

BPAP Agenda/Minutes

July 30, 2021

11am-12:30pm, Zoom

Present: Linda Dozer, Valdas Karalis, Raeanne Napoleon, Beth-Taylor Schott, Liz Auchincloss, Michael Shanahan, Deneatrice Lewis, Daniel Spitz, Ana Garcia, Christopher Johnson, Rachel Walsh

Absent: Victor Bryant, Jasmine Tuazon

- I. Note: The **quorum** is achieved in a participatory governance committee when 50 percent plus one of the voting members are in attendance. **Consensus** is reached when 75 percent of those voting members present are in agreement.
 - A. Quorum is achieved
- II. Minutes from
 - A. [April 2, 2021](#)
 - B. [April 12, 2021](#)
 - C. [May 7, 2021](#)
 - D. [May 14, 2021](#)
 - E. [June 4, 2021](#)
 - F. [July 12, 2021](#)
 - G. *Approved*
- III. Public Comment: None
- IV. Updates:
 - A. BPAP Equity Review Task Force Update: Christopher Johnson
 1. *None, BPAP Task Force is not currently meeting*
 - B. Summer meetings: Doodle Results
 1. August 6th 11am - 12:30pm
 2. Will continue on zoom through Fall. To be noted on the BPAP webpage.
- V. Policies and Procedures to Review
 - A. Chapter 7 - APs without BPs discussed: APs 7125, 7126, 7151, 7212a&b go with bp 7212, 7214, 7220, 7232, 7233, 7234, 7236, 7270, 7336, 7337, 7343, 7344, 7348, 7371, 7500,
 1. ***NEW AP 7110 Delegation of Authority, Human Resources**
 - a) *Out as information*
 - b) *BP 7110 for reference*
 2. ***NEW AP 7342 Holidays**
 - a) *Out to groups as information*
 3. ***NEW AP 7130 Compensation**
 - a) *Out to groups as information*
 4. **BP 7130 Compensation**
 - a) *Conflict of interest vs Nepotism discussed, to revisit nepotism policies. Reference relevant policies for easy referral*

- b) *Out to groups as information*
- 5. [BP 7140 Collective Bargaining](#)
 - a) *Out to groups as information*
- 6. [AP 7145 Personnel Files](#)
 - a) *Out to groups as feedback*
- 7. [BP 7145 Personnel Files](#)
 - a) *Out to groups as information*
- 8. [BP 7120 Recruitment and Selection](#)
 - a) *Hold off until AP 7120 is ready for BPAP review?*
 - b) *Out to groups for feedback*

B. Chapter 6- Triled for Fall meeting - Put out for Information?

1. Michael made a motion to move the currently approved Chapter 6 BPs forward.
 - a) Seconded by Angie
 - (1) With the Exception of BP 6760 and BP 6620 (naming of buildings), everything will move forward
2. [AP 6530](#) - District Vehicles
 - a) Back from 1/17/2020, Lyndsay to seek clarification
 - (1) Looking at student transportation
 - (2) Possibly: change title to District and Personal Vehicles, sent for review
 - (3) Sent to Adrienne 5.29.2020 due back June 29th
3. [BP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Lyndsay Maas to check this and AP associated with the foundation. Pending "special interest group" input.
4. [AP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Present with BP 6620
5. [AP 6760](#) - Bicycles, Skateboards, Roller Blades
6. and Similar Roller Devices
 - a) Transportation Task Force revisions
 - b) Raeanne Napoleon and the Transportation Task Force will re-write this policy.
1. [BP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices (has not been reviewed by BPAP yet)
7. [AP 6850](#) - Hazardous Materials
 - a) Assigned to Lyndsay to share with Carlos, EH&S contractor, by 2/28/2020
 - b) Chemical hygiene plan to be mentioned in the AP
 - c) 4/23/2020 Carlos and Adrienne have added additional edits
8. [AP 6900](#) - Campus Store

a) Paul Miller has reviewed 2nd time

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- C. Brought forward for rediscussion or first time on agenda. *These are to be discussed after the regular cycle items are completed:*
1. [AP 2410](#) - Board Policies and Administrative Procedures (Timeline for groups)
 2. [BP 4240](#) - Academic Renewal
 - a) Ana Garcia and Camila Acosta to be present
 3. [AP 4240](#) - Academic Renewal
 - a) [Supporting document](#)
 - b) Ana Garcia and Camila Acosta to be present
 4. [AP 3720](#) - Computer and Network Use
 5. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
 6. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
 7. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 8. AP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 9. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
 10. AP 3800 - Personal Data Protection
 11. [AP 5050](#) Student Success and Support Program
 - a) Out as feedback May 1, 2020, due back Fall
 12. [BP 5050](#) - Student Equity and Achievement Program

VI. Reports

- A. 10 voting members, quorum 6+ members
- B. Committee Chair - Michael Shanahan*
- C. ALA - Linda Esparza Dozer, Victor Bryant, Christopher Johnson
- D. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
- E. Academic Senate - Daniel Spitz, Ana Garcia, Raeanne Napoleon
- F. ASG - Lillian McKinney (Check for Summer/Fall 2021)
- G. Administrator Appointee - Jasmine Tuazon*

Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[**BPAP Style Guide**](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#)

[BPAP Flowchart](#)

[Legal Update Process](#)