

Santa Barbara City College

COLLEGE PLANNING COMMITTEE
March 17, 1987

M I N U T E S

PRESENT: J. Romo (Chair), M. Bobgan, J. Diaz, L. Fairly, H.P. Fairly,
P. Freeman, E. Hodes, D. Oroz, B. Trotter

ABSENT: C. Hanson (excused)

GUESTS: E. Cohen, J. Friedlander B. Miller, D. Sloane

APPROVAL OF MINUTES: March 17, 1987

M/S/C H.P. Fairly/Freeman Unanimous

ACTION ITEMS

College Planning Committee Policies and Procedures

The Chair presented for a second hearing the subcommittee recommendations on CPC policies and procedures. Discussion focused on the following:

Section 1312 College Planning Council

The Chair noted that it was the intent of the subcommittee to recommend use of the term College Planning Council. As there was no opposition to the change, the Chair stated that the proposed policies and procedures would be amended wherever necessary to reflect the title change.

Section 1312.5 Quorum

The definition of Quorum will be made subsequent to any amendments to Section 1312.3 Membership

Section 1312.3 Membership

The proposed policies/procedures grant voting rights to the Administrative Assistant to the President (currently, that position is ex officio). L. Fairly raised the question of balanced membership in CPC, and expressed the opinion that CPC, in order to be truly representative of the entire College, should have equal representation from Student Services and Academic Affairs.

M/S L. Fairly/Diaz

To amend the proposed CPC bylaws Section 1312.2 Membership to include three (3) additional representatives from Student Services.

There was considerable discussion on the motion. In general, the members felt that the proposed change in CPC membership should be taken to other college units and committees for discussion. Dr. Bobgan stated that he wanted to consult with the Continuing Education Instructors Association prior to voting on this motion. Several members strongly recommended that the Division Chair Council and the Academic Senate discuss this amendment prior to any action by CPC.

M/S/C Freeman/Bobgan

To table the motion amending the proposed CPC bylaws Section 1312.3 Membership to include three (3) additional members from Student Services in order to allow for greater discussion by the Division Chair Council, Academic Senate and Continuing Education.

Ayes: 5 Noes: 0 Abst.: 3

DISCUSSION ITEMS

Theatre Arts Emergency Commitment of Lottery Funds

M/S/C H.P. Fairly/Hodes

That the established criteria be followed prior to the expenditure of any lottery funds.

Ayes: 8 Noes: 0 Abst.: 0

M/S/C H.P. Fairly/Trotter

That the Chair appoint a subcommittee to determine a process for the allocation of emergency expenditures, including a clarification of "emergency" expenditures, and that the subcommittee report back to CPC at its next meeting.

The members of the subcommittee are H.P. Fairly, J. Diaz, J. Romo. Chair Romo appointed C. Hanson to the subcommittee.

REPORTS

Status Report on Institutional Research Priorities

Dr. Friedlander gave a brief overview of the activities of the Institutional Research Committee. (Report attached to 3/3/87 Agenda). He stated that one of the purposes of the committee is to develop a more systematic approach to institutional research. Dr. Friedlander described several of the 20 projects conducted or in progress during the 1986-87 college year. Much of the research is designed to evaluate Matriculation, Early Registration, Assessment, Transfer and Vocational programs. An important project currently underway is the Program Evaluation and Review in which selected departments are evaluated, using student surveys and self-evaluation materials, with a review by a validation team. This project, coordinated by E. Cohen, will be completed in June 87.

Dr. Friedlander stated that the President considers Institutional Research a priority item and that he is emphasizing greater faculty and staff participation in projects which will have some immediate application.

Action on Certificated Personnel Requests

The Chair reported that Dr. MacDougall accepted the nine recommended certificated positions with one modification: that position number seven, English As a Second Language be divided with English (1/2 position).

The question of CPC review of all positions, including administrative, was raised.

M/S Hodes/H.P. Fairly

To recommend to Dr. MacDougall that he table his recommendation to hire or seek a replacement for Continuing Education until CPC has time to review the position. (Repl. A. Bailon)

Several members remarked that there was no precedent for CPC review of administrative and classified vacancies and that the current procedures have been used in the past. Members generally concurred that this issue should be addressed in view of CPC's role in overall college planning and decision making. Further discussion focused on the possibility for a CPC review of future certificated and classified management positions. The Chair was asked to bring to the next meeting a listing of all classified management (non-supervisor) positions. The motion was withdrawn.

Long Range Facilities Development Plan

Deferred

Status of 87-88 Budget

Deferred

The meeting was adjourned at 4:36 p.m. The next meeting of the CPC will be Tuesday, March 31 at 3:00 p.m., A-218C.

JR/jdm

cc: Dr. MacDougall
Deans
Division/Department Chairs
Rep Council
CSEA Rep

SANTA BARBARA CITY COLLEGE

DISTRICT CLASSIFIED MANAGEMENT EMPLOYEES

ADMINISTRATIVE ASSISTANT TO PRES/SUPT.
ASSISTANT DIRECTOR/FACILITIES-OPERATIONS
BOOKSTORE MANAGER
BUSINESS MANAGER
CONTROLLER
COLLEGE INFORMATION OFFICER
DIRECTOR, ADMINISTRATIVE SERVICES
DIRECTOR, PERSONNEL SERVICES
DIRECTOR, FACILITIES-OPERATIONS
EOPS SPECIALIST
FINANCIAL AID SPECIALIST
PROGRAM COORDINATOR, CONTINUING EDUCATION (3)
PROJECT DIRECTOR, CAL-SOAP
STUDENT ACTIVITIES COORDINATOR
PERSONNEL SPECIALIST