

BPAP Agenda/Minutes

April 2, 2021

11am-12:30pm, Zoom

Present: Michael Shanahan, Liz Auchincloss, Patricia Stark, Christopher Johnson, Robbie Fischer, Raeanne Napoleon, Lillian McKinney, Elizabeth Taylor-Schott, Luz Reyes-Martin, Rachel Walsh, Linda Dozer, Cornelia Alsheimer, Jeffrey Gray
Absent: Jasmine Tuazon, Valdas Karalis

- I. Minutes from [February 18, 2021](#)
 - A. [March 5, 2021](#)
 - B. [March 19, 2021](#)
 - C. *Approved*
- II. Public Comment: None
- III. Updates:
 - A. BPAP Equity Review Task Force Update: Christopher Johnson
 1. 2021 Recommendations
 - a) [3/5/2021 priority list](#)
 - b) Recommendations go directly to Board of Trustees for BP changes. AP recommendations go to chapter leads.
 - c) *BP 2410 review process and to be on cycle coming up and Academic Freedom. Senate Reps are to be chapter leads*
 - B. Request to view items 6 through 11 before anything else as they are information only items to BPAP Committee, and then start with Board revision to BP 3052.
 - C. Green Items are to be reviewed during the meeting.
- IV. Policies and Procedures to Review
 - A. **BP 3052 - Employee Student Relationships Board revision**
 1. For reference only, do not use this document, [BOT edits](#)
 2. BPAP process, norms on public comment opportunity. Public comments are to be acknowledged and commented by anyone committee, representatives are here to represent each constituent group.
 3. "Shall" is to be discussed further. Faculty and Classified will provide their input on this. To be annotated by each group. *IF group has an issue, then they would comment on the shall.*
 4. Will discuss this item at the next meeting.
 5. *CSEA comments to be made clear as CSEA statements and not as BPAP as a whole.*
 6. *BPAP committee comments are going to the board as edited with some concerns that the entire committee consents to.*
 7. *Out to the BOT as final comments and recommendations made.*
 - B. Legal Updates:

Title IX SPECIAL LEGAL UPDATES from 7/31/2020

1. [AP 3435 - Discrimination and Harassment Complaints and Investigations](#)
 - a) Continue next meeting on page 15, marked "Left off here 3/5/2021"
 2. [AP 3540 - Sexual and Other Assaults on Campus](#)
 3. [AP 5530 - Student Rights and Grievances](#)
 4. [BP 3430 - Prohibition of Harassment](#)
 5. [BP 3540 - Sexual and Other Assaults on Campus](#)
 6. [BP 2410 - Board Policies and Administrative Procedures](#)
 - a) One sentence added by NBOT 11/12/2020 and request to be viewed at BPAP as information item
 - (1) Out as information, to be sent to BOT for approval
 7. [AP 5520- Student Discipline Procedures](#)
 - a) Request to be viewed at BPAP as information item
 - (1) NOT shared out. Needs to come back after further edits are finalized
 8. [AP 5500- Standards of Student Conduct](#)
 - a) Request to be viewed at BPAP as information item
 - (1) Out as information, to be sent to President for approval
- October Legal Updates:
9. [AP 3420 - Equal Employment Opportunity](#)
 - a) Michael
 - b) Request to be viewed at BPAP as information item
 10. [AP 3434 - Responding to Harassment Based on Sex under Title IX](#)
 - a) Michael, Linda
 - b) Request to be viewed at BPAP as information item
 11. [AP 3435 - Discrimination and Harassment Complaints and Investigations](#)
 - a) Michael, Linda
 - b) Request to be viewed at BPAP as information item

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12. [AP 5035 - Withholding of Student Records](#)
 - a) Jens, Michael Medel
 13. [AP 5040 - Student Records, Director Information, and Privacy](#)
 - a) Jens, Michael Medel
 14. [AP 5500 - Standards of Student Conduct](#)
 - a) Paloma
 15. [AP 5520 - Student Discipline Procedures](#)
 - a) Paloma
 16. [AP 5030 - Fees](#) *Nicole Hubert to be present

C. Chapter 6- Trailed for Fall meeting - Put out for Information?

1. Michael made a motion to move the currently approved Chapter 6 BPs forward.

- a) Seconded by Angie
 - (1) With the Exception of BP 6760 and BP 6620 (naming of buildings), everything will move forward
- 2. [AP 6530](#) - District Vehicles
 - a) Back from 1/17/2020, Lyndsay to seek clarification
 - (1) Looking at student transportation
 - (2) Possibly: change title to District and Personal Vehicles, sent for review
 - (3) Sent to Adrienne 5.29.2020 due back June 29th
- 3. [BP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Lyndsay Maas to check this and AP associated with the foundation.
- 4. [AP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Present with BP 6620
- 5. [AP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices
 - a) Transportation Task Force revisions
 - b) Raeanne Napoleon and the Transportation Task Force will re-write this policy.
- 1. [BP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices (has not been reviewed by BPAP yet)
- 6. [AP 6850](#) - Hazardous Materials
 - a) Assigned to Lyndsay to share with Carlos, EH&S contractor, by 2/28/2020
 - b) Chemical hygiene plan to be mentioned in the AP
 - c) 4/23/2020 Carlos and Adrienne have added additional edits
- 7. [AP 6900](#) - Campus Store
 - a) Paul Miller has reviewed 2nd time

D. Brought forward for rediscussion or first time on agenda. *These are to be discussed after the regular cycle items are completed:*

- 1. [AP 2410](#) - Board Policies and Administrative Procedures (Timeline for groups)
- 2. [BP 4240](#) - Academic Renewal
 - a) Ana Garcia and Camila Acosta to be present
- 3. [AP 4240](#) - Academic Renewal
 - a) [Supporting document](#)
 - b) Ana Garcia and Camila Acosta to be present
- 4. [AP 3720](#) - Computer and Network Use
- 5. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management

6. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
 7. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 8. AP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 9. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
 10. AP 3800 - Personal Data Protection
 11. [AP 5050](#) Student Success and Support Program
 - a) Out as feedback May 1, 2020, due back Fall
 12. [BP 5050](#) - Student Equity and Achievement Program
- E. Chapter 7 - Starting Fall AFTER moving Chapter 6 forward and other catch up items, all items brought forward for rediscussion will be after chapter 7 completion
1. [AP 7348](#) - Accommodations
 - a) Dr. Goswami reviewed and coming back to BPAP
 2. [AP 7600](#) - District Security
 - a) Jeanne Cleary Act compliance; Director of Security to address this clarification first
 - b) Sent to Erik, chapter leads for review and input due back May 28th
 - c) Received back from Erik May 24th.
- F. Items Out:
1. [*New AP 3433 - Prohibition of Sexual Harassment under Title IX](#)
 - a) Out to groups as information
 2. [*New BP 3433 - Prohibition of Sexual Harassment under Title IX](#)
 - a) Out as information and stylistic feedback only as it is the law and substantive feedback is not being requested
 3. [BP 4235 - Credit for Prior Learning](#) *Past legal update, 2nd link is doc from chapter lead Paloma Arnold
 - a) Out to groups as information, December board meeting
 4. [AP 4235 - Credit for Prior Learning](#) *Past legal update, 2nd link is doc from chapter lead Paloma Arnold
 - a) Out to groups as information
 5. [AP 4105 - Distance Education](#)
 - a) [Academic Senate Proposed Changes - AP 4105 - Distance Education](#)
 - b) Clean up needed, out as information

6. [***BP 3052 - Employee Student Relationships](#)
 - a) Out to February 25th Board Meeting Date
7. [*New AP 3434 - Responding to Harassment Based on Sex under Title IX](#)
 - a) *Out to groups for information, not substantial legal changes - nonnegotiable*
8. [AP 3430 - Prohibition of Harassment](#)
 - a) Out to groups as information, with BP 3052- pending
9. [AP 5055- Enrollment Priorities](#)
 - a) Out as information 3/19/2021

V. Reports

- A. Committee Chair - Michael Shanahan*
- B. ALA - Linda Esparza Dozer, Luz Reyes-Martin, Christopher Johnson
- C. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
- D. Academic Senate - Patricia Stark, Robert Fischer, Raeanne Napoleon
- E. ASG - Lillian McKinney
- F. Administrator Appointee - Jasmine Tuazon*

Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[BPAP Style Guide](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#)

[BPAP Flowchart](#)

[Legal Update Process](#)