

# BPAP Agenda/Minutes

Friday, October 2, 2020

10:30- Noon, Zoom

Present: *Linda Dozer, Michael Shanahan, Christopher Brown, Jasmine Tuazon, Liz Auchincloss, Patricia Stark, Luz Reyes-Martin, Raeanne Napoleon, Christopher Johnson, Lillian McKinney, Lyndsay Maas\**

Absent: *Mary Saragosa, Valdas Karalis, Cornelia Alsheimer\**

Admin Support Present: *Rachel Walsh*

*\*Represents unofficial committee membership*

- I. Minutes from [September 18, 2020](#)
- II. Updates:
  - A. [Style Guide Updated](#) to reflect gender neutral “they”
    1. Christopher Brown question for next meeting
  - B. BPAP Review Task Force Update: Christopher Johnson
  - C. Draw a line of an estimate of which ones on the agenda will be covered
- III. Policies and Procedures to Review
  - A. Legal Updates Summer 2020: [Legal Update Process](#)

*Title IX SPECIAL LEGAL UPDATES from 7/31/2020*

    1. [\\*New BP 3433 - Prohibition of Sexual Harassment under Title IX](#)
      - a) Reviewed, back next meeting
      - b) Out to groups stylistic feedback when AP 3433 goes out, substantive feedback is not being requested as it is the law, due back
      - c) Will be grouped with AP 3433
      - d) *Out as information **with AP 3433***
    2. [\\*New AP 3434 - Responding to Harassment Based on Sex under Title IX](#)
      - a) Back next meeting
      - b) Back next meeting 10/2, members to review affirmative consent
      - c) *Out to groups for feedback (Pending stylistic review from admin support)*
    3. [\\*New AP 3433 - Prohibition of Sexual Harassment under Title IX](#)
      - a) *Start next meeting, will go as information as they are legal definitions*
    4. [AP 3430 - Prohibition of Harassment](#)
    5. [AP 3435 - Discrimination and Harassment Complaints and Investigations](#)
    6. [AP 3540 - Sexual and Other Assaults on Campus](#)
    7. [AP 5530 - Student Rights and Grievances](#)
    8. [BP 3430 - Prohibition of Harassment](#)
    9. [BP 3540 - Sexual and Other Assaults on Campus](#)

B. Returns from Past Meetings

1. [AP 5030](#) - Fees \*Nicole Hubert to be present
2. [AP 5530](#) - Student Rights & Grievances
  - a) *Follow up with Chapter Leads, due back May 28th*
  - b) *Sent to Jana Garnett and Chris Johnson 5.29.2020*
  - c) ~~*Sent to Arturo and Pamela due back June 29th*~~
  - d) *Send to incoming Dean of Student Affairs when they begin*
3. [AP 5055](#) - Enrollment Priorities
  - a) *Follow up with Chapter Leads, due back May 28th*
  - b) *To Leads Pamela Ralston and Michael Medel*
  - c) *5.29.2020 Jens and Michael Medel assigned to and due back June 29th*

C. Chapter 6- *Trailed for Fall meeting*

1. Michael made a motion to move the currently approved Chapter 6 BPs forward.
  - a) Seconded by Angie
    - (1) With the Exception of BP 6760 and BP 6620 (naming of buildings), everything will move forward
2. [AP 6530](#) - District Vehicles
  - a) Back from 1/17/2020, Lyndsay to seek clarification
    - (1) Looking at student transportation
    - (2) Possibly: change title to District and Personal Vehicles, sent for review
    - (3) *Sent to Adrienne 5.29.2020 due back June 29th*
3. [BP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
  - a) Lyndsay Maas to check this and AP associated with the foundation.
4. [AP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
  - a) Present with BP 6620
5. [AP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices
  - a) Transportation Task Force revisions
  - b) Raeanne Napoleon and the Transportation Task Force will re-write this policy.
1. [BP 6760](#) - *Bicycles, Skateboards, Roller Blades and Similar Roller Devices (has not been reviewed by BPAP yet)*

6. [AP 6850](#) - Hazardous Materials
  - a) Assigned to Lyndsay to share with Carlos, EH&S contractor, by 2/28/2020
  - b) Chemical hygiene plan to be mentioned in the AP
  - c) 4/23/2020 Carlos and Adrienne have added additional edits
7. [AP 6900](#) - Campus Store
  - a) Paul Miller has reviewed 2nd time

D. Brought forward for rediscussion or first time on agenda:

1. [AP 2410](#) - Board Policies and Administrative Procedures (Timeline for groups)
2. [BP 4240](#) - Academic Renewal
3. [AP 4240](#) - Academic Renewal
  - a) [Supporting document](#)
4. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
5. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
6. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
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8. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
9. AP 3800 - Personal Data Protection
10. Student Conduct to be on this BPAP agenda per Academic Senate note
11. [AP 4105](#) - Distance Education

E. Chapter 7 - Starting Fall AFTER moving Chapter 6 forward and other catch up items, all items brought forward for rediscussion will be after chapter 7 completion

1. [AP 7348](#) - Accommodations
  - a) *Dr. Goswami reviewed and coming back to BPAP*
2. [AP 7600](#) - District Security
  - a) *Jeanne Cleary Act compliance; Director of Security to address this clarification first*
  - b) *Sent to Erik, chapter leads for review and input due back May 28th*
  - c) *Received back from Erik May 24th.*

#### IV. Reports

- A. Committee Chair - *Michael Shanahan*
- B. ALA - *Linda Esparza Dozer, Luz Reyes-Martin, Christopher Johnson*
- C. CSEA - *Liz Auchincloss, Mary Saragosa, Valdas Karalis*
- D. Academic Senate - *Patricia Stark, Christopher Brown, Raeanne Napoleon*

#### **Committee Reference Documents**

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[BPAP Style Guide](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#)

[BPAP Flowchart](#)

[Legal Update Process](#)