on campus. In addition wireless access points were

installed at the Wake Center and at our Cosmetology Program located in the Magnolia shopping center.

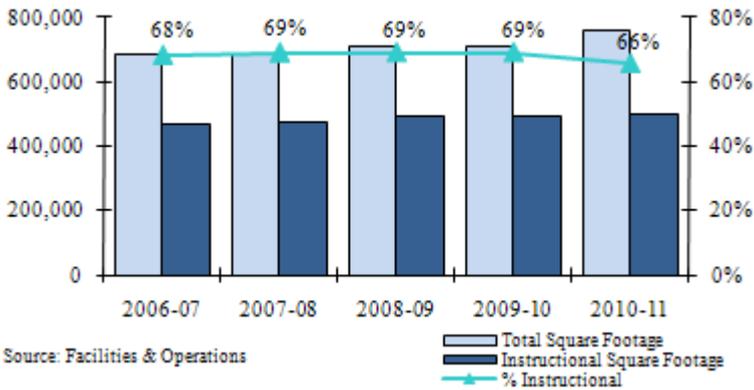
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## CHAPTER V: FACILITIES

### *Square Footage*

The overall space available for instructional and non-instructional activities at the College (including the two Continuing Education centers), increased slightly in 2007-08, 2008-09 and 2010-11. The overall space available in 2010-11 was 760,365 square feet, of which 499,634 or 66% was dedicated to instruction (see Figure V.1).

**Figure V.1 SBCC Building Space - Square Footage  
2006-07 to 2010-11**



### *Energy Utilization/Square Foot*

The cost of electricity increased in 2006, and decreased again slightly each year thereafter. The cost of natural gas fluctuated, reaching its highest point in 2007. The cost of water reached its highest point in 2007 and 2008, and decreased in 2009 and 2010 (see Table V.2).

**Table V.2 Cost of Electricity, Gas and Water per Square Foot  
2006 to 2010**

Calendar Yr	\$Electricity/Sq. Foot	\$Gas/Sq. Foot	\$Water/Sq. Foot
2006	\$1.64	\$0.22	\$0.22
2007	\$1.61	\$0.28	\$0.29
2008	\$1.54	\$0.21	\$0.29
2009	\$1.40	\$0.22	\$0.24
2010	\$1.35	\$0.20	\$0.21
Source: Facilities & Operations			

### ***Annual Expenditures for Maintenance and Upkeep of Facilities***

The annual expenditures for the maintenance and upkeep of facilities increased by 18.5% between 2006-07 and 2010-11. 2008-09 expenditures decreased by 3.6% from the previous year due to efforts to reduce expenditures as a result of reductions in state funding (see Figure V.3).

**Figure V.3 Annual Expenditures for Maintenance and Upkeep of Facilities  
2006-07 to 2010-11**



Source: Facilities & Operations

### ***Key Areas of Institutional Effectiveness in the Area of Facilities***

The College is committed to maintaining a physical environment that provides the best possible conditions, within the resources available, for teaching and learning and for conducting the operations of various College services and units. The annual expenditures for maintenance and upkeep of facilities demonstrate this commitment.

### ***College Action in the Area of Facilities***

The College will need to continue its efforts to ensure an appropriate level of maintenance and upkeep of facilities and explore options for renewing and upgrading its infrastructure, especially as new facilities are added and existing facilities are renovated. The passage on June 3, 2008 of the Measure V bond for capital improvements includes \$17 million for deferred maintenance projects. This infusion of money will allow the College to make significant improvements throughout the main campus, and the two

Continuing Education centers. The ongoing state fiscal challenges will continue to pose difficulties in this area.

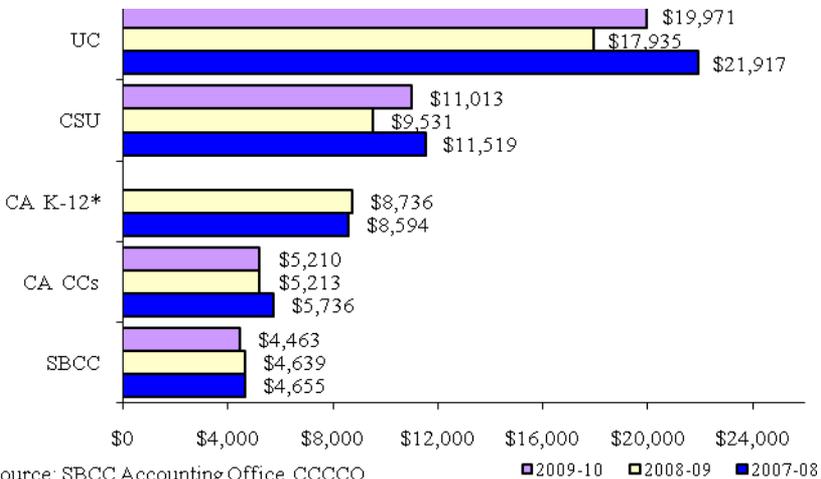
## CHAPTER VI: FISCAL SUPPORT

The fiscal health of the College is an ongoing key area of emphasis for the Board of Trustees, administration, faculty, and staff of the institution.

### *Average Funding per FTES*

The average state funding for the California Community Colleges continues to lag behind the funding provided to California K-12, CSU and UC systems, and the funding for SBCC specifically is lower than the statewide average (see Figure VI.1). SBCC experienced a more significant growth in per FTES funding in 2006-07 due to the implementation of SB361 funding mechanism, which provided equalization of funding across the community colleges. Average state funding per FTES for UC, CSU and California Community Colleges is provided by California Postsecondary Education Commission (CPEC). Data for SBCC is provided by the SBCC Accounting Office and K-12 data is from the California Department of Education (CDE). However, data for 2009-10 are not yet available for CA K-12.

**Figure VI.1 Average State Funding per FTES  
2007-08 to 2009-10**



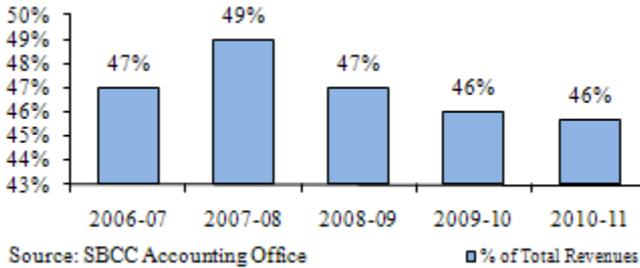
Source: SBCC Accounting Office, CCCC

\*These data are not yet available for 2009-10

### ***State General Apportionment as a Percentage of Total Revenues***

This percentage increased to its highest point (49%) in 2007-08, and declined again over the next two years (see Figure VI.2).

**Figure VI.2 State General Apportionment as a Percentage of Total Revenues (Unrestricted and Restricted)  
2006-07 to 2010-11**



### ***Restricted Revenues as a Percentage of Total Revenues (Unrestricted and Restricted)***

Restricted revenues represented 14% of the total revenues in 2010-11, similar to 13% and 14% in the previous two years. However, a decrease from 16% in 2007-08 was a direct result of the significant reduction in funding for categorical programs that started in 2008-09.

### ***Salaries and Fringe Benefits***

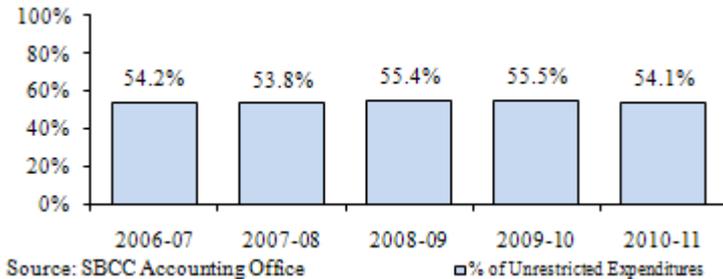
Fringe benefits (excluding STRS and PERS) represent 16% of salaries, and STRS and PERS constitute an additional 7% of salaries. Total salaries and benefits represented 84.4% of total expenditures from restricted and unrestricted funds in 2010-11; down from 86.6% in 2008-09 and 2009-10, which is the highest level of the period (see Figure VI.3). Because a high proportion of the expenditures is for salaries and benefits, discretionary unrestricted general funds that the College can spend on new initiatives or to enhance support of existing projects and programs are limited.

**Figure VI.3 Salaries & Benefits as a Percentage of Total Restricted and Unrestricted Expenditures 2006-07 to 2010-11**



Instructional salaries and benefits represented between 53.8% and 55.5% of total expenditures from unrestricted funds across the period (see Figure VI.4). The College is in compliance with Education Code Section 84362 (i.e., the 50% Law).

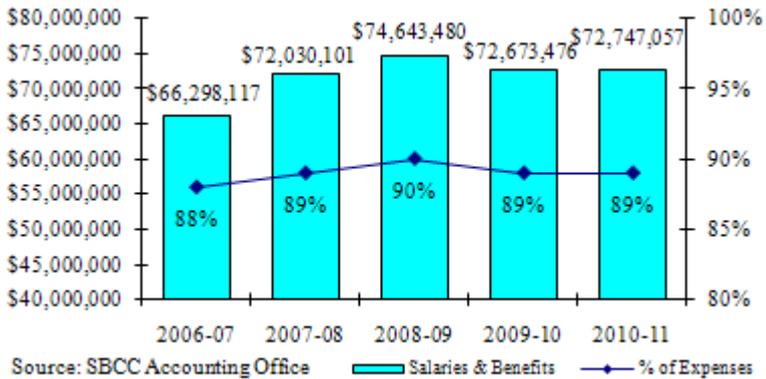
**Figure VI.4 Instructional Salaries & Benefits as a Percentage of Total Unrestricted Expenditures 2006-07 to 2010-11**



***Unrestricted General Fund: Salaries and Benefits***

The College's expenditures for unrestricted salaries and benefits grew by almost \$18 million from 2004-05 to 2007-08, and decreased by almost \$2M in 2009-10 compared to 2008-09. The decline was due to a combination of factors: a number of vacancies in management and administrative positions were not filled, the rates for hourly pay of short-term staff and students workers were restructured and brought to levels consistent with peer community colleges and similar pay, other vacancies were filled after keeping the positions open for longer periods, where possible. When examining salaries and benefits as a percentage of the unrestricted general fund, this percentage has remained fairly constant between 88% and 90% of the College's expenses (see Figure VI.5). However, this means that the College's ability to expend unrestricted general funds on projects and new initiatives is limited.

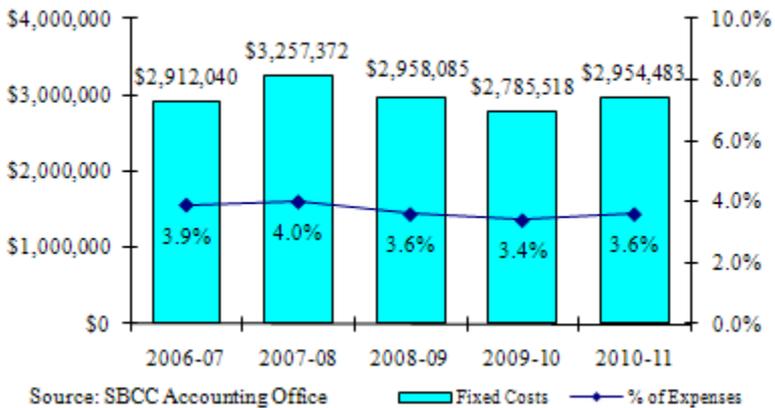
**Figure VI.5 Unrestricted Salaries & Benefits as a Percentage of Unrestricted General Fund Expenses  
2006-07 to 2010-11**



### *Unrestricted General Fund: Fixed Costs*

The College's expenditures for fixed costs have increased by over \$42,000 in the past five years, which represents a 1.52% increase. Fixed costs are those expenses that the College must pay and there is little flexibility or control over the amounts. These include utilities, insurance, and audit and banking fees. When examining fixed costs as a percentage of the unrestricted general fund, this percentage has remained between 3.4% and 4% across the period (see Figure VI.6). The drop in recent years is due to efforts to slow down expenditures in 2008-09 and 2009-10 in light of the state fiscal crisis and reductions in state funding for community colleges, including SBCC.

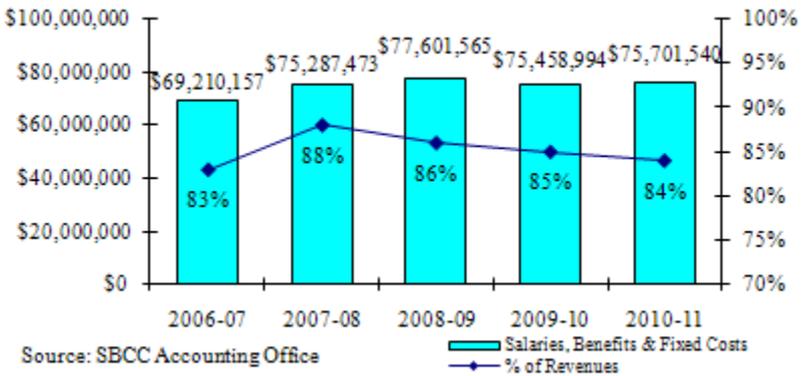
**Figure VI.6 Fixed Costs as a Percentage of Unrestricted General Fund Expenses 2006-07 to 2010-11**



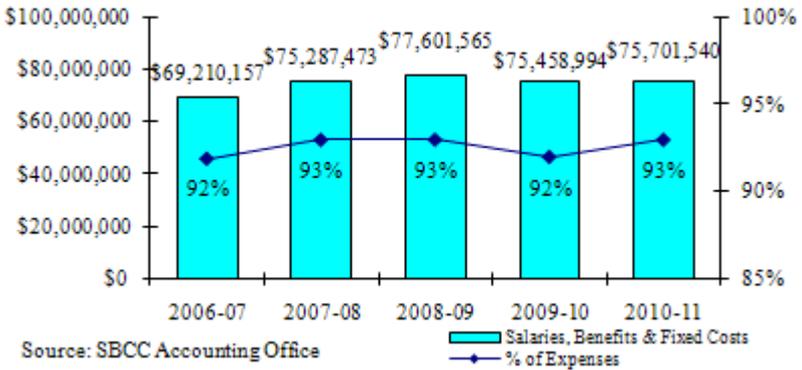
***Unrestricted General Fund: Salaries, Benefits and Fixed Costs***

That portion of the College's revenues and expenditures that is not salaries, benefits or fixed costs represents the discretionary portion of the College's budget. For most of the past five years, these combined costs have been between 83% and 88% of the unrestricted general fund revenues and between 92% and 93% of expenses. These figures indicate that only 12% to 17% of the revenues and 7% to 8% of the expenses are discretionary. The combined expenses for salaries and benefits and fixed costs grew by over \$15M from 2005-06 to 2008-09, and decreased by over \$2M in 2009-10 (see Figures VI.7 & VI.8).

**Figure VI.7 Salaries, Benefits & Fixed Costs as a Percentage of Unrestricted General Fund Revenues 2006-07 to 2010-11**



**Figure VI.8 Salaries, Benefits & Fixed Costs as a Percentage of Unrestricted General Fund Expenses 2006-07 to 2010-11**



***State Cost of Living Adjustment (COLA) versus Consumer Price Index (CPI) Increases***

The percentage increase in the annual CPI for all products for the Southern California region exceeded the state COLA in three of the four years between 2007-08 and 2010-11 (see Table VI.9).

**Table VI.9 COLA and CPI 2007-08 to 2010-11**

	2007-08	2008-09	2009-10	2010-11	4-Year Average
COLA	4.53%	0.00%	0.00%	0.00%	1.13%
CPI	5.38%	-2.22%	0.88%	2.86%	1.72%

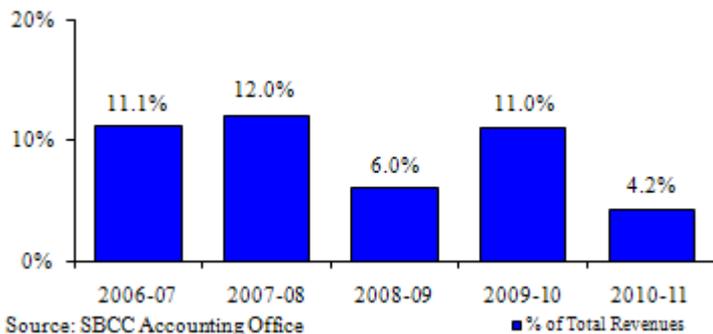
Source: SBCC Accounting Office

### ***Capital Outlay Expenditures***

Capital expenditures are for items that are not consumed or used up like a supply, but rather have a useful life that lasts for more than two years. Capital outlay will include equipment, land, buildings, ground improvements, and building construction, remodeling or additions.

The capital outlay expenditures as a percentage of total revenues (including general, equipment and construction funds) fluctuated only slightly between 11% and 12% in 2006-07, 2007-08 and 2009-10, but dropped to 6% in 2008-09 and 4% in 2010-11 (see Figure VI.10). These drops are due to the decision to reduce expenditures in 2008-09, and again in 2010-11, in light of the state fiscal crisis and the need to preserve cash reserves to deal with deferred payments and reduced funding from the state.

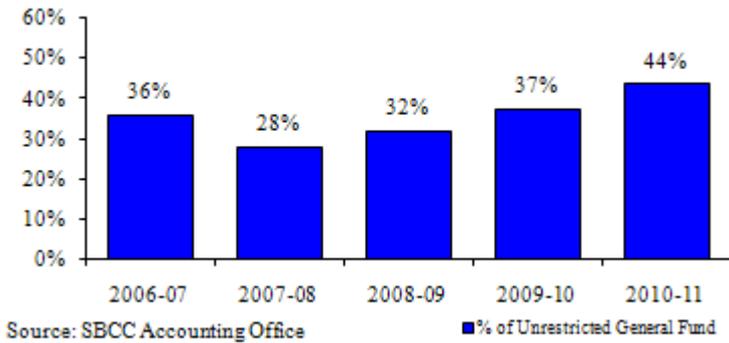
**Figure VI.10 Capital Outlay Expenditures as a Percentage of Total Revenues (Restricted and Unrestricted Funds) 2006-07 to 2010-11**



***General Fund Balance as a Percentage of Total Unrestricted General Fund Expenses***

Total general fund balances as a percentage of total unrestricted general fund expenses decreased from 36% in 2006-07 to 28% in 2007-08, and increased again to 44% in 2010-11. Figure VI.10 shows the fund balances as a percentage of unrestricted general fund expenditures and Table VI.11 shows actual fund balances.

**Figure VI.10 Total Fund Balances as a Percentage of Unrestricted General Fund Expenditures Excluding Transfers 2006-07 to 2010-11**



**Table VI.11 Fund Balance (in Thousands) 2006-07 to 2010-11**

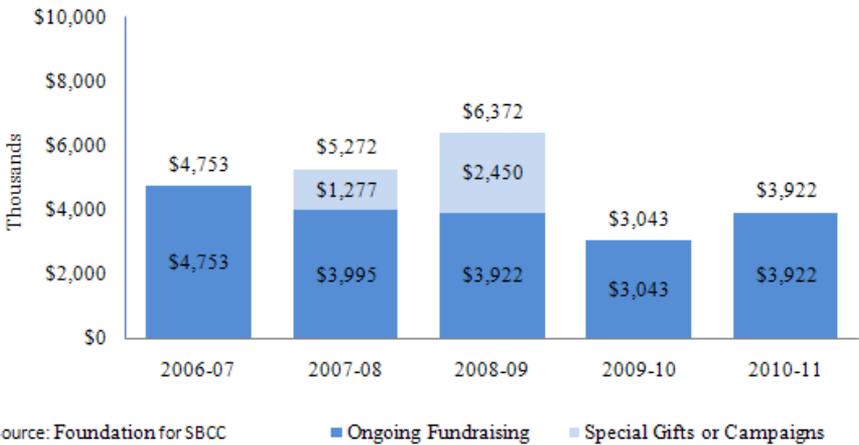
	2006-07	2007-08	2008-09	2009-10	2010-11
General	10,717	11,209	16,483	22,886	22,464
Equipment	5,020	4,307	4,192	2,675	5,699
Construction	11,153	7,085	6,240	4,883	7,431
Total	26,890	22,601	26,915	30,444	35,594
% of Expenses	36%	28%	32%	37%	44%

Source: SBCC Accounting Office

### *The Foundation for SBCC*

The Foundation for SBCC was established in 1976 as a not-for-profit 501(c) (3) corporation with the purpose of supporting the College's mission. The primary mission of the Foundation is to provide financial support that aids SBCC in achieving a level of excellence beyond what is possible with state funding. Special gifts or campaigns include \$1.277M raised by the SoMA (School of Media Arts) Capital Campaign in 2007-08 and a \$2.45M estate gift in 2008-09. The decrease in donations received in 2009-10 reflects the downturn in the economy (see Figure VI.13).

**Figure VI.13 Foundation Annual Funds Raised (In Thousands)  
2006-07 to 2010-11**



## ***Key Areas of Institutional Effectiveness in the Area of Fiscal Support***

During years of fiscal instability, the Board of Trustees and the administration avoided fiscal problems by diligently developing and administering the college budget. Between 2003-04 and 2007-08, California Community Colleges and SBCC experienced very good budgets with significant infusion of new money through the implementation of the SB 361 funding mechanism and the equalization of funding across the 72 California community college districts and 112 community colleges. From a total fund balance of over \$30 million at the end of 2001-02, the College started 2008-09 with a total ending balance of \$22.6 million and a bleak fiscal outlook. In 2008-09 and 2009-10, the College took deliberate and proactive measures to deal with the state fiscal crisis. As a result, the College was able to maintain employment of all regular employees and preserve core instruction and services.

### ***College Action in the Area of Fiscal Support***

In 2008-09 and 2009-10, the College has reduced its operating expenses to meet the budget reductions effected by the State. The College has made concerted efforts to continue ongoing unrestricted general fund expenditure reductions in 2009-10 and achieved a balanced budget, in spite of significant reductions in state funding. The College will engage in a systematic analysis of its budgeting practices, reduce ongoing unrestricted general fund expenditures, link program reviews to planning and budgeting, and aggressively pursue alternative sources of revenues. At the same time, as a college, our two most important commitments and efforts are towards maintaining 1) core instruction and programs that serve our students, and 2) employment of regular employees: full-time faculty, regular classified staff and administrators/managers.

## **2010-2011 Institutional Effectiveness Annual Report**

**From the Office of Acting Superintendent/President  
Dr. Jack Friedlander**

### **Data Collection, Analysis and Report Preparation:**

The SBCC Department of Institutional Assessment, Research and Planning

Robert Else, Senior Director  
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### **Editing and Report Layout and Typesetting:**

Melanie Rogers, M.A., Analyst  
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The report is also available online at  
[www.sbcc.edu/institutionalresearch](http://www.sbcc.edu/institutionalresearch)

## **ABSTRACT**

Faced with sharp cuts in state funding the 10-campus UC system along with California State Universities and public universities around the country are ramping up their campaigns to recruit non-resident out-of-state students to generate revenue and provide a geographically diverse student body. The following report will address current national trends regarding non-resident out-of-state students as well as discuss proposed objectives and strategies to increase access and enrollment for out-of-state non-resident students who can benefit from the college's nationally recognized programs and services.

## **NATIONAL RECRUITMENT TREND**

In an article published on Sunday October 30, 2011, in the *Chronicle of Higher Education*, Eric Hoover and Josh Keller reported that public universities are escalating their recruitment of out-of-state students—students who not only bring geographic diversity to campus, but also pay higher tuition rates and improve the school's ability to generate revenue. Non-resident out-of-state enrollment is reaching all-time highs across the nation. Non-resident students comprise 43 percent of the 2011 freshman class at the University of South Carolina. (*Chronicle of Higher Ed.*) Miami University, Wright University and Ohio State University have seen their international and out-of-state population grow by double-digit percentages this last decade. (*Dayton Daily News*) Out-of-state students accounted for 26 percent of first-year freshman and 21 percent of the student body as a whole in the 2010-2011 academic year at University of Kansas. (*The Kansan*) The University of Alabama's freshman out-of-state enrollment increased by 209 students between the Fall 2010 and Fall 2011 semesters, bringing the current total of freshman students from outside Alabama to 2,924. (*The Crimson White*) Out-of-state freshmen doubled to 600 students at The University of Minnesota. These out-of-state students made up about 7 percent of the undergraduate population in Fall 2011. (*The Minnesota Daily*)

Closer to home, UC officials reported a significant increase in out-of-state and international students admitted for the fall 2011 term, with the biggest jumps at its most selective campuses. Newly released UC data show that 18 percent of admitted students for fall 2011 were nonresidents, up from 14 percent last year and less than 12 percent two years ago. They made up 23 percent of admissions at San Diego, 30 percent at UCLA and 31 percent at Berkeley. (*Huffinton Post*)

## **STRATEGIC RECRUITMENT**

Universities and colleges are drafting and redrafting their college's recruitment plans to incorporate out-of-state strategies and services that will give them the competitive advantage in attracting non-resident students. Public universities in cash-strapped states such as Arizona, Texas and Washington have announced plans to import more non-resident students. (*Huffinton Post*) University of Kansas has adopted a policy to give a congratulatory call to every admitted student by a telecounselor. Student telecounselors can help alleviate concerns associated with making the transition to college. (*The Kansan*) In addition to expanding their recruiting efforts with direct mail, telecounseling, college fairs and high school visits, the University of Minnesota, hired and placed a permanent recruiter in California to recruit students to the University beginning Fall 2010. (*The Minnesota Daily*) Both the University of Kansas and Ohio developed an out-of-state student ambassador program to recruit students and serve as a resource to prospective out-of-state applicants. (*Ohio.edu*) In 2010, Santa Monica Community College increased their travel budget to \$35,000 to attend college fairs both on the east coast and northwest regions. In addition to recruitment some schools are also providing financial incentives to enroll. Every year South Carolina gives 20 full scholarships to nonresident students, and offers other grants typically from \$2,000 to \$4,000—to high-achieving applicants from other states. (*Chronicle of Higher ED.*) University of Minnesota provides two scholarships specifically for nonresident freshmen as an incentive to enroll.

## **GOING THE DISTANCE**

Although many universities and colleges are increasing their recruitment efforts yielding record enrollments for non-resident students, much of the success may be attributed to a combination of two variables. In the above mentioned *Chronicle of Higher Education* article, authors point out, the trend of students crossing state lines to matriculate to public institutions is not one-sided and is not simply the result of recruitment efforts. They point out:

The story of student migration is bigger than budget cuts and tuition dollars. It's also about a mindset. Over the last half-century, the market for a college education has been transformed while the very concept of distance has changed. For many Americans, places that once seemed far away became reachable by car, on discount airlines, or online.

The article goes on to cite research from Caroline M. Hoxby, a professor of economics at Stanford University, who states that students used to attend local institutions regardless of its characteristics "but now, their choices are driven far less by distance and far more by a college's resources and student body." Many of these universities have received some level of criticism from prospective students and their parents arguing that schools are unfairly displacing resident students for reasons of financial gain. UC officials however, say out-of-state students increase campus diversity and bring in additional revenue that improves the quality of education for all students not just non-resident students.

**SANTA BARBARA CITY COLLEGE: Revenue Source**

The financial benefit of recruiting out-of-state non-resident students to SBCC is a major factor in developing strategic recruitment plans as it has been for both our surrounding in-state and out-of-state public institutions. Over a five-year period (2007 to 2011) SBCC has generated an average revenue balance of \$3,052,409.80 per year from out-of-state non-resident tuition. (Table 1.1) Enrollment numbers dating back to 2004 have seen increases as high as 17.7% (2005) and decreases as low as 5.9% (2010). (Table 1.2) SBCC out-of-state non-resident students pay tuition of \$210.00 per unit. Assuming a non-resident student enrolls into the minimum full-time course load (12 units) for two semesters, this equals a student payment of \$5,040. These figures also do not factor in the many financial gains attributed to the purchasing of books, parking permits (\$33.25), student activity fees (\$10), student health fees (\$17) and transportation fees (\$26)

**Table 1.1 Non-Resident Tuition Revenue**

2007	2008	2009	2010	2011
2,598,956.65	2,916,149.87	3,236,684.40	3,341,925.10	3,168,334.50

**Table 1.2 SBCC Out-of-state enrollment by year**

2004	2005	2006	2007	2008	2009	2010
622	732	693	774	882	872	820

**LOCAL STUDENTS**

While it may be clear that a larger out-of-state student population will generate much needed revenue it is important to also point out that non-residents enhance the educational and social environment for all college students and prepare California and local students to compete in a global economy. The college assures our local schools and nearby communities that our local students are, and continue to be a major priority when addressing course enrollment and program development. The office of Student Outreach & Orientation with cooperation from Academic Counseling, Admissions & Records and Assessment Center will be altering the college's enrollment steps timeline to ensure that our local students complete the required steps early and in a time efficient manner so that they are prepared to register on their assigned priority registration date. Beginning in January of 2012 the college will be administering assessment testing, application workshops and academic advising sessions on each of our local high school campuses. Each of our local high schools will also be bussed to campus in April and will be provided with an in depth New Student Orientation that will allow them early access to sign up for such programs as the Transfer Achievement Program, EOPS-Running Start and the Express to Success Program. In addition, the college's recent success in receiving more than \$7 million in grant funding will allow the college to continue to develop such programs as the Express to Success and additional services that will increase and accelerate the success, progression, degree completion and transfer preparation of both local and out-of-area students.

## **OBJECTIVES & STRATEGIES**

**GOAL: Increase access and enrollment for out-of-state non-resident students who can benefit from the college's nationally recognized programs and services.**

The below mention recruitment strategies stem from research conducted by The National Research Center for College & University Admissions(NRCCUA), current UC and private recruitment models in addition to research conducted by the SBCC Student Outreach & Orientation Department. Specifically data has been gathered by an on-going phone survey conducted by the Outreach & Orientation Department which identified approximately 1,500 out-of-state students that submitted an admissions application to SBCC for the fall 2011 semester, but did not enroll in courses. To date, 106 prospective students have been contacted and have identified the below reasons for not enrolling:

- Enrolled at a four-year university: 33.9%
- Did not have the finances to attend: 22%
- Considering enrolling at SBCC in a future semester: 17.9%
- Could not secure housing: 17%
- Chose to stay close to home: 9.4%
- Secured employment: 5.6%
- Could not complete enrollment steps: 3.7%
- Joined Military: 1.9%

Based on research and the survey we have identified several enrollment challenges, that if alleviated will serve as an influential factor for out-of-state students and their ability to follow through from application to enrollment. The below identified strategies provide opportunities that will motivate prospects to tour campus, attend an open house, watch videos on our college website or respond to direct mail. 65 of the currently enrolled fall 2011 out-of-state students at SBCC either received assistance from our Outreach & Orientation Department, attended a campus tour, open-house event, college fair, or received a letter/viewbook in the mail.

**Influencing Enrollment Factors:**

- 1) Prospective out-of-state students' ability to secure financial aid / scholarships.
- 2) Prospective out-of-state students' ability to secure housing.
- 3) Financial burden to complete enrollment steps.
- 4) Familiarity with campus environment, student life and academic programs.
- 5) SBCC's ability to generate application reach.
- 6) SBCC's ability to provide personalized enrollment assistance to move an applicant from admitted to enrolled.

**Objective 1.1**

Increase the number of out-of-state admission applications submitted each year by:  
 2012: 1% (35 students) 2013: 3% (106 Students) 2014: 5% (183 students)

2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
2,947	3,549	3,505	3,527	3,562	3,668	3,851

The following strategies are aimed at generating interest and access opportunities that will encourage prospective students to complete and submit an admissions application to SBCC.

<b>STRATEGY DESCRIPTION:</b>	<b>NEW RESOURCES</b>	<b>DEPARTMENTS</b>
1) Attend five out-of-state college fairs each semester. Selection based on student inquires and current enrollment trends.	\$16,000	Student Outreach
2) Participate in Collegeweeklive's National online college fair. Collegeweeklive provides the worlds largest virtual online college fair. Last spring SBCC generated 832 interest inquires from the two-day event. All of the UC schools currently participate in this event.	\$2,000	Student Outreach
3) Produce and embed videos on the SBCC Campus Tour / Prospective student section of the SBCC website. Videos will include content highlighting current out-of-state student narratives as well as programs and services. Prospective students will experience SBCC through the eyes of current students, as opposed to reading facts on the website.	Current Resources Identified	Student Outreach, IT
4) Produce an interactive video campus tour to be placed on SBCC website. An interactive digital map of campus will allow prospective students to click on desired sections/buildings/programs of campus to view short informational videos.	\$500.00	Student Outreach, IT
5) Work with Transfer Center to identify out-of-state bound students to represent SBCC at recruitment fairs. Selected students will be trained via webinars in order to give out accurate program and admissions information. This will save the college travel expenditures.	N/A	Student Outreach, Transfer Center
6) Design college poster highlighting ASPEN TOP 10 Status and school location, to mail out to schools in "hot spot" out-of-state locations.	\$1,200	Marketing, Student Outreach
7) Provide an on-campus open house for prospective students and families. Campus tours, information workshops and out-of-state student panels will provide student and parents with enrollment information.	\$700	Student Outreach
8) Continue to maintain and expand Weekend of Welcome for out-of-state students and parents.	\$	Student Outreach, Student Life, International Students

**Objective 1.2**

Increase the number of enrolled credit out-of-state non-resident students by:

2012: 2% (16 students) 2013: 4% (33 students) 2014: 7% (60 students) 2015: 8% (75 students)

*SBCC Out-of-state enrollment by year*

2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
622	732	693	774	882	872	820	820	836	869	929	1,004

The following listed strategies emphasize moving admitted students to enrolled students. Currently SBCC does very little in taking a proactive approach with assisting out-of-state students. The three major areas addressed here are related to providing each applicant meaningful and timely information regarding: Housing, Financial Aid/Scholarships incentives and personalized enrollment assistance.

STRATEGY DESCRIPTION: STUDENT HOUSING	NEW RESOURCES	DEPARTMENTS
1) Maintain and develop financial incentives with Tropicana Resident Halls.	N/A	Student Life
2) Design Out-of-state housing brochure. Content specific to out-of-state experience. A brochure will be mailed to every out-of-state student that submits an admissions application.	\$1,100	Student Life, Marketing, Student Outreach
3) Design and embed a housing video/informational webinar presentation placed on SBCC Housing Website.	Current Resources Identified	Student Life
4) Incorporate student housing presentations at prospective student campus events.	Current Resources Identified	Student Outreach, Student Life

STRATEGY DESCRIPTION: FIN AID / SCHOLARSHIPS	NEW RESOURCES	DEPARTMENTS
1) Design out-of-state content specific financial aid / scholarship brochure to mail to every admitted out-of-state student.	\$1,100	Fin Aid, Marketing, Student Outreach
3) Expand Honors Program Scholarship to include out-of-state students.	N/A	Honors Program
4) Develop/ Identify non-resident scholarships for out-of-state non-resident students.	N/A	Fin Aid, Foundation
5) Deliver financial aid/scholarship presentations at both on-campus and online recruitment events.	Current Resources Identified	Fin Aid, Student Outreach

STRATEGY DESCRIPTION: ENROLLMENT ASSISTANCE	NEW RESOURCES	DEPARTMENTS
1) College Rep Program will serve as out-of-state student enrollment peer advisors. The goal is to promote a sense of community before students arrive on campus.	Current Resources Identified	Student Outreach
2) Mail a congratulations letter to each out-of-state applicant. The letter will introduce applicants to their student peer advisor and provide contact information to receive personalized enrollment assistance.	\$700	Student Outreach
3) Phone call from enrollment peer advisor to every out-of-state applicant.	Current Resources Identified	Student Outreach

<p>4) Maintain and develop new partnerships for out-of-state assessment test centers. Out-of-state testing centers will allow students to complete the entire matriculation process (Application, testing, orientation, advising) without having to travel to Santa Barbara. Currently agreements have been made with:</p> <p style="text-align: center;">Whatcom Community College - Bellingham, WA Kaplo Iani Community College - Honolulu, HI</p>	N/A	Assessment
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**TOTAL ESTIMAED EXPENSES: \$22,300**

**Estimated New Revenue Generated based on enrollment targets** *(Non-Resident tuition, registration fees, books supplies and food services)*

2012	2013	2014	2015	2016
\$108,912	\$224,631	\$408,420	\$510,525	\$680,700

**Estimated increase budget items:**

In the event that total incoming admissions applications exceeds 4,000 and/or enrollment numbers exceed 1,000 budget supplies will need to increase by 25% in addition to an additional full-time Student Program Advisor. (\$55,908)